

AGAWAM HIGH SCHOOL PROJECT	MEETING MINUTES
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AGAWAM HIGH SCHOOL PROJECT CM SELECTION SUBCOMMITTEE MEETING #2	February 8, 2024
Location:	Zoom Meeting
Time:	2:00 PM

Attendees:

Name	Assoc.	Present
CM Selection Subcommittee		
Mayor Chris Johnson	Mayor, Town of Agawam	Y
Jennifer Bonfiglio	Chief Procurement Officer, Town of Agawam	Y
Raymond Casella	School Building Committee Member	Y
Robert Clickstein	School Business Administrator, Agawam School District	Y
Brian Pagella	Facilities Director, Town of Agawam	Y
Kent Kovacs	Principal, Design Firm (Flansburgh Architects)	Y
Linda Liporto	Senior Project Manager, OPM (LeftField, LLC)	Y

1. Call meeting to order

Linda Liporto called the CMR Selection Subcommittee [CMRSS] meeting to order at 2:02 PM. The meeting was held virtually via zoom.

2. CMR Proposal Review

On February 7, 2024 the project received proposals from the following firms: Consigli, Gilbane, Shawmut, Suffolk, Fontaine Bros & Whiting-Turner. The CMRSS received a link to all the responses for an opportunity to review them individually. The team discussed what to look for in the proposals and what the key points were.

3. CMR Interview Logistics Review

The CMRSS reviewed, discussed, and confirmed the interview format. Interviews are scheduled for February 14th & 15th and will be held at the Agawam Public Library. A random drawing of firms established the order for the interviews.

4. Schedule Lookahead

The CMRSS reviewed the next steps in the CM selection process:

- Interviews, deliberation and selection on February 14-16
- Provide selection to the School Building Committee (SBC) at the February 26, 2024 SBC meeting
- Provide a notice to proceed to the selected CM
- Have the SBC approve the executed contract at the March SBC meeting

5. New Business/Comment

None.

6. Public comment

None.

7. Adjourn

MOTION

Linda Liporto motioned to adjourn the meeting. It was approved unanimously by those present at 3:57 PM.

These meeting minutes represent what is presumed to be a complete and accurate account of the items reviewed, discussed, directions given, and conclusions drawn unless notification to the contrary is received by the next regular meeting. If no notification is received, these minutes will be deemed an accurate account of the meeting.

Prepared by,
Linda Liporto
LeftField, LLC.