

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

**SCHOOL BUILDING COMMITTEE (SBC) MEETING #14**

September 25, 2023

Agawam Public Library

3:00PM

Meeting Minutes for September 25, 2023

A scheduled meeting of the Agawam High School Building Committee was held on September 25, 2023 at 3:00pm at the Agawam Public Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair		X	
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella	X		
Robert Clickstein	X		
Louis Conte	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Robin Wozniak	X		
Christopher Caputo	X		
<b><u>Project Team Members</u></b>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Jessica Libby			Flansburgh – Project Architect
Russ Higgins			Flansburgh – Project Architect

*7 voting members required for a quorum*

Meeting was called to order by Jennifer Bonfiglio at 3:05 pm.

**1 – Agenda**

Linda Liporto went through the agenda for the meeting.

## **2 – Approval of Meeting Minutes**

Jennifer Bonfiglio made a motion to approve the minutes of September 11, 2023. Chris Caputo seconded the motion. No discussion occurred. It was approved 12-1-1-0 (yes-absent-abstain-no), with Raymond Casella abstaining due to absence at previous meeting.

## **3 – Construction Delivery Method - CM at Risk versus Design-Bid-Build**

Linda Liporto provided the definitions, advantages and disadvantages, and key differences of the Construction Manager at Risk (CM-R) construction delivery and the Design-Bid-Build (DBB) construction delivery. She relayed the OPM's role in both delivery methods, and described which types of projects are best suited for each delivery method.

When asked if anyone had any questions or comments, SBC members Ray Casella, Chris Caputo, Rob Clickstein and Jim Blain presented their specific views on the options.

LeftField presented the following motion:

The Agawam SBC would like to proceed with a CM-R procurement method and approve LeftField to proceed with submitting the application to the Inspector General's Office

Robin Wozniak made a motion to approve the motion as presented. Anthony Suffriti seconded the motion. It was approved 12-1-1-0 (yes-no-absent-abstain), with Ray Casella as the no vote.

## **4 – Designer Updates**

Russ Higgins of Flansburgh Architects provided updates to the site and building plans, which now included 3D massing models for review. In discussion on the building systems and the new Massachusetts Energy Code, the project learned that Agawam did not opt-in to the specialized Opt-in code.

## **5 – Public Comment**

There was no public comment.

## **6 – New Business**

There was no new business.

## **7 – Adjournment**

A motion to adjourn was made by Chris Caputo, seconded by Rob Clickstein. The motion was carried unanimously, via voice vote. The meeting was adjourned at 3:40PM.