

AGAWAM HIGH SCHOOL

Agawam, MA



OPM Monthly Project Update Report

February 2024

	FS	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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Schematic Design is still scheduled to be submitted to the MSBA on May 2, 2024, in order to meet the deadline for the Board of Directors meeting on June 26, 2024. During the month of February the project team along with the District and school leadership continued to work together on finalizing the design. Meetings with the user groups of the school also continued in order to finalize the layout of the building, security, outside fields and landscaping etc. in order to continue finalizing the design. There will also be more meetings with the SBC and Town of Agawam to start working on the design of the interior and exterior finishes.

The CM-at-risk procurement process continued with interviews of the six qualified teams on February 14th & 15th. After deliberations on the 15th, The following results were published and after a vote at the SBC meeting on February 26th the Town of Agawam continued to move forward with executing a contract with the first ranked firm.

- Fontaine Bros/WT Rich
- Consigli
- Whiting -Turner
- Shawmut
- Suffolk
- Gilbane

TASKS COMPLETED THROUGH FEBRUARY 2024

The following tasks were completed in the month of February 2024:

- 02/01/24 Agawam HS project team meeting
- 02/01/24 Agawam HS Educational Leadership meeting
- 02/07/24 CM-r RFP's due from the CM's
- 02/08/24 Agawam HS project team meeting
- 02/08/24 CM-at-Risk Subcommittee meeting
- 02/12/24 Agawam High School SBC meeting #19
- 02/14/24 CM-at-Risk Interviews
- 02/15/24 CM-at-Risk Interviews
- 02/15/24 Agawam HS Educational Leadership meeting
- 02/22/24 Agawam HS project team meeting
- 02/26/24 Agawam High School SBC meeting #20
- 02/29/24 Agawam HS project team meeting



II. TASKS PLANNED FOR MARCH 2024

The following tasks are planned for the month of March 2024:

- 03/01/24 Agawam HS project team meeting with HVAC & Security
- 03/07/24 Agawam HS project team meeting
- 03/12/24 Agawam HS project team user group meeting
- 03/13/24 Agawam HS project team user group meeting
- 03/14/24 Agawam HS project team meeting
- 03/21/24 Agawam HS project team meeting
- 03/25/24 Agawam High School SBC meeting #21
- 03/28/24 Agawam HS Educational Leadership meeting
- 03/28/24 Agawam HS project team meeting

III. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$78,940 this month, which consisted of OPM fees for LeftField in the amount of \$20,000 and A/E fees for Flansburgh in the amount of \$46,400 and \$12,540 for Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated February 29, 2024.

IV. PROJECT SCHEDULE OVERVIEW

The Agawam High School Project is currently in Module 4 – Schematic Design, and will then move in to Module 5 – Funding the Project.

The Project Team started with a list of potential options for the site during PDP. From there, options were narrowed down and the preferred option - Option 1C - was selected for the PSR submission. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, was submitted to the MSBA on October 26, 2023 for review, MSBA issued comments which were responded to, and the project was voted on by the MSBA Board of Directors (BOD) on December 13, 2023 to proceed to schematic design.

Now that the preferred solution has been approved by the MSBA BOD, the team has moved into Schematic Design (SD) to further finalize the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding



through City Council approval which is targeted for June 11, 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

V. DESIGNER AND CONTRACTOR MBE/WBE COMPLIANCE UPDATE

The Designer's goal for Minority Business Enterprise (MBE) participation is 6.6% and for Women Business Enterprise (WBE) participation is 15.0% to meet the required total of 21.6% for the MBE/WBE participation goals. Based on the Designer subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 7.8% and WBE is 28.0%. The Workforce participation goals are currently set at 6.9% for women and 15.3% for minorities and through the month of February, Workforce Participation was 31.82% for women and 15.9% for minorities.

VI. COMMUNITY OUTREACH

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website.

