

**AGAWAM HIGH SCHOOL**

**Agawam, MA**



**OPM Monthly Project Update Report**

**December 2023**

<b>FS</b>	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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At the beginning of December, the project team received word from the MSBA to confirm that the project would be on the agenda for the December 13<sup>th</sup> MSBA Board of Directors meeting, and during that meeting, the board unanimously made the recommendation the project proceed into Schematic Design with no comments or edits. SD is currently scheduled to be submitted to the MSBA on May 2, 2024, in order to meet the deadline for the Board of Directors meeting on June 26, 2024.

The project team also continued the CM-at-risk procurement process with the CM at Risk RFQ advertised on December 13, with a due date of January 10, 2024. The IGO also issued the Inspector General's Note to Proceed on December 19. As of December 31, a total of 6 CM firms had submitted the required interest form, and if all 6 firms submit the formal RFQ, the subcommittee will meet on January 11 and 12 to discuss the firms and their qualifications, followed by issuing the formal RFP on January 17, 2024..

## **I. TASKS COMPLETED THROUGH DECEMBER 2023**

The following tasks were completed in the month of December 2023:

- 12/01/23 Agawam HS project team meeting
- 12/04/23 Agawam HS project team HVAC meeting
- 12/07/23 Agawam HS Educational Leadership meeting
- 12/08/23 Agawam HS project team meeting
- 12/13/23 CM-r RFQ publicly advertised
- 12/15/23 Agawam HS project team meeting
- 12/18/23 Agawam High School SBC meeting #17
- 12/20/23 CM-r RFQ questions are due from the public
- 12/21/23 Agawam HS project team issues Addendum in response to any questions
- 12/21/23 Agawam HS Educational Leadership meeting
- 12/22/23 Agawam HS project team meeting
- 12/29/23 Agawam HS project team meeting

## **II. TASKS PLANNED FOR JANUARY 2024**

The following tasks are planned for the month of January 2024:

- 01/04/23 Agawam HS project team meeting
- 01/04/23 Agawam HS Educational Leadership meeting
- 01/10/23 CM-r RFQ due from the public
- 01/11/23 Agawam HS project team meeting
- 01/17/23 CM-r RFP issued
- 01/18/23 Agawam HS Educational Leadership meeting

- 01/18/23 Agawam HS project team meeting
- 01/22/23 Agawam High School SBC meeting #18
- 01/25/23 Agawam HS project team meeting

### **III. PROJECT BUDGET OVERVIEW**

Expenditures against the budget totaled \$71,245 this month, which consisted of OPM fees for LeftField in the amount of \$15,000 and A/E fees for Flansburgh in the amount of \$56,245 for Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated December 31, 2023.

### **IV. PROJECT SCHEDULE OVERVIEW**

The Agawam High School Project is currently in Module 3 – the Feasibility Study, which will be followed by Module 4 – Schematic Design, and then Module 5 – Funding the Project. From now to a City Approval of Funding in June 2024 it will be imperative to hit every milestone to stay on track.

The Project Team started with a list of potential options for the site during PDP. From there, options were narrowed down and the preferred option - Option 1C - was selected for the PSR submission. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, was submitted to the MSBA on October 26, 2023 for review, MSBA issued comments which were responded to, and the project was voted on by the MSBA Board of Directors (BOD) on December 13, 2023 to proceed to schematic design.

Now that the preferred solution has been approved by the MSBA BOD, the team moves into Schematic Design (SD) to further develop the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding through City Council approval which is targeted for July 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

### **V. DESIGNER AND CONTRACTOR MBE/WBE COMPLIANCE UPDATE**

The Designer's goal for Minority Business Enterprise (MBE) participation is 6.6% and for Women Business Enterprise (WBE) participation is 15.0% to meet the required total of 21.6% for the MBE/WBE participation goals. Based on the Designer subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 7.8% and WBE is 28.0%. The Workforce participation goals are currently set at 6.9% for women and

15.3% for minorities and through the month of December, Workforce Participation was 43.75% for women and 9.38% for minorities.

## **VI. COMMUNITY OUTREACH**

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website.

