

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #32

February 24, 2025

Agawam Town Library

5:00PM

Meeting Minutes for February 24, 2025

A scheduled meeting of the Agawam High School Building Committee was held on February 24, 2025 at 5:00pm in the Agawam Town Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Mayor Chris Johnson-Chair	X		
Jim Blain		X	
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka		X	
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Mackenzie Gamache	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
Jennifer Carlson		X	Leftfield - Project Director
Jim Rogers		X	Leftfield – Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jennifer Jabs		X	Flansburgh – Project Architect
Jessica Libby		X	Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Vince Dube		X	Flansburgh – Project Architect
Mark Abdella		X	Fontaine – VP of CM Services
Jason Boudreau	X		Fontaine – Senior Project Manager
Mike Sarnelli	X		Fontaine – Lead Superintendent
Chelsey Mutrie		X	Fontaine – Lead Estimator
Davida Flynn		X	W.T. Rich – Project Executive, Geothermal Expert
<u>Members of the Public</u>			

7 voting members required for a quorum

The meeting was called to order by Mayor Chris Johnson at 5:00PM.

Agenda

Linda Liporto reviewed the agenda for the meeting and noted that the abutters meeting will be starting at 6:30pm following the SBC meeting.

1 – Approval of Meeting Minutes

Mayor Johnson made a motion to approve the minutes of the January 27, 2025 meeting. Jennifer Bonfiglio seconded the motion. No discussion occurred. The motion was approved 9-0-3-0 (yes-no-absent-abstain).

2 – Approval of Invoices

Linda Liporto provided an update on the status of the budget as of January 2025. LeftField & Flansburgh wrapped up the Design Development phase and are now moving into billing from the Construction Documents budget. Fontaine is still invoicing towards the Design Development Pre-Construction Services.

Jennifer Bonfiglio made a motion to approve the invoices from January for LeftField for \$131,908; Flansburgh for Design Development completion in the amount of \$230,574 and Construction Documents in the amount of \$404,035, Geotech Services for \$2,420; and Fontaine Bros for \$22,000; for a total of \$790,937. Mayor Johnson seconded the motion. No discussion occurred. They were approved 9-0-3-0 (yes-no-absent-abstain).

3 – MSBA Project Update Meeting

Kent from Flansburgh provided an update from the MSBA project update meeting that was held Thursday 2/13/25 after the leadership meeting. He noted that the MSBA did not have any questions and that they requested a copy of the presentation for their files to get a better understanding of the project.

4 – Construction Document Site Plan Update With Phasing

Flansburgh provided a brief update on the scope included in the early release package #1 that will be released March 3, 2025 to include civil and geothermal, and early release package #2 for electrical switchgear and panels are also expected to be released March 3, 2025.

Planning Board submission documents were prepared for February 20, 2025 submission and included civil, geothermal, landscape, athletic fields, architectural code & roof plans and site lighting.

5 – Prequalification Process Update

Linda from LeftField provided an update on the results from the first part of the prequalification process that was completed on February 13, and noted that the subcommittee will be meeting Thursday February 27 to review the results. It was also noted that Waterproofing and Electrical had several subcontractors qualified, but Elevators had none. Fontaine and Flansburgh also noted that this is very common and that after two prequalification advertisements with no subcontractors, Fontaine are then allowed to bid those subcontractors directly as part of the GMP. A schedule of upcoming early release packages was also presented.

8 – Public Comment

None

9 – New Business

None

10 – Adjournment

A motion to adjourn was made by Jennifer Bonfiglio, seconded by Mayor Johnson. The motion was unanimously approved 9-0-3-0 (yes-no-absent-abstain). The meeting was adjourned at 5:20 PM.