The website is https://agawamhsproject.com/

VII. ATTACHMENTS

MSBA Online OPM Report, Dated February 29, 2024
Total Project Budget Status Report, dated February 29, 2024
Monthly and Cumulative Cash Flow Reports, dated February 29, 2024
Preliminary Project Schedule, dated February 29, 2024

District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor Chris Johnson
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$0
Principal	Kent Kovacs	Encumbered (to Date)	\$1,135,611
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$850,861
General Contractor Contact Name		Project Completion Percentage	68%

James Riefstahl

Progress Report as of Date 2/29/2024

Leftfield, LLC

ОРМ	Leftfield, LLC			Pro	ogress Report as of Date 2/29/2024
Contract Su	mmary_			Payment Summary	
Original Cont	ract Amount		\$350,000	Total Contract Amount	\$350,000
Contract Ame	endments (to Date)		0	Invoices Paid (to Date)	\$230,000
Value of Con	tract Amendments (to D	ate)	\$0	Invoices Received (Reporting F	Period) \$20,000
Total Contrac	ct Amount		\$350,000	Contract Amount Remaining	\$100,000
Contract Ame	endments as Percentage	e of Original Contract Amount	0.0%		
	es (Reporting Period)	 02/01/24 Agawam HS proj 02/01/24 Agawam HS Edu 02/07/24 CM-r RFP's due 02/08/24 Agawam HS proj 02/08/24 CM-at-Risk Subsc 02/12/24 Agawam High Sc 02/14/24 CM-at-Risk Interv 02/15/24 CM-at-Risk Interv 02/15/24 Agawam HS Edu 02/22/24 Agawam HS proj 02/26/24 Agawam High Sc 02/29/24 Agawam HS proj 	cational Leaders from the CM's ect team meetin ommittee meetin chool SBC meetin views views cational Leaders ect team meetin chool SBC meetin	Ship meeting g ng ng #19 ship meeting g ng #20	
Project Budg	et Status	Reference attached Total Pr	roject Budget Re	port and Cash Flow Charts dated F	ebruary 29, 2024.
MSBA Close	out Status				
Potential Issu	ies	None noted at this time.			

DESIGNER Flansburgh Associates, Inc.		Progress Report as	s of Date 2/29/2024
Contract Summary		Payment Summary	
Original Contract Amount	\$685,000	Total Contract Amount	\$738,185
Contract Amendments (to Date)	4	Invoices Paid (to Date)	\$552,783
Value of Contract Amendments (to Date)	\$53,185	Invoices Received (Reporting Period)	\$58,940
Total Contract Amount	\$738,185	Contract Amount Remaining	\$126,462
Contract Amendments as Percentage of Original Contract Amount	7.8%		
MBE/WBE		Workforce Participation	
MBE Percentage	6.6%	Total Hours	1,002
MBE Actual	7.8%	Minority Hours	181
WBE Percentage	15.0%	Minority Percentage	15.9%
WBE Actual	28.0%	Minority Workforce Participation	15.3%
		Female Hours	364
		Female Percentage	31.8%
		Female Workforce Participation	6.9%

RFIs and Submittals							
RFIs Issued (Reporting Period)		0					
Total RFIs Issued (to Date)		0					
Remaining Open RFIs – Past 30 Days							
Notes							
Remaining Open RFIs – Past 60 Days							
Notes							
Remaining Open RFIs – Past 90 Days							
Notes							
Submittals Received (Reporting Period)		0					
Total Submittals Received (to Date)		0					
Submittals Reviewed (Reporting Period)		0					
Total Submittals Reviewed (to Date)		0					
Comments (Remaining Open Submittals)							
Phase	Schematic Design	Phase Scheduled Completi	on Date 6/26/2024				
Designer Activities (Reporting Period)	 02/01/24 Agawam HS project team meeting 02/01/24 Agawam HS Educational Leadership meeting 02/07/24 CM-r RFP's due from the CM's 02/08/24 Agawam HS project team meeting 02/08/24 CM-at-Risk Subcommittee meeting 02/12/24 Agawam High School SBC meeting #19 02/14/24 CM-at-Risk Interviews 02/15/24 CM-at-Risk Interviews 02/15/24 Agawam HS Educational Leadership meeting 02/22/24 Agawam HS project team meeting 02/26/24 Agawam HS project team meeting 02/29/24 Agawam HS project team meeting 02/29/24 Agawam HS project team meeting 						
30 Day Look Ahead							
Commissioning Consultant							
Commissioning Consultant Status							