The website is <https://agawamhsproject.com/>

## **VII. ATTACHMENTS**

MSBA Online OPM Report, Dated December 31, 2023

Total Project Budget Status Report, dated December 31, 2023

Monthly and Cumulative Cash Flow Reports, dated December 31, 2023

Preliminary Project Schedule, dated December 31, 2023

District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor William Sapelli
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$0
Principal	Kent Kovacs	Encumbered (to Date)	\$1,135,611
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$705,571
General Contractor Contact Name		Project Completion Percentage	56%

**OPM** Leftfield, LLC

Progress Report as of Date 12/31/2023

**Contract Summary**

Original Contract Amount	\$350,000
Contract Amendments (to Date)	0
Value of Contract Amendments (to Date)	\$0
Total Contract Amount	\$350,000
Contract Amendments as Percentage of Original Contract Amount	0.0%

**Payment Summary**

Total Contract Amount	\$350,000
Invoices Paid (to Date)	\$200,000
Invoices Received (Reporting Period)	\$15,000
Contract Amount Remaining	\$135,000

OPM Activities (Reporting Period)	<ul style="list-style-type: none"> <li>• 12/01/23 Agawam HS project team meeting</li> <li>• 12/04/23 Agawam HS project team HVAC meeting</li> <li>• 12/07/23 Agawam HS Educational Leadership meeting</li> <li>• 12/08/23 Agawam HS project team meeting</li> <li>• 12/13/23 CM-r RFQ publicly advertised</li> <li>• 12/15/23 Agawam HS project team meeting</li> <li>• 12/18/23 Agawam High School SBC meeting #17</li> <li>• 12/20/23 CM-r RFQ questions are due from the public</li> <li>• 12/21/23 Agawam HS project team issues Addendum in response to any questions</li> <li>• 12/21/23 Agawam HS Educational Leadership meeting</li> <li>• 12/22/23 Agawam HS project team meeting</li> <li>• 12/29/23 Agawam HS project team meeting</li> </ul>
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Project Budget Status Reference attached Total Budget Report and Cash Flow charts dated December 31, 2023.

MSBA Closeout Status

Potential Issues None noted at this time.

**DESIGNER** Flansburgh Associates, Inc.

Progress Report as of Date 12/31/2023

**Contract Summary**

Original Contract Amount	\$685,000
Contract Amendments (to Date)	3
Value of Contract Amendments (to Date)	\$32,945
Total Contract Amount	\$717,945
Contract Amendments as Percentage of Original Contract Amount	4.8%

**Payment Summary**

Total Contract Amount	\$717,945
Invoices Paid (to Date)	\$433,715
Invoices Received (Reporting Period)	\$56,245
Contract Amount Remaining	\$227,985

**MBE/WBE**

MBE Percentage	6.6%
MBE Actual	7.8%
WBE Percentage	15.0%
WBE Actual	28.0%

**Workforce Participation**

Total Hours	527
Minority Hours	10
Minority Percentage	2.0%
Minority Workforce Participation	15.3%
Female Hours	323
Female Percentage	61.0%
Female Workforce Participation	6.9%

**RFIs and Submittals**

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	
Notes	
Remaining Open RFIs – Past 60 Days	
Notes	
Remaining Open RFIs – Past 90 Days	
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Feasibility Study	Phase Scheduled Completion Date	10/26/2023
Designer Activities (Reporting Period)	<ul style="list-style-type: none"> <li>• 12/01/23 Agawam HS project team meeting</li> <li>• 12/04/23 Agawam HS project team HVAC meeting</li> <li>• 12/07/23 Agawam HS Educational Leadership meeting</li> <li>• 12/08/23 Agawam HS project team meeting</li> <li>• 12/13/23 CM-r RFQ publicly advertised</li> <li>• 12/15/23 Agawam HS project team meeting</li> <li>• 12/18/23 Agawam High School SBC meeting #17</li> <li>• 12/20/23 CM-r RFQ questions are due from the public</li> <li>• 12/21/23 Agawam HS project team issues Addendum in response to any questions</li> <li>• 12/21/23 Agawam HS Educational Leadership meeting</li> <li>• 12/22/23 Agawam HS project team meeting</li> <li>• 12/29/23 Agawam HS project team meeting</li> </ul>		
30 Day Look Ahead			
Commissioning Consultant			
Commissioning Consultant Status	None assigned yet.		

