

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #26

September 23, 2024

Library

3:00PM

Meeting Minutes for September 23, 2024

A scheduled meeting of the Agawam High School Building Committee was held on September 23, 2024 at 3pm in person at the library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Mayor Chris Johnson-Chair		X	
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella	X		<i>Left at 3:30 after the votes.</i>
Robert Clickstein	X		
Louis Conte		X	
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella		X	
Anthony Suffriti		X	
Robin Wozniak		X	
Mackenzie Gamache	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
Alyssa Chatani	X		Leftfield - Project Manager
Jim Rogers		X	Leftfield – Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jennifer Jabs	X		Flansburgh – Project Architect
Jessica Libby		X	Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Mark Abdella		X	Fontaine – VP of CM Services
Jason Boudreau		X	Fontaine – Senior Project Manager
Mike Sarnelli		X	Fontaine – VP of Preconstruction
Chelsey Mutrie	X		Fontaine – Lead Superintendent
Davida Flynn		X	W.T. Rich/Fontaine – Project Executive
<u>Members of the Public</u>			

8 voting members required for a quorum

The meeting was called to order by Jennifer Bonfiglio at 3:06 pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Jennifer Bonfiglio made a motion to approve the minutes of the August 19, 2024 meeting. Dawn DeMatteo seconded the motion. No discussion occurred. They were approved 8-0-5-1 (yes-no-absent-abstain).

3 – Approval of Invoices

Linda Liporto provided an update on the status of the budget and percent completed as of August. Flansburgh's contract is at 17% completion of their contract. Fontaine's invoice is for the geothermal test wells. LeftField is beginning to charge from the Design Development phase which is currently at 20% billed. Jennifer Bonfiglio made a motion to approve the invoices from August for LeftField for \$63,564; Flansburgh for \$461,148; and Fontaine Bros for \$73,020; for a total of \$597,732. Jim Blain seconded the motion. No discussion occurred. They were approved 9-0-5-0 (yes-no-absent-abstain).

4 – Design Development Update

Kent Kovacs provided an update on the design process to date. Flansburgh met with the Food Service Director in order to improve the circulation and flow of the kitchen services and the queuing of the students at the lunch services. They reviewed the athletic fields and the access into the building. Flansburgh met with the user groups to discuss access of the stage and sets within the theater. They also discussed that the toilets moved to the outside of the dressing rooms based on a decision made in August. ESL and business rooms were swapped in the latest design. The science lab and the healthcare rooms were also swapped. Flansburgh discussed that the exterior design will be ongoing until the end of December. Flansburgh discussed their vision for the campus aspect of the library and the academic building. They reviewed the elevation perspectives of the building, including the sloped roofs, parking, and athletic plaza. They further discussed interior materials that will minimize maintenance, including terrazzo, porcelain tile, carpet, and epoxy. The gym will be athletic maple flooring. They are proposing LVT and linoleum in the hallways and classroom spaces, respectively. They discussed with the Facilities department the roof access including stair access to all flat roof areas. They presented on the security update that surveillance and key card access were discussed for the exterior, and camera locations and intrusion detection system were discussed for the interior. Jennifer Jabs discussed the Pre-K design update. The Pre-K entrance was reorganized after meeting with the user group based on the drop-off process and flow of parents. The playground was extended north to include a new access point. The classrooms have been improved to be more efficient. They discussed the flexible use of furniture within the Pre-K classrooms and admin area. During August, the structural borings were completed. The foundations will be conventional spread footings. The test well was also completed and the conditions

are favorable. W.T. Rich and Haley & Aldrich will continue to work on the design. The gradient of the soil included a lot of sand which is positive for the design. The topography and utilities are known and will be used to coordinate and continue the design. The team continues to refine the details as they meet with various user groups for feedback. Dawn DeMatteo expressed her concern for the smaller sized toilets in Pre-K as they continuously overflow and the height could be an issue for taller students. Kent explained that per code the classrooms have a dedicated toilet within each of the classrooms and volume calculations will be required during the design. He will relay this comment to the engineers and ensure the piping sizes and mounting height are coordinated. A question was raised Raymond Casella on the design of the exterior façade and Kent discussed that until now the design has been strictly programmatic. It was further discussed that over time the building will be developed to be sustainable and timeless, leaving the institutional design in the past.

5 – Next Steps

Linda Liporto discussed that the next meetings will be the third Monday in October and the third Monday in November. The phasing and logistics will be discussed internally and then addressed in the next SBC meeting. The design development will be finalized in December. Fontaine will be pricing the design development set to align with the budget.

6 – Public Comment

No public comment.

7 – New Business

Dawn DeMatteo asked if there was a planned community forum. Jennifer Bonfiglio confirmed that Mayor Johnson would like to have a session scheduled to review the schematic design. Flansburgh is planning for a community forum in November. Linda Liporto discussed that the presentations will be posted to the website and requested that the committee reach out if they have any feedback or questions. The Flansburgh team will continue to address feedback on the design throughout the process.

8 – Adjournment

A motion to adjourn was made by Jennifer Bonfiglio, seconded by Linda Liporto. The motion was unanimously approved 9-0-5-0 (yes-no-absent-abstained). The meeting was adjourned at 4:00 PM.