

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #20

February 26, 2024

Agawam Public Library

3:00PM

Meeting Minutes for February 26, 2024

A scheduled meeting of the Agawam High School Building Committee was held on February 26, 2024 at 3pm at the Agawam Public Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Mayor Chris Johnson-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella	X		
Robert Clickstein	X		
Louis Conte		X	
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Robin Wozniak		X	
Christopher Caputo	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jessica Libby		X	Flansburgh – Project Architect
Russ Higgins		X	Flansburgh – Project Architect
Mark Abdella	X		Fontaine – VP of CM Services
Frank Payeur	X		Fontaine – Senior Project Manager
David Fontaine, Sr.	X		Fontaine - Principal
<u>Members of the Public</u>			

8 voting members required for a quorum

The meeting was called to order by Mayor Johnson at 3:05 pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Mayor Johnson made a motion to approve the minutes of the February 12, 2024 meeting. Tony Suffriti seconded the motion. No discussion occurred. It was approved 12-0-2-0 (yes-no-absent-abstain).

3 – Schematic Design Update

Kent Kovacs provided a general overview of the schematic design submission that is to be submitted to the MSBA on or before May 2, 2024. He walked the Committee through each of the topics that are required to be part of the submission.

4 – CM-R Procurement Update

Linda Liporto relayed the status of the CM-R procurement, providing an update on the tasks the CM Selection Subcommittee performed the previous week in attending CM interviews and evaluating the (6) firms for project selection. The subcommittee recommended Fontaine as CM for the project. LeftField proposed the following motion for the SBC's consideration:

Vote: Approve contract for #1 ranked CM firm Fontaine Bros. WT Rich for \$50,000 for Schematic Design and Pre-Construction Services

The motion was so moved by Mayor Johnson, and seconded by Rob Clickstein. No discussion occurred. It was approved 12-0-2-0 (yes-no-absent-abstain).

Fontaine Bros. then introduced themselves and provided an abbreviated interview presentation to the SBC.

5 – Public Comment

There was no public comment.

6 – New Business

There was no new business.

7 – Adjournment

A motion to adjourn was made by Chris Caputo, seconded by Tony Suffriti. The motion was unanimously approved 12-0-2-0 (yes-no-absent-abstained). The meeting was adjourned at 3:40PM.