**GENERAL CONTRACTOR**

Progress Report as of Date 12/31/2023

**Contract Summary**

Original Contract Amount (including CM-At-Risk Amendments)
Change Orders (to Date)
Value of Change Orders (to Date)
Total Contract Amount
Procurement Type
Change Orders as Percentage of Original Contract Amount
Pending Change Orders
Change Order Status

**Payment Summary**

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

**MBE/WBE**

MBE Percentage
MBE Actual
WBE Percentage
WBE Actual

**Workforce Participation**

Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

**Schedule Assessment**

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported)

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

**Certification**

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Linda E. Liporto \_\_\_\_\_ Print Name

 \_\_\_\_\_ Signature

January 5, 2024 \_\_\_\_\_ Date

**Total Project Budget Status Report**

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Uncommitted	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>											
0001-0000	OPM Feasibility Study/Schematic Design	\$ 365,000	\$ (15,000)	\$ 350,000	\$ 350,000	100%	\$ 215,000	61%	\$ 135,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 740,000	\$ (55,000)	\$ 685,000	\$ 685,000	100%	\$ 457,015	67%	\$ 227,985	\$ -	
0003-0000	Environmental & Site	\$ 130,000	\$ (30,000)	\$ 100,000	\$ 100,000	100%	\$ 32,945	33%	\$ 67,055	\$ -	
0004-0000	Other	\$ 15,000	\$ 100,000	\$ 115,000	\$ 611	1%	\$ 611	1%	\$ -	\$ 114,389	
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 705,571</b>	<b>56.4%</b>	<b>\$ 430,040</b>	<b>\$ 114,389</b>	
<b>TOTAL PROJECT BUDGET</b>		<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 705,571</b>	<b>56%</b>	<b>\$ 544,429</b>	<b>\$ 114,389</b>	
<b>FUNDING SOURCES</b>											
	Maximum State Share	\$ 748,000	59.84%								
	Local Share	\$ 502,000	40.16%								
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>100%</b>								
<b>CONSTRUCTION COST ESTIMATES</b>											
	Date	Estimator	Amount	SF	Cost/SF						
	Designer FS Cost Estimate										
	Designer SD Cost Estimate										
	OPM SD Cost Estimate										
	PFA Budget										