GENERAL CONTRACTOR	Progress Report as of Date 2/29/2024
Contract Summary	Payment Summary
Original Contract Amount (including CM-At- Risk Amendments)	Total Contract Amount
Change Orders (to Date)	Invoices Paid (to Date)
Value of Change Orders (to Date)	Invoices Received (Reporting Period)
Total Contract Amount	Contract Amount Remaining
Procurement Type	
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	
MBE/WBE	Workforce Participation
MBE Percentage	Total Hours
MBE Actual	Minority Hours
WBE Percentage	Minority Percentage
WBE Actual	Minority Workforce Participation
	Female Hours
	Female Percentage
	Female Workforce Participation

Notice to Proceed Date	
Notice to Froced Bate	
Physical Progress	
Substantial Completion Date (Reported)	
Substantial Completion Date (Contract)	
Substantial Completion Date (Certificate)	
Construction Progress (Reporting Period)	
30 Day Look Ahead	
Overall Schedule Assessment	
Problems Identified (Schedule or Construction)	
Quality Control	
Safety Compliance	
Number of Claims (to Date)	
Value of Claims (to Date)	
Comments	
Recorded Manpower (Reporting Period)	
Contractor Closeout Status	
<u>Certification</u>	
<u></u>	
The undersigned hereby certifies that, to the besi report and attached hereto are true and accurate	t of his/her knowledge, the information contained in this monthly e.
Project Director/Project Manager	
Linda E. Liporto	Print Name
	Print Name Signature
Linda E. Liporto	
Linda E. Liporto	
Linda E. Liporto	Signature



Agawam High School - Agawam, MA February 29, 2024

Total Project Budget Status Report

roPay Code	Description		Total Project Budget		Authorized Changes		Revised Total Budget	Total Committed	% Cmtd to Date		Actual Spent to Date	% Spent to Date	Balance To Spend	Uncommitted	Comments
- 1	FEASIBILITY STUDY AGREEMENT														
0001-0000	OPM Feasibility Study/Schematic Design	\$	365,000	\$	(15,000)	\$	350,000	\$ 350,00	100%	6 \$	250,000	71%	\$ 100,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$	740,000	\$	(55,000)	\$	685,000	\$ 685,00	100%	6 \$	549,815	80%	\$ 135,185	\$ -	
0003-0000	Environmental & Site	\$	130,000	\$	(30,000)	\$	100,000		100%	6 \$		50%	\$ 49,565	\$ -	
0004-0000	Other	\$	15,000	\$	100,000	\$	115,000	\$ 61	l 1%	6 \$	611	1%	\$ -	\$ 114,389	
	SUB-TOTAL	\$	1,250,000	\$	-	\$	1,250,000	\$ 1,135,61	91%	\$	850,861	68.1%	\$ 284,750	\$ 114,389	
	TOTAL PROJECT BUDGET	\$	1,250,000	\$	-	\$	1,250,000	\$ 1,135,61	91%	ś \$	850,861	68%	\$ 399,139	\$ 114,389	
_		_							_	_					
Ī	FUNDING SOURCES					1									
-	Maximum State Share	Ś	748,000		59.84%										
-	Local Share	Ś	502,000		40.16%										
	SUB-TOTAL	Ś	1,250,000		100%										
		Ė													
	CONSTRUCTION COST ESTIMATES		Date		Estimator		Amount	SF	Cost/SF						
	Designer FS Cost Estimate														
	Designer SD Cost Estimate														
	OPM SD Cost Estimate									1					
-	PFA Budget			1		ı			1						

Feasibility Study Agreement Budget Transfers:





