

# **AGAWAM HIGH SCHOOL**

# Agawam, MA



# **OPM Monthly Project Update Report**

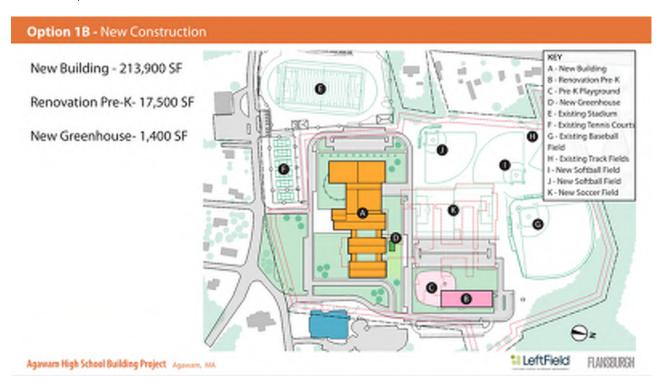
June 2023

FS	SD DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
----	-------	----	---------	--------------	----------	------



During the month of June, the project team finalized the Educational Programming and the leadership team, along with the designer, continued to build the space allocation summary and a draft version was presented to the SBC on June 12. On June 12, community forum #1 was held at the current high school auditorium to start informing the community of what has been discovered so far. The project team also worked with the Town of Agawam to help prepare the financial statements required for the PDP submission, currently scheduled to be submitted to the MSBA on July 26. At the SBC meeting on June 26, the project team introduced the initial options for New Construction as well as a couple of options for Addition/renovation. The space planning was completed and the team continued to prepare documentation for the PD submission.

One of the options for new construction:



# **TASKS COMPLETED THROUGH JUNE 2023**

The following tasks were completed in the month of June 2023:

- 06/02/23 Agawam HS project team meeting
- 06/05/23 Agawam HS project team finance meeting
- 06/08/23 Agawam HS Educational Visioning meeting #2
- 06/09/23 Agawam HS project team meeting
- 06/12/23 Agawam High School SBC meeting #6
- 06/12/23 Agawam HS Educational Leadership & Visioning meeting #2



- 06/12/23 Agawam HS Community Forum #1
- 06/16/23 Agawam HS project team meeting
- 06/22/23 Agawam HS Educational Leadership meeting
- 06/23/23 Agawam HS project team meeting
- 06/26/23 Agawam High School SBC meeting #7

# II. TASKS PLANNED FOR JUNE 2023

The following tasks are planned for the month of July 2023:

- 07/06/23 Agawam HS Educational Leadership meeting
- 07/07/23 Agawam HS project team meeting
- 07/10/23 Agawam High School SBC meeting #8
- 07/10/23 City Council Working Session #1
- 07/14/23 Agawam HS project team meeting
- 07/20/23 Agawam HS Educational Leadership meeting
- 07/21/23 Agawam HS project team meeting
- 07/24/23 Agawam High School SBC meeting #9
- 07/28/23 Agawam HS project team meeting

### III. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$67,145 this month, which consisted of OPM fees for LeftField in the amount of \$15,000 and A/E fees for Flansburgh in the amount of \$52,145 for Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated June 30, 2023.

### IV. PROJECT SCHEDULE OVERVIEW

The Agawam High School Project has now moved into Module 3 – the Feasibility Study, which will be followed by Module 4 – Schematic Design, and then Module 5 – Funding the Project. From now to a City Approval of Funding in June 2024 it will be imperative to hit every milestone to stay on track.

Now that the Designer is on board, the Project Team will begin assembling a list of potential options for the site. From there, the team will narrow down the options to the viable alternatives and from these alternatives and the preferred option will be selected. This will be submitted to the MSBA as the Preliminary Design Program (PDP) for their review and



comment. From there, the team will narrow the options down to one that is preferred as they narrow down more closely. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, is then submitted to the MSBA for review and voted on by the MSBA Board of Directors (BOD), a board that only meets every other month.

Once a preferred solution is approved by the MSBA BOD, the team moves into Schematic Design (SD) to further develop the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding through City Council approval which is targeted for July 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

### V. DESIGNER AND CONTRACTOR MBE/WBE COMPLIANCE UPDATE

The Designer's goal for Minority Business Enterprise (MBE) participation is 6.6% and for Women Business Enterprise (WBE) participation is 15.0% to meet the required total of 21.6% for the MBE/WBE participation goals. Based on the Designer subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 7.8% and WBE is 28.0%. The Workforce participation goals are currently set at 6.9% for women and 15.3% for minorities and through the month of June, Workforce Participation was 33.3% for women and 0% for minorities.

# VI. COMMUNITY OUTREACH

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website.

