

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #29

November 20, 2024

Library

6:15PM

Meeting Minutes for November 20, 2024

A scheduled meeting of the Agawam High School Building Committee was held on November 20, 2024 at 6:15pm in person at the library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Mayor Chris Johnson-Chair	X		
Jim Blain		X	
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka		X	
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Mackenzie Gamache	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
Alyssa Chatani	X		Leftfield - Project Manager
Jim Rogers		X	Leftfield – Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jennifer Jabs		X	Flansburgh – Project Architect
Jessica Libby	X		Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Mark Abdella		X	Fontaine – VP of CM Services
Jason Boudreau	X		Fontaine – Senior Project Manager
Mike Sarnelli	X		Fontaine – Lead Superintendent
Chelsey Mutrie		X	Fontaine – Lead Estimator
Davida Flynn		X	W.T. Rich – Project Executive, Geothermal Expert
<u>Members of the Public</u>			

7 voting members required for a quorum

The meeting was called to order by Mayor Chris Johnson at 6:15pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Mayor Johnson made a motion to approve the minutes of the October 21st meeting. Anthony Suffriti seconded the motion. No discussion occurred. They were approved 8-0-3-1 (yes-no-absent-abstain).

3 – Approval of Invoices

Linda Liporto provided an update on the status of the budget as of October. LeftField & Flansburgh are continuing to charge from the Design Development phase. Fontaine is invoicing towards the Design Development Pre-Construction Services. Jennifer Bonfiglio made a motion to approve the invoices from October for LeftField for \$63,564; Flansburgh for \$922,296; Site Survey Services for \$27,500, Geotech Services for \$37,015; Miscellaneous Reimbursables for \$16,500, and Fontaine Bros for \$22,000; for a total of \$1,088,875. Brian Pagella seconded the motion. No discussion occurred. They were approved 9-0-3-0 (yes-no-absent-abstain).

3 – Next SBC Meeting

Linda Liporto discussed that the Design Development documents are out for pricing with the cost estimators with reconciliation scheduled for December 10th. The next School Building Committee meeting is scheduled to be virtual on December 18th at 2:30pm to build in time for the cost estimate and reconciliation. The agenda will include presenting the Design Development set and will also include the vote to approve and submit the Design Development set to the MSBA.

7 – Adjournment

A motion to adjourn was made by Mayor Johnson, seconded by Anthony Suffriti. The motion was unanimously approved 9-0-3-0 (yes-no-absent-abstain). The meeting was adjourned at 6:23 PM.

The meeting was opened for the community forum at 7:00pm where the Design Development Update and Construction Phasing Timeline was discussed.