Agawam High School - Agawam, MA February 29, 2024

Cumulative Cash Flow

\$ **\$** 70,000

70,000

1,250,000 \$

66,919

66,919

399.139

\$

850.861 \$

Jun-24

Jul-24

Total:

	Original	Actual	Revised		Monthly Funanditures Compulative
Date	Projection	Cumulative	Forecast		Monthly Expenditures - Cumulative
Dec-22	15,000	\$ 15,000		1,400,000	
Jan-23	30,000	\$ 30,000			Original Projection Actual Cumulative Revised Forecast
Feb-23	100,000	\$ 50,611		1,200,000	
Mar-23	170,000	\$ 70,611		1,200,000	
Apr-23	235,000	\$ 85,611			
May-23	300,000	\$ 204,901		1,000,000	
Jun-23	365,000	\$ 272,046			
Jul-23	435,000	\$ 344,191			
Aug-23	500,000	\$ 425,636		800,000	
Sep-23	565,000	\$ 492,781			
Oct-23	635,000	\$ 573,726			
Nov-23	700,000	\$ 634,326		600,000	
Dec-23	765,000	\$ 705,571			
Jan-24	830,000	\$ 771,921		1	
Feb-24	900,000	\$ 850,861	\$ 850,861	400,000	
Mar-24	970,000		\$ 950,052		
Apr-24	1,040,000		\$ 1,049,243	200,000	
May-24	1,110,000		\$ 1,116,162		
Jun-24	1,180,000		\$ 1,183,081		
Jul-24	1,250,000		\$ 1,250,000	_	
Total:	\$ 1,250,000	\$ 850,861	\$ 1,250,000		Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24



AGAWAM HIGH SCHOOL - Preliminary Project Schedule February 29, 2024

THE RIGHT	CHOICE IN PROJECT MANAGEMENT		radiy 25, 2024	
D	Task Name	Start	Finish	2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
1	Board Authorization	Wed 4/14/21	Wed 4/14/21	♦ Board Authorization
2	MSBA Invitation to Conduct a Feasibility Study	Wed 4/14/21	Wed 4/14/21	◆ MSBA Invitat on to Conduct a Feasibility Study
3	OPM Selection	Wed 8/31/22	Wed 12/14/22	→ OPM Selection
4	OPM RFS	Wed 8/31/22	Thu 9/15/22	I OPM RFS
5	OPM Proposal Review and Interview	Fri 9/16/22	Mon 10/24/22	OPM Proposal Review and Interview
6	Execute OPM Contract	Tue 10/25/22	Wed 12/14/22	Execute OPM Contract
7	Designer Selection	Thu 12/15/22	Fri 3/31/23	Designer Selection
8	Develop Designer RFS	Thu 12/15/22	Wed 1/4/23	Develop Designer RFS
9	Advertise/Issue RFS/Receive & Review Designer Proposals	Wed 1/4/23	Fri 2/17/23	Advertise/Issue RFS/Receive & Review Designer Proposals
10	Submit Designer Review Matrix to MSBA and SBC	Mon 2/20/23	Tue 2/21/23	Sub nit Designer Review Matrix to MSBA and SBC
11	MSBA Designer Selection Panel	Tue 2/28/23	Tue 2/28/23	MSBA Designer Selection Panel
12	MSBA DSP Interviews Top 3 ranked firms	Tue 3/14/23	Tue 3/14/23	MSBA DSP Interviews Top 3 ranked firms
13	Negotiate/Execute Design Services Contract	Wed 3/15/23	Fri 3/31/23	Negotiate/Execute Design Services Contract
14	Designer Contract Received by MSBA	Fri 3/31/23	Fri 3/31/23	Designer Contract Received by MSBA
15	Feasibility Study	Mon 4/3/23	Wed 10/11/23	Feasibility Study
16	Develop Educational Program and Space Program	Mon 4/3/23	Mon 6/26/23	Develop Educational Program and Space Program
17	School Committee Educational Program and Space Program Approval	Tue 6/27/23	Tue 6/27/23	School Committee Educational Program and Space Program Ap
18	MSBA Kickoff Meeting	Wed 4/19/23	Wed 4/19/23	MSBA Kickoff Meeting
19	Chapter 74 and CTE Programs Viability Form	Mon 4/3/23	Fri 5/12/23	Chapter 74 and CTE Programs Viability Form
20	Develop and Analyze Preliminary Options and Criteria	Mon 4/3/23	Fri 7/21/23	Develop and Analyze Preliminary Options and Criteria
21	SBC Vote to Approve Submittal of PDP	Mon 7/24/23	Mon 7/24/23	SBC Vote to Approve Submittal of PDP
22	Submit PDP to MSBA	Thu 7/27/23	Fri 7/28/23	Submit PDP to MSBA
23	MSBA PDP Review	Sat 7/29/23	Thu 9/21/23	MSBA PDP Review
24	Address PDP Comments	Thu 9/21/23	Wed 10/11/23	Address PDP Comments
25	Preferred Schematic Report	Tue 7/25/23	Wed 12/13/23	Preferred Schematic Report