*Feasibility Study Agreement Budget Transfers:*

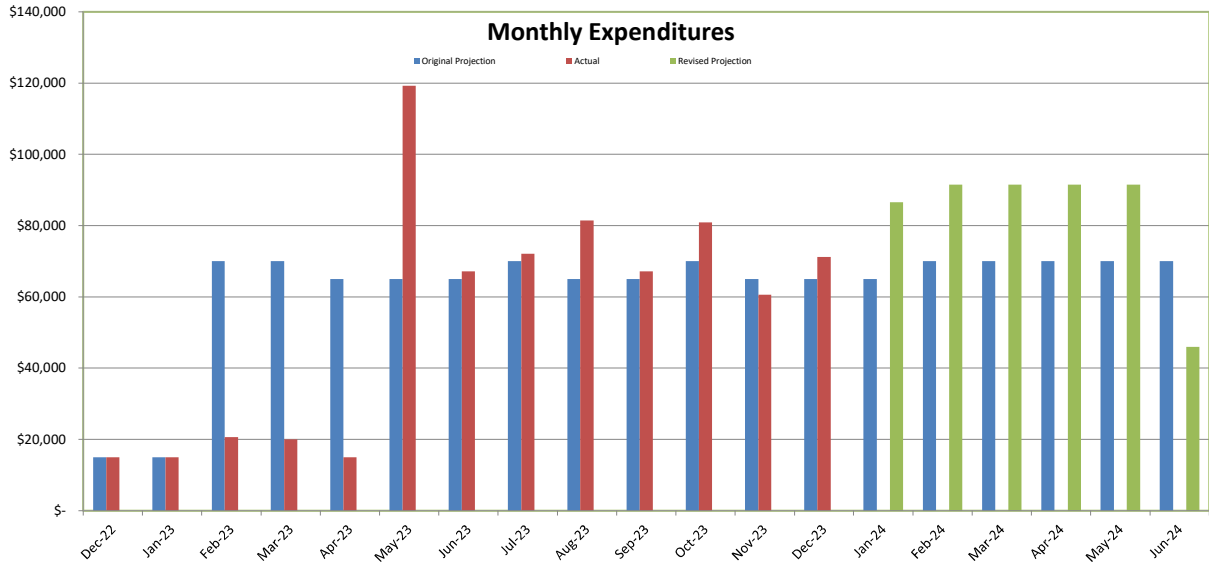


Agawam High School - Agawam, MA

December 31, 2023

Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Dec-22	\$ 15,000	\$ 15,000	
Jan-23	\$ 15,000	\$ 15,000	
Feb-23	\$ 70,000	\$ 20,611	
Mar-23	\$ 70,000	\$ 20,000	
Apr-23	\$ 65,000	\$ 15,000	
May-23	\$ 65,000	\$ 119,290	
Jun-23	\$ 65,000	\$ 67,145	
Jul-23	\$ 70,000	\$ 72,145	
Aug-23	\$ 65,000	\$ 81,445	
Sep-23	\$ 65,000	\$ 67,145	
Oct-23	\$ 70,000	\$ 80,945	
Nov-23	\$ 65,000	\$ 60,600	
Dec-23	\$ 65,000	\$ 71,245	
Jan-24	\$ 65,000		\$ 86,518
Feb-24	\$ 70,000		\$ 91,518
Mar-24	\$ 70,000		\$ 91,518
Apr-24	\$ 70,000		\$ 91,518
May-24	\$ 70,000		\$ 91,518
Jun-24	\$ 70,000		\$ 45,921
Jul-24	\$ 70,000		\$ 45,921
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 705,571</b>	<b>\$ 544,429</b>

