AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #43

November 17, 2025 Agawam Public Library 3:00PM

Meeting Minutes for November 17, 2025

A scheduled meeting of the Agawam High School Building Committee was held on November 17, 2025 at 3:00pm at the Agawam Public Library. Committee members and attendees present were:

Voting Member	**Present**	**Absent**	**Notes**
Mayor Chris Johnson-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein		X	
Dawn DeMatteo	X		
Sheila Martin	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti		X	
Mackenzie Gamache	X		
Project Team Members			
Linda Liporto	X		LeftField - Senior Project Manager
Jennifer Carlson		X	LeftField - Project Director
Jim Rogers		X	LeftField – Owner
Adele Sands		X	LeftField - Education Liaison
David Boucher	X		LeftField – Clerk
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jennifer Jabs		X	Flansburgh – Project Architect
Jessica Libby		X	Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Vince Dube		X	Flansburgh – Project Architect
Pamela Perini		X	Pamela Perini Consulting – Security Consultant
Mark Abdella		X	Fontaine – VP of CM Services
Jason Boudreau	X		Fontaine –Project Executive
Matt Cavanaugh	X		Fontaine –Project Manager
Mike Sarnelli	X		Fontaine – Lead Superintendent

Chelsey Mutrie		X	Fontaine – Lead Estimator
Davida Flynn		X	W.T. Rich – Project Executive, Geothermal Expert

7 voting members required for a quorum

The meeting was called to order by Mayor Chris Johnson at 3:01PM and roll call was taken.

Agenda

Linda Liporto reviewed the agenda for the meeting.

1 – Approval of Meeting Minutes

Jennifer Bonfiglio made a motion to approve the minutes of the October 27, 2025 meeting. Mayor Christopher Johnson seconded the motion. No discussion occurred, nobody abstained. The motion was approved 9-0-3-0 (yes-no-absent-abstain).

2 – Approval of Invoices

Linda Liporto provided an update of October invoices noting that Leftfield are billing for Construction Services and Bidding, Flansburgh is billing for Construction Documents and Construction Administration Services, and Fontaine are billing for 2,938,001.50 Construction, which is listed on the second part of the summary sheet. There are also two invoices for testing services from Allied Testing.

Jennifer Bonfiglio made a motion to approve the invoices from October for LeftField for the total amount of $163,271; Flansburgh for the total amount of $558,582 and Fontaine Bros for a total of $2,938,001.50; for a total of $3,670,539.50. Mayor Christopher Johnson seconded the motion. No discussion occurred. Invoices were approved 9-0-3-0 (yes-no-absent-abstain).

Linda also provided a budget update, noting that October billing is still billing from OPM construction administration, Architects construction documents, bidding and construction administration, and Fontaine are now only billing for construction line items.

For additional expenditures there was also two invoices from Allied Testing for testing services that are drawn from the “Other Project Costs - Testing Services” line item, and these are invoices that are paid by the Town of Agawam directly without a contract amendment.

It was also mentioned that any expenditures and also budget revisions coming up in the process will always be reviewed and approved by the SBC prior to submitting or executing.

3 – Contract Amendment for LeftField

Linda Liporto presented LeftField’s contract amendment no. 5 for $825. This amendment is for bidding using the online bidding services by BidDocs. Jennifer Bonfiglio made a motion to approve the contract amendment for Fontaine. Mayor Christopher Johnson seconded the motion. No discussion occurred. The vote was approved 9-0-3-0 (yes-no-absent-abstain).

4 – Contract Amendment for Fontaine

Linda Liporto presented Fontaine's contract amendment no. 10 for $20,766,447 noting that this amendment came in at $336,570 below the estimated cost. This amendment is for 100% Construction Documents for roofing, misc. metals, tile, acoustical tile, glass/glazing and exterior metal panels, and will be tracked against the Construction budget line item on Fontaine's contract. Jennifer Bonfiglio made a motion to approve the contract amendment for Fontaine. Mayor Christopher Johnson seconded the motion. No discussion occurred. The vote was approved 9-0-3-0 (yes-no-absent-abstain).

5 – GMP & Bidding Update

Linda Liporto and Jason Boudreau talked about Fontaine's contract to date includes amendments 1 through 10, that was just voted on. Discussion came up if Agawam agree to have Amendment 11 at the next SBC meeting in November and the 12th amendment will be the final one to complete the GMP, currently planned for the January SBC meeting on the 26th. Agawam agreed this is a good approach.

6 – Construction Update

Matt Cavanaough from Fontaine Bros presented an update on the geothermal wells and Community Wing construction. It was noted that now that geothermal well drilling is completed, the drill rigs have been removed from the site and the team is now working on the lateral piping going back to the building. Concrete foundations have mostly been completed and the last pieces will continue through the next couple of months. Steel is well under way, and you can now see the structure of the building on site. The presentation also included drone images of the jobsite to show progress.

7 – Public Comment

None.

8 – New Business

None.

9 – Adjournment

A motion to adjourn was made by Anthony Suffriti, seconded by Mayor Christopher Johnson. The motion was unanimously approved 9-0-3-0 (yes-no-absent-abstain). The meeting was adjourned at 3:31pm.