AGAWAM HIGH SCHOOL - Preliminary Project Schedule February 29, 2024

ID	Task Name	Start	Finish	20212022202320242025202620272028202920302031203220332034203
26	Develop Preferred Schematic Report & Cost Estimate	Tue 7/25/23	Tue 9/26/23	Develop Preferred Schematic Report & Cost Estimate
27	SBC Vote on Preferred Schematic Report	Wed 9/27/23	Tue 10/3/23	BC Vote on Preferred Schematic Report
28	Submit Preferred Schematic Report to MSBA	Thu 10/26/23	Thu 10/26/23	I ₁
29	MSBA PSR Review	Wed 11/1/23	Tue 11/21/23	MSBA PSR Review
30	Address PSR Comments	Wed 11/22/23	Mon 12/4/23	Address PSR Comments
31	MSBA FAS Review Meeting	Wed 11/8/23	Wed 11/15/23	MSBA FAS Review Meeting
32	Address FAS Comments	Thu 11/16/23	Wed 11/22/23	Address FAS Comments
33	Board Vote on Preferred Schematic: Move to SD	Wed 12/13/23	Wed 12/13/23	Board Vote on Preferred Schematic: Move to SD
34	Schematic Design	Fri 10/27/23	Wed 7/24/24	Schematic Design
35	Develop SD Package	Fri 10/27/23	Tue 3/12/24	Develop SD Package
36	SD Cost Estimate and Reconcile	Wed 3/13/24	Wed 4/3/24	SD Cost Estimate and Reconcile
37	Town of Agawam Approval of Budget	Thu 4/4/24	Fri 4/12/24	Town of Agawam Approval of Budget
38	SD Notification to SBC/MSBA	Mon 4/15/24	Thu 4/18/24	SD Notification to SBC/MSBA
39	SBC Review/Vote - SD Submission	Mon 4/22/24	Mon 4/22/24	SBC Review/Vote - SD Submission
40	Submit SD Package to MSBA	Thu 5/2/24	Thu 5/2/24	•
41	MBSA Review / Comments and Project Team Response Period	Fri 5/3/24	Mon 6/3/24	MBSA Review / Comments and Project Team Response Pe
42	Address MBSA Comments	Tue 6/4/24	Mon 6/17/24	Address MBSA Comments
43	MSBA Board of Directors Meeting	Wed 6/26/24	Wed 6/26/24	MSBA Board of Directors Meeting
44	Project Scope and Budget Agreement Executed	Wed 6/26/24	Wed 7/24/24	Project Scope and Budget Agreement Executed
45	DESE Review	Mon 10/3/22	Mon 1/16/23	⊢ DESE Review
46	MSBA Review of DESE Submittal	Mon 10/3/22	Tue 10/11/22	h MSBA Review of DESE Submittal
47	DESE Review and Approval	Mon 10/17/22	Mon 1/9/23	DESE Review and Approval
48	DESE Sped Submission Review and Approval	Tue 1/10/23	Mon 1/16/23	DESE Sped Submission Review and Approval
	Local Funding Approval / Project Funding Agreement	Tue 6/11/24	Fri 8/30/24	Local Funding Approval / Project Funding Agreement
50	Town of Agawam Vote for Approval of Funding	Tue 6/11/24	Thu 6/13/24	Town of Agawam Vote for Approval of Funding