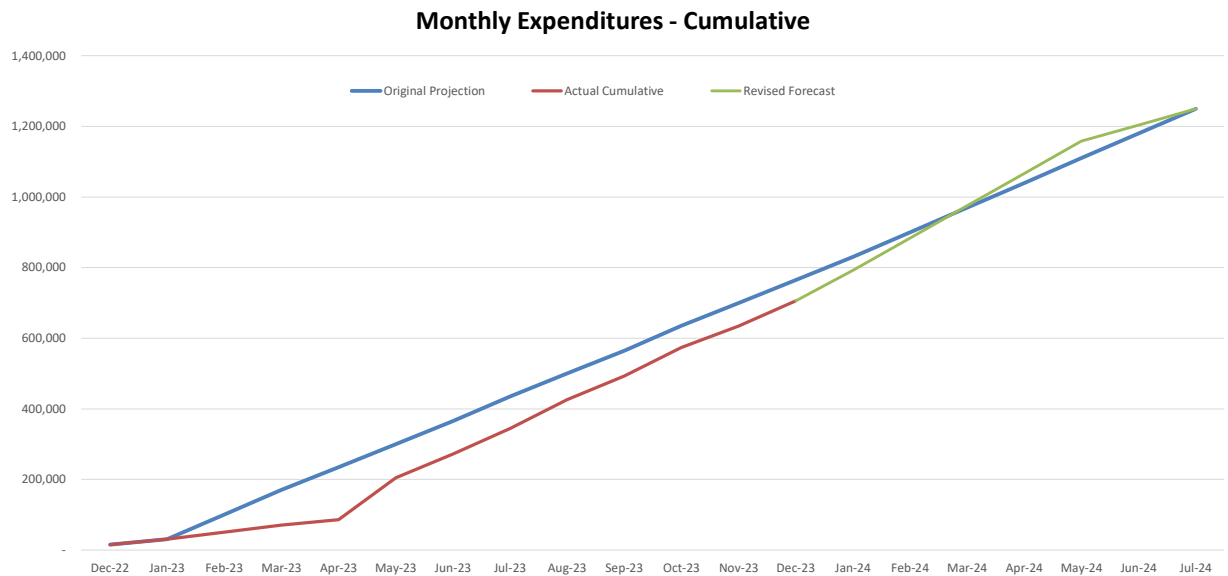


Agawam High School - Agawam, MA

December 31, 2023

Cumulative Cash Flow

Date	Original Projection	Actual Cumulative	Revised Forecast
Dec-22	15,000	\$ 15,000	
Jan-23	30,000	\$ 30,000	
Feb-23	100,000	\$ 50,611	
Mar-23	170,000	\$ 70,611	
Apr-23	235,000	\$ 85,611	
May-23	300,000	\$ 204,901	
Jun-23	365,000	\$ 272,046	
Jul-23	435,000	\$ 344,191	
Aug-23	500,000	\$ 425,636	
Sep-23	565,000	\$ 492,781	
Oct-23	635,000	\$ 573,726	
Nov-23	700,000	\$ 634,326	
Dec-23	765,000	\$ 705,571	\$ 705,571
Jan-24	830,000		\$ 792,089
Feb-24	900,000		\$ 883,606
Mar-24	970,000		\$ 975,124
Apr-24	1,040,000		\$ 1,066,641
May-24	1,110,000		\$ 1,158,159
Jun-24	1,180,000		\$ 1,204,079
Jul-24	1,250,000		\$ 1,250,000
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 705,571</b>	<b>\$ 1,250,000</b>



