

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #25

July 15, 2024

Agawam Public Library

3:00PM

Meeting Minutes for July 15, 2024

A scheduled meeting of the Agawam High School Building Committee was held on July 15, 2024 at 3pm via zoom. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Mayor Chris Johnson-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio		X	
Raymond Casella		X	
Robert Clickstein	X		
Louis Conte	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella		X	
Anthony Suffriti	X		
Robin Wozniak		X	
Mackenzie Gamache	X		[Treasurer]
Christopher Caputo		X	
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield – Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jennifer Jabs	X		Flansburgh – Project Architect
Jessica Libby		X	Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Mark Abdella	X		Fontaine – VP of CM Services
Jason Boudreau	X		Fontaine – Senior Project Manager
Mike Sarnelli	X		Fontaine – VP of Preconstruction
Chelsey Mutrie	X		Fontaine – Lead Superintendent
David Fontaine, Sr.		X	Fontaine – Principal
<u>Members of the Public</u>			

8 voting members required for a quorum

The meeting was called to order by Mayor Johnson at 3:02 pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Mayor Johnson made a motion to approve the minutes of the June 17, 2024 meeting. Robert Clickstein seconded the motion. No discussion occurred. They were approved 9-0-5-0 (yes-no-absent-abstain).

3 – Approval of Invoices

Linda Liporto provided an update on the status of the budget and percent completed as of June. Mayor Johnson made a motion to approve the invoices from June for LeftField for \$20,000; Flansburgh for \$2,750; and Fontaine Bros for \$6,250; for a total of \$29,000. Anthony Suffriti seconded the motion. No discussion occurred. They were approved 9-0-5-0 (yes-no-absent-abstain).

4 – Next Steps

Linda Liporto and Kent Kovacs provided an update on the next steps after the project was approved at the Board of Directors meeting, explaining that next step will be for the MSBA to issue the Project Funding Agreement (PFA) and the Town of Agawam will have 120 days to execute the contract.

5 – Amendments

The presentation showed Contract Amendment for the next steps in the project progress for finishing feasibility study, through Design Development, Construction Administration and Closeout. The first vote was to approve contract amendment #1 for Fontaine Bros. in the amount of \$93,270 for geothermal test wells with funding through Feasibility Study budget. Mayor Johnson made a motion to approve, Anthony Suffriti seconded the motion. No discussion occurred. It was approved 9-0-5-0 (yes-no-absent-abstain). The second vote was to approve contract amendment #1 for LeftField for OPM services in the amount of \$6,118,535 for Design Development through Construction & Closeout. Mayor Johnson made a motion to approve, Anthony Suffriti seconded the motion. One question from the Mayor was noted, that this contract amendment matches what was shown on the Total Project Budget sheet that was attached to the Project Scope and Budget form from the MSBA. It was approved 9-0-5-0 (yes-no-absent-abstain). The third vote was to approve contract amendment #5 for Flansburgh for basic services in the amount of \$18,170,407 for Design Development through Construction & Closeout. Mayor Johnson made a motion to approve, Anthony Suffriti seconded the motion. No discussion occurred. It was approved 9-0-5-0 (yes-no-absent-abstain). The fourth vote was to approve contract amendment #6 for Flansburgh for other services in the amount of \$298,444 for Design Development through Construction & Closeout. Mayor Johnson made a motion to approve, Jim Blain seconded the motion. No discussion occurred. It was approved 9-0-5-0 (yes-no-absent-abstain). The fifth and last vote was to

approve contract amendment #2 for Fontaine Bros. in the amount of \$264,000 for Pre-construction services for Design Development through Construction Documents. Again Mayor Johnson made a motion to approve, Anthony Suffriti seconded the motion. No discussion occurred. It was approved 9-0-5-0 (yes-no-absent-abstain).

6 – Public Comment

No public comment.

7 – New Business

There was no new business.

8 – Adjournment

A motion to adjourn was made by Mayor Johnson, seconded by Sheila Hoffman. The motion was unanimously approved 9-0-5-0 (yes-no-absent-abstained). The meeting was adjourned at 3:33PM.