AGAWAM HIGH SCHOOL - Preliminary Project Schedule February 29, 2024

THE RIGHT	CHOICE IN PROJECT MANAGEMENT		•	
ID	Task Name	Start	Finish	2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
51	Local Actions and Approvals forwarded to MSBA	Fri 6/14/24	Thu 6/20/24	Local Actions and Approvals forwarded to MSBA
52	Project Funding Agreement	Mon 7/15/24	Fri 8/30/24	1
53	Design Development	Wed 6/26/24	Wed 3/19/25	Design Development
54	Design Development Documents	Wed 6/26/24	Mon 12/30/24	Design Development Documents
55	DD Cost Estimate	Tue 12/31/24	Mon 1/13/25	DD Cost Estimate
56	VE	Tue 12/31/24	Mon 1/13/25	, vE
57	Demo / Abatement Package 1	Tue 12/31/24	Mon 1/13/25	Demo / Abatement Package 1
58	Early Site Prep Package 2	Tue 12/31/24	Mon 1/13/25	Early Site Prep Package 2
59	OPM Review & Submittal to MSBA	Tue 1/14/25	Mon 1/20/25	OPM Review & Submittal to MSBA
60	MSBA Review	Tue 1/21/25	Tue 2/18/25	MSBA Review
61	Address DD Review Comments	Wed 2/19/25	Wed 3/19/25	Address DD Review Comments
62	Contract Documents	Tue 1/21/25	Tue 9/9/25	Contract Documents
63	CD 60% Documents	Tue 1/21/25	Mon 3/10/25	CD 60% Documents
64	CD 60% Cost Estimate/VE/Reconciliation	Tue 3/11/25	Mon 3/24/25	CD 60% Cost Estimate/VE/Reconciliation
65	OPM Review & Submittal to MSBA	Tue 3/25/25	Mon 4/7/25	OPM Review & Submittal to MSBA
66	MSBA Review	Tue 4/8/25	Tue 5/6/25	MSBA Review
67	Address 60% Review Comments	Wed 5/7/25	Tue 5/27/25	Address 60% Review Comments
68	CD 90% Documents Development	Thu 4/10/25	Wed 5/21/25	CD 90% Documents Development
69	CD 90% Cost Estimate/VE/Reconciliation	Thu 5/22/25	Thu 6/5/25	CD 90% Cost Estimate/VE/Reconciliation
70	OPM Review & Submittal to MSBA	Fri 6/6/25	Thu 6/12/25	OPM Review & Submittal to MSBA
71	MSBA Review	Fri 6/13/25	Mon 7/14/25	MSBA Review
72	Address 90% Review Comments	Tue 7/15/25	Mon 7/28/25	Address 90% Review Comments
73	CD 100% Documents Development	Tue 7/15/25	Mon 8/11/25	CD 100% Documents Development
74	Prepare for Main Construction - CD 100% Package for bidding	Tue 8/12/25	Mon 8/18/25	Prepare for Main Construction - CD 100% Package fo
75	100% Package to MSBA	Tue 8/19/25	Tue 9/9/25	100% Package to MSBA

