

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #15

October 23, 2023

Agawam Public Library

3:00PM

Meeting Minutes for October 23, 2023

A scheduled meeting of the Agawam High School Building Committee was held on October 23, 2023 at 3:00pm at the Agawam Public Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair	X		
Jim Blain		X	
Jennifer Bonfiglio	X		
Raymond Casella	X		
Robert Clickstein	X		
Louis Conte	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Robin Wozniak		X	
Christopher Caputo	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jessica Libby			Flansburgh – Project Architect
Russ Higgins			Flansburgh – Project Architect

7 voting members required for a quorum

Meeting was called to order by Mayor Sapelli at 3:00 pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Jennifer Bonfiglio made a motion to approve the minutes of September 25, 2023. Robert Clickstein seconded the motion. No discussion occurred. It was approved 12-0-2-0 (yes-no-absent-abstain).

3 – PSR Submission Review and Approval

Linda Liporto provided an overview of the Preferred Schematic Report (PSR) to be submitted on 10/26/2023. Kent Kovacs reviewed the design alternatives decisions, focusing on the selected preferred option 1C New Construction (87% new construction, 13% renovation to existing).

LeftField presented the following motion:

Motion to approve Flansburgh and LeftField, on behalf of the Agawam High School Building Committee, to submit the Preferred Schematic Report (PSR) to the MSBA for review and consideration.

Mayor Sapelli made a motion to approve the motion as presented. Jennifer Bonfiglio seconded the motion. It was approved 12-0-2-0 (yes-no-absent-abstain).

4 – CM-R Procurement Next Steps – Subcommittee Selection

Linda Liporto and James Riefstahl briefly reviewed the next steps in CM-R procurement, specifically the requirement to have a minimum of two committee members on the CM-R Pre-qualification and Selection Subcommittees. James Riefstahl noted that while 2-3 are typical, more than that are welcome to be a part of the committee, just without a formal vote. Robert Clickstein, Brian Pagella, and Raymond Casella showed interest.

5 – Public Comment

There was no public comment.

6 – New Business

There was no new business.

7 – Adjournment

A motion to adjourn was made by Chris Caputo, seconded by Rob Clickstein. The motion was carried unanimously, via voice vote. The meeting was adjourned at 3:45PM.