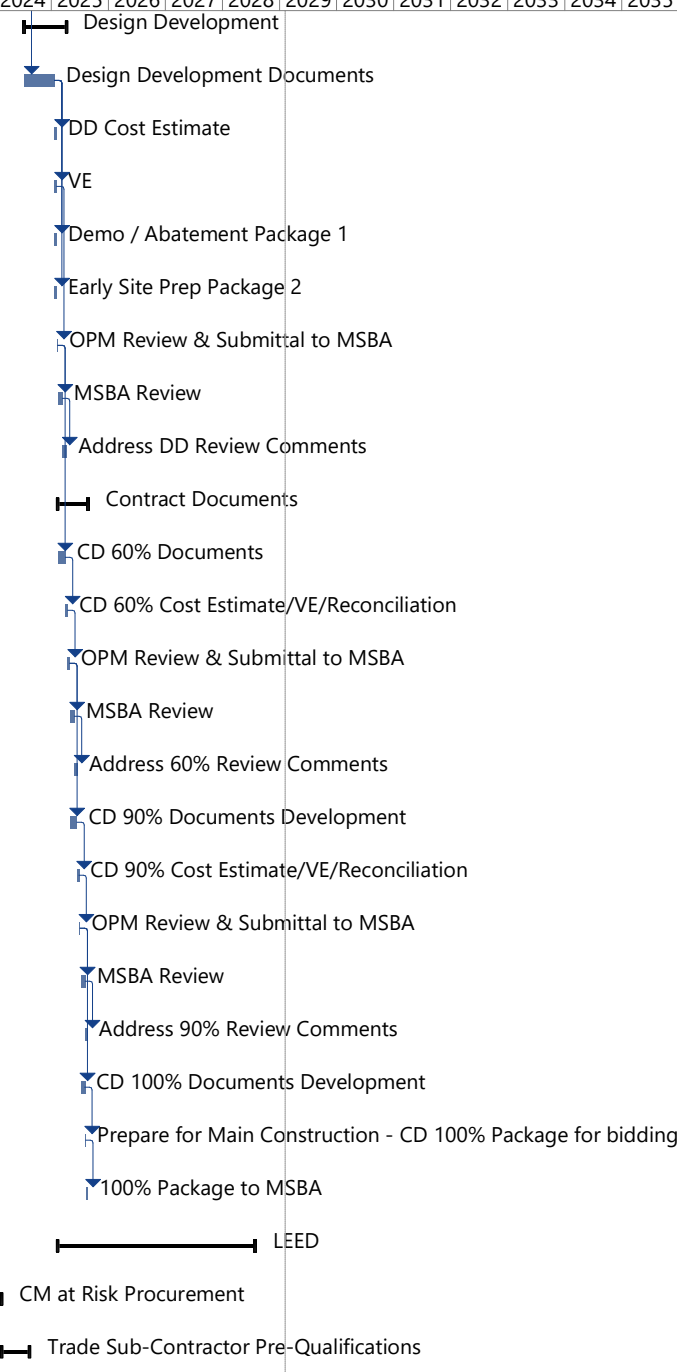




# AGAWAM HIGH SCHOOL - Preliminary Project Schedule

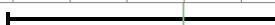





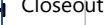






December 31, 2023

ID	Task Name	Start	Finish	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
53	<b>Design Development</b>	Thu 7/11/24	Wed 4/9/25																
54	Design Development Documents	Thu 7/11/24	Mon 1/20/25																
55	DD Cost Estimate	Tue 1/21/25	Mon 2/3/25																
56	VE	Tue 1/21/25	Mon 2/3/25																
57	Demo / Abatement Package 1	Tue 1/21/25	Mon 2/3/25																
58	Early Site Prep Package 2	Tue 1/21/25	Mon 2/3/25																
59	OPM Review & Submittal to MSBA	Tue 2/4/25	Mon 2/10/25																
60	MSBA Review	Tue 2/11/25	Tue 3/11/25																
61	Address DD Review Comments	Wed 3/12/25	Wed 4/9/25																
62	<b>Contract Documents</b>	Tue 2/11/25	Fri 8/22/25																
63	CD 60% Documents	Tue 2/11/25	Mon 3/31/25																
64	CD 60% Cost Estimate/VE/Reconciliation	Tue 4/1/25	Mon 4/14/25																
65	OPM Review & Submittal to MSBA	Tue 4/15/25	Mon 4/28/25																
66	MSBA Review	Tue 4/29/25	Wed 5/28/25																
67	Address 60% Review Comments	Thu 5/29/25	Tue 6/17/25																
68	CD 90% Documents Development	Thu 5/1/25	Thu 6/12/25																
69	CD 90% Cost Estimate/VE/Reconciliation	Fri 6/13/25	Thu 6/26/25																
70	OPM Review & Submittal to MSBA	Fri 6/27/25	Thu 7/3/25																
71	MSBA Review	Mon 7/7/25	Mon 8/4/25																
72	Address 90% Review Comments	Tue 8/5/25	Mon 8/18/25																
73	CD 100% Documents Development	Mon 7/7/25	Fri 8/1/25																
74	Prepare for Main Construction - CD 100% Package for bidding	Mon 8/4/25	Fri 8/8/25																
75	100% Package to MSBA	Mon 8/11/25	Fri 8/22/25																
76	<b>LEED</b>	Tue 2/11/25	Wed 7/26/28																
85	<b>CM at Risk Procurement</b>	Mon 9/25/23	Fri 2/16/24																
95	<b>Trade Sub-Contractor Pre-Qualifications</b>	Mon 2/19/24	Mon 8/12/24																



## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

December 31, 2023

ID	Task Name	Start	Finish	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
120	<b>Permitting and Regulatory Filing Requirements</b>	<b>Tue 12/1/20</b>	<b>Fri 8/22/25</b>																
136	<b>Bid Phases</b>	<b>Tue 2/4/25</b>	<b>Mon 10/6/25</b>																
139	<b>Construction</b>	<b>Tue 3/11/25</b>	<b>Tue 7/6/27</b>																
140	Early Bid Package	Tue 3/11/25	Thu 10/2/25																
141	Construction on Main Package	Tue 10/7/25	Tue 7/6/27																
142	Substantial Completion	Tue 7/6/27	Tue 7/6/27																
143	<b>Closeout</b>	<b>Wed 7/7/27</b>	<b>Wed 9/1/27</b>																
144	Punch list & Commissioning	Wed 7/7/27	Tue 8/17/27																
145	Construction Clean/Building Flush out	Wed 7/7/27	Tue 8/3/27																
146	Furniture and Technology Installation	Wed 7/7/27	Tue 8/3/27																
147	Final Completion	Wed 8/18/27	Wed 8/18/27																
148	Administration, Teachers and Staff Move-in	Thu 8/19/27	Wed 9/1/27																
149	<b>New Agawam High School Opens for Classes</b>	<b>Wed 9/1/27</b>	<b>Wed 9/1/27</b>																
150	<b>Project Closeout Phase</b>	<b>Wed 8/18/27</b>	<b>Mon 2/5/29</b>																