AGAWAM HIGH SCHOOL - Preliminary Project Schedule February 29, 2024 Start Finish ID Task Name 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 Thu 6/28/29 LEED 76 LEED Tue 1/21/25 CM at Risk Procurement CM at Risk Procurement Fri 2/16/24 Mon 9/25/23 85 Trade Sub-Contractor Pre-Qualifications 95 Trade Sub-Contractor Pre-Qualifications Mon 2/19/24 Mon 8/12/24 Permitting and Regulatory Filing Requirements **Permitting and Regulatory Filing Requirements** Tue 12/1/20 Tue 9/2/25 120 Bid Phases Tue 1/14/25 Tue 10/14/25 **Bid Phases** 136 Tue 2/18/25 _____ Construction Construction Mon 8/7/28 139 Early Bid Package Early Bid Package Tue 2/18/25 Thu 9/11/25 140 Construction on Main Package Construction on Main Package Wed 10/15/25 Mon 8/7/28 141 **▼** Substantial Completion **Substantial Completion** Mon 8/7/28 Mon 8/7/28 142 **⊢** Closeout Tue 8/8/28 Wed 10/4/28 Closeout 143 New Agawam High School Opens for New Agawam High School Opens for Classes Mon 8/7/28 Mon 8/7/28 **Project Closeout Phase Project Closeout Phase** Wed 9/20/28 Tue 3/5/30

MEMORANDUM

To: Jennifer Bonfiglio, Chief Procurement Officer

From: Linda Liporto, LeftField, LLC

Date: March 8, 2024

Re: Agawam High School - February 2024 Invoice Summary

Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Pa	yments)					
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services		Invoice \$
0001-0000	LeftField, LLC	15	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for February 2024	\$	20,000.00
0002-0000	Flansburgh	33317	A&E Feasibility Study/Schematic Design	FS Phase Project Management Services for February 2024		46,400.00
0003-0000	Flansburgh	33335	Environmental & Site	FS Phase E&S Services for February 2024		12,540.00
				TOTAL:	\$	78,940.00

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The February 2024 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required March 12, 2024 deadline. All invoices above are included in the February 2024 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.





Jennifer Bonfiglio Chief Procurement Officer Town of Agawam 36 Main Street Agawam, MA 01001 Invoice Date: 02/29/24 Invoice No.: 15

FOR: Owner's Project Management Services for MSBA Core Project Agawam High School - 760 Cooper Street, Agawam, MA 01001

Professional Services from February 1, 2024 to February 29, 2024

OPM Services		
Owner's Project Management Services for the month of	\$	20,000
February 2024		
Total Labor:	\$	20,000
Reimbursable Expenses		
		\$ -
Total Expenses:	<u> </u> 	-

Total this Invoice: \$ 20,000

Contract Status	В	udget	Pre	vious	Curre	nt	Total o Date	Balance		
FS/SD Phase	\$	350,000	\$	230,000.00	\$	20,000	\$ 250,000	\$	100,000	
OPM Services Total:										
Reimbursable Expenses Total:										
Total Contract:		350,000		\$ 230,000	\$	20,000	\$ 250,000	\$	100,000	

Please Remit Payment To:

LeftField, LLC PO Box 307 Hingham, MA 02043

FLANSBURGH

INVOICE

Leftfield Project Management 101 Federal St. Ste 1900 Boston, MA 02110 February 29, 2024

Project No:

202302.00

Invoice No:

0033317

Project

202302.00

Agawam High School FS-SD

Basic Services for Feasibility Study and Schematic Design of Agawam High school.

Professional Services from February 1, 2024 to February 29, 2024

Fee

Billing Phase	Contract Amount	Percent Complete	Fee Earned	Previous Billed	Current Billing
Feasibility Study	365,000.00	100.00	365,000.00	365,000.00	0.00
Schematic Design	320,000.00	57.75	184,800.00	138,400.00	46,400.00
Total Fee	685,000.00		549,800.00	503,400.00	46,400.00
	Total Fee			46,	400.00
		Total	this Invoice	\$46,	400.00

FLANSBURGH

INVOICE

Leftfield Project Management 101 Federal St. Ste 1900 Boston, MA 02110

March 6, 2024

Project No:

202302.00

Invoice No:

0033335

Project

202302.00

Agawam High School FS-SD

Basic Services for Feasibility Study and Schematic Design of Agawam High school.

Professional Services from February 1, 2024 to February 29, 2024

Consultants

Survey Consultant

2/29/2024 Samiotes Consultants, Inc.

Aerial Mapping Survey & Plan 90% of Fee

3,800.00

2/29/2024

Samiotes Consultants, Inc.

Aerial Mapping Survey &

5,700.00

Plan 70% of Fee

2/29/2024

Samiotes Consultants, Inc.

Aerial Mapping Survey &

1,900.00

Plan 100% of Fee

Total Consultants

1.1 times

11,400.00

12,540.00

Total this Invoice

\$12,540.00

Invoice

Samiotes Consultants, Inc. Civil Engineering + Land Surveying 20 A Street Framingham, MA 01701 T 508.877.6688 www.samiotes.com



Flansburgh Architects Kent D. Kovacs, AIA, LEED AP 77 North Washington Street Boston, MA 02114

January 29, 2024

Project No:

53026.01

Invoice No:

21978

Project

53026.01

Agawam High School - Agawam (survey)

Email invoice to: Kent Kovacs kkovacs@flansburgh.com; Bob Soorian bsoorian@flansburgh.com

Professional Services from December 1, 2023 to December 31, 2023

Task

01

Aerial Mapping Survey & Plan

Fee

Total Fee

19,000.00

Percent Complete

90.00 Total Earned

17,100.00

Previous Fee Billing

13.300.00

Current Fee Billing

3,800.00

Total Fee

3,800.00

Total this Task

\$3,800.00

Total this Invoice

\$3,800.00

Outstanding Invoices

Number 21897

Date

Balance

12/20/2023

5,700.00

Total

5,700.00

Amendment S Fee/Labor Expenses

S17.70 Aerial Mapping Survey + Plan

90 % 4 FEE

Approval Date

Invoice

Samiotes Consultants, Inc. Civil Engineering + Land Surveying 20 A Street Framingham, MA 01701 T 508.877.6688 www.samiotes.com



Flansburgh Architects Kent D. Kovacs, AIA, LEED AP 77 North Washington Street Boston, MA 02114

December 20, 2023

Project No:

53026.01

Invoice No:

21897

Project

53026.01

Agawam High School - Agawam (survey)

Email invoice to: Kent Kovacs kkovacs@flansburgh.com; Bob Soorian bsoorian@flansburgh.com

Professional Services from November 1, 2023 to November 30, 2023

Task

01

Aerial Mapping Survey & Plan

Fee

Total Fee

19,000.00

Percent Complete

70.00 Total Earned

13,300.00

Previous Fee Billing

7,600.00

Current Fee Billing

5,700.00

Total Fee

5,700.00

Total this Task

\$5,700.00

Total this Invoice

\$5,700.00

Rate

Outstanding Invoices

Number

Date

Balance

21758

11/15/2023

7,600.00

Total

7,600.00

202302

Approval

Date

Reimb.

Fee/Labor

Expenses.

31770 Herial Mapping Survey + Plan

Invoice

Samiotes Consultants, Inc. Civil Engineering + Land Surveying 20 A Street Framingham, MA 01701 T 508.877.6688 www.samiotes.com



Flansburgh Architects Kent D. Kovacs, AIA, LEED AP 77 North Washington Street Boston, MA 02114

February 27, 2024

Project No:

53026.01

Invoice No:

22070

Project

53026.01

Agawam High School - Agawam (survey)

Email invoice to: Kent Kovacs kkovacs@flansburgh.com; Bob Soorian bsoorian@flansburgh.com

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Task

01

Aerial Mapping Survey & Plan

Fee

Total Fee

19,000.00

Percent Complete

100.00 Total Earned

19,000.00

Previous Fee Billing

17,100.00

Current Fee Billing

1,900.00

Total Fee

1,900.00

Total this Task

\$1,900.00

Total this invoice

\$1,900.00

Outstanding Invoices

Number 21897

Balance

21978

12/20/2023 1/29/2024

Date

5.700.00 3,800.00

Total

9,500.00

10070 LEEL Mapping Survey + Plan

10070 LEEL Project # 2012-

Project #

Approval Date

Reimb. Rate

Fee/Labor_

Expenses _