# MEMORANDUM

To: Jennifer Bonfiglio, Chief Procurement Officer  
 From: Linda Liporto, LeftField, LLC  
 Date: January 5, 2024  
 Re: Agawam High School - December 2023 Invoice Summary  
 Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Payments)					
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
0001-0000	LeftField, LLC	13	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for December 2023	\$ 15,000.00
0002-0000	Flansburgh	33248	A&E Feasibility Study/Schematic Design	FS Phase Project Management Services for December 2023	\$ 46,400.00
0003-0000	Flansburgh	33259	Environmental & Site	FS Phase E&S Services for December 2023	\$ 8,360.00
0003-0000	Flansburgh	33260	Environmental & Site	FS Phase E&S Services for December 2023	\$ 1,485.00
				<b>TOTAL:</b>	<b>\$ 71,245.00</b>

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The December 2023 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required January 12, 2024 deadline. All invoices above are included in the December 2023 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.

Jennifer Bonfiglio  
 Chief Procurement Officer  
 Town of Agawam  
 36 Main Street  
 Agawam, MA 01001

Invoice Date: 12/31/23  
 Invoice No.: 13

FOR: Owner's Project Management Services for MSBA Core Project  
 Agawam High School - 760 Cooper Street, Agawam, MA 01001

**Professional Services from December 1, 2023 to December 31, 2023**

<b>OPM Services</b>	
Owner's Project Management Services for the month of December 2023	\$ 15,000
<b>Total Labor:</b>	<b>\$ 15,000</b>

<b>Reimbursable Expenses</b>	
	\$ -
<b>Total Expenses:</b>	<b>\$ -</b>

**Total this Invoice: \$ 15,000**

<b>Contract Status</b>	<b>Budget</b>	<b>Previous</b>	<b>Current</b>	<b>Total To Date</b>	<b>Balance</b>
FS/SD Phase	\$ 350,000	\$ 200,000.00	\$ 15,000	\$ 215,000	\$ 135,000
OPM Services Total:					
Reimbursable Expenses Total:					
<b>Total Contract:</b>	<b>\$ 350,000</b>	<b>\$ 200,000</b>	<b>\$ 15,000</b>	<b>\$ 215,000</b>	<b>\$ 135,000</b>

**Please Remit Payment To:**  
 LeftField, LLC  
 PO Box 307  
 Hingham, MA 02043



**INVOICE**

Leftfield Project Management  
101 Federal St. Ste 1900  
Boston, MA 02110

January 3, 2024  
Project No: 202302.00  
Invoice No: 0033248

Project 202302.00 Agawam High School FS-SD  
Basic Services for Feasibility Study and Schematic Design of Agawam High school.

**Professional Services from December 1, 2023 to December 31, 2023**

<b>Billing Phase</b>	<b>Contract Amount</b>	<b>Percent Complete</b>	<b>Fee Earned</b>	<b>Previous Billed</b>	<b>Current Billing</b>
Feasibility Study	365,000.00	100.00	365,000.00	365,000.00	0.00
Schematic Design	320,000.00	28.75	92,000.00	45,600.00	46,400.00
Total Fee	685,000.00		457,000.00	410,600.00	46,400.00
	<b>Total Fee</b>			<b>46,400.00</b>	
			<b>Total this Invoice</b>	<b>\$46,400.00</b>	



# FLANSBURGH

## INVOICE

Leftfield Project Management  
101 Federal St. Ste 1900  
Boston, MA 02110

January 3, 2024  
Project No: 202302.00  
Invoice No: 0033260

Project 202302.00 Agawam High School FS-SD

Basic Services for Feasibility Study and Schematic Design of Agawam High school.

**Professional Services from December 1, 2023 to December 31, 2023**

### Consultants

Other Reimb. Consultants

12/31/2023	The Green Engineer, Inc	LEED Registration	1,350.00	
	<b>Total Consultants</b>	<b>1.1 times</b>	<b>1,350.00</b>	<b>1,485.00</b>
		<b>Total this Invoice</b>		<b>\$1,485.00</b>



**The Green Engineer, Inc.**

23 Bradford Street  
Concord, MA 01742  
Tel: 978-369-8978  
finance@greenengineer.com  
www.greenengineer.com

Flansburgh Associates  
77 N. Washington Street  
Boston, MA 02214

**INVOICE**

INVOICE DATE: 10/13/2023  
INVOICE NO: 11614  
BILLING THROUGH: 10/7/2023

**23-2721.Exp I Agawam High School\_Feasibility SD I Expenses**

**EXPENSES**

DATE	EMPLOYEE	DESCRIPTION	AMOUNT
7/25/2023	Sarah Michelman	Registration Fee	\$1,350.00
<b>TOTAL EXPENSES</b>			<b>\$1,350.00</b>

**SUBTOTAL \$1,350.00**  
**AMOUNT DUE THIS INVOICE \$1,350.00**

This invoice is due upon receipt



Project # 202302.01  
Approval [Signature]  
Date 01/02/24  

Direct	Reimb.	Rate

Fee/Labor \_\_\_\_\_  
Expenses \_\_\_\_\_

519.00 LEED Registration  
FEC



Green Business Certification Inc.  
 2101 L Street NW,  
 Washington, D.C. 20037  
 1-800-795-1746  
 202-828-1145  
 www.gbci.org/contact

**RECEIPT**

Invoice #: 91675091  
 Order #: 12955922  
 Invoice Date: Jul 25, 2023

**Paid By:**  
 The Green Engineer  
 23 Bradford St  
 CONCORD  
 MA 01742 US  
 lol@greenengineer.com

**Paid To:**  
 Green Business Certification Inc.  
 PO Box 822964  
 Philadelphia, PA 19182-2964

Payment Method	Payment Date
Credit Card: XXXX XXXX XXXX8043	Jul 25, 2023

Project ID: 1000182578  
 Project Name: Agawam High School  
 USGBC Member Company : The Green Engineer, Inc.

Item Description	Quantity	List Price/Unit	Promo Code Discount	Amount
LEED for Schools Registration	1	\$ 1,350.00	(\$ 0.00)	\$ 1,350.00
			Shipping/Handling	\$ 0.00
			Sales Tax	\$ 0.00
			<b>Total Paid</b>	<b>\$ 1,350.00</b>

**Thank you for your payment.**  
 Please keep this receipt for your records.

# FLANSBURGH

## INVOICE

Leftfield Project Management  
101 Federal St. Ste 1900  
Boston, MA 02110

January 3, 2024  
Project No: 202302.00  
Invoice No: 0033259

Project 202302.00 Agawam High School FS-SD  
Basic Services for Feasibility Study and Schematic Design of Agawam High school.

**Professional Services from December 1, 2023 to December 31, 2023**

### Consultants

Survey Consultant

12/31/2023	Samiotes Consultants, Inc.	Aerial Mapping Survey & Plan 40% of Fee	7,600.00
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<b>Total Consultants</b>	<b>1.1 times</b>	<b>7,600.00</b>	<b>8,360.00</b>
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<b>Total this Invoice</b>	<b>\$8,360.00</b>
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**Invoice**

Samiotes Consultants, Inc.  
Civil Engineering + Land Surveying  
20 A Street  
Framingham, MA 01701  
T 508.877.6688  
www.samiotes.com



Flansburgh Architects  
Kent D. Kovacs, AIA, LEED AP  
77 North Washington Street  
Boston, MA 02114

November 15, 2023  
Project No: 53026.01  
Invoice No: 21758

Project 53026.01 Agawam High School - Agawam (survey)

Email invoice to: Kent Kovacs [kkovacs@flansburgh.com](mailto:kkovacs@flansburgh.com); Bob Soorian [bsoorian@flansburgh.com](mailto:bsoorian@flansburgh.com)

Professional Services from October 1, 2023 to October 31, 2023

Task	01	Aerial Mapping Survey & Plan			
Fee					
Total Fee		19,000.00			
Percent Complete	40.00	Total Earned	7,600.00		
		Previous Fee Billing	0.00		
		Current Fee Billing	7,600.00		
		<b>Total Fee</b>		<b>7,600.00</b>	
				<b>Total this Task</b>	<b>\$7,600.00</b>
				<b>Total this Invoice</b>	<b>\$7,600.00</b>

Project # 202302.01  
Approval [Signature]  
Date 01/02/24  
Direct  Reimb.  Rate \_\_\_\_\_  
Fee/Labor \_\_\_\_\_  
Expenses \_\_\_\_\_

517.70 Aerial Mapping Survey  
+ Plan 40% of Fee