The website is https://agawamhsproject.com/

# VII. ATTACHMENTS

MSBA Online OPM Report, Dated June 30, 2023 Total Project Budget Status Report, dated June 30, 2023 Monthly and Cumulative Cash Flow Reports, dated June 30, 2023 Preliminary Project Schedule, dated June 30, 2023

District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor William Sapelli
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$0
Principal	Kent Kovacs	Encumbered (to Date)	\$1,035,000
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$272,046
General Contractor Contact Name		Project Completion Percentage	22%

James Riefstahl

Progress Report as of Date 6/30/2023

Leftfield, LLC

ОРМ	Leftfield, LLC			Р	rogress Report as of Date 6/30/2023
Contract Sur	nmary_			Payment Summary	
Original Cont	ract Amount		\$350,000	Total Contract Amount	\$350,000
Contract Ame	endments (to Date)		0	Invoices Paid (to Date)	\$100,000
Value of Con	tract Amendments (to D	ate)	\$0	Invoices Received (Reporting	Period) \$15,000
Total Contrac	t Amount		\$350,000	Contract Amount Remaining	\$235,000
Contract Ame	endments as Percentage	e of Original Contract Amount	0.0%		
OPM Activitie	s (Reporting Period)	-06/02/23 Agawam HS proje -06/05/23 Agawam HS proje -06/08/23 Agawam HS Educ -06/09/23 Agawam HS proje -06/12/23 Agawam HS Educ -06/12/23 Agawam HS Com -06/12/23 Agawam HS proje -06/22/23 Agawam HS Educ -06/23/23 Agawam HS proje -06/26/23 Agawam HS proje	ct team finance ational Visioning ct team meeting color SBC meeting ational Leaders munity Forum # ct team meeting ational Leaders ct team meeting	meeting g meeting #2 g meeting #2 g #6 hip & Visioning meeting #2 1 hip meeting	
Project Budge	et Status	Reference attached Total Bu	dget Report and	d cash flow charts dated June 30,	2023
MSBA Closed	out Status				
Potential Issu	es				

<b>DESIGNER</b> Flansburgh Associates, Inc.		Progress Report a	s of Date 6/30/2023
Contract Summary		Payment Summary	
Original Contract Amount	\$685,000	Total Contract Amount	\$685,000
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$104,290
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$52,145
Total Contract Amount	\$685,000	Contract Amount Remaining	\$528,565
Contract Amendments as Percentage of Original Contract Amount	0.0%		
MBE/WBE		Workforce Participation	
MBE Percentage	6.6%	Total Hours	218
MBE Actual	7.8%	Minority Hours	0
WBE Percentage	15.0%	Minority Percentage	0.0%
WBE Actual	28.0%	Minority Workforce Participation	15.3%
		Female Hours	112
		Female Percentage	51.4%
		Female Workforce Participation	6.9%

l						
RFIs and Submittals						
RFIs Issued (Reporting Period)		0				
Total RFIs Issued (to Date)		0				
Remaining Open RFIs – Past 30 Days						
Notes						
Remaining Open RFIs – Past 60 Days						
Notes						
Remaining Open RFIs – Past 90 Days						
Notes						
Submittals Received (Reporting Period)		0				
Total Submittals Received (to Date)		0				
Submittals Reviewed (Reporting Period)						
Total Submittals Reviewed (to Date)		0				
Comments (Remaining Open Submittals)						
Phase	Feasibility Study	Phase S	cheduled Completion Date	10/26/2023		
Designer Activities (Reporting Period)	-06/02/23 Agawam HS project team meeting -06/05/23 Agawam HS project team finance meeting -06/08/23 Agawam HS Educational Visioning meeting #2 -06/09/23 Agawam HS project team meeting -06/12/23 Agawam High School SBC meeting #6 -06/12/23 Agawam HS Educational Leadership & Visioning meeting #2 -06/12/23 Agawam HS Community Forum #1 -06/16/23 Agawam HS project team meeting -06/22/23 Agawam HS Educational Leadership meeting -06/23/23 Agawam HS project team meeting -06/26/23 Agawam HS project team meeting -06/26/23 Agawam HS project team meeting					
30 Day Look Ahead						
Commissioning Consultant						
Commissioning Consultant Status	No assignment yet.					

GENERAL CONTRACTOR	Progress Report as of Date 6/30/2023
Contract Summary	Payment Summary
Original Contract Amount (including CM-At- Risk Amendments)	Total Contract Amount
Change Orders (to Date)	Invoices Paid (to Date)
Value of Change Orders (to Date)	Invoices Received (Reporting Period)
Total Contract Amount	Contract Amount Remaining
Procurement Type	
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	
MBE/WBE	Workforce Participation
MBE Percentage	Total Hours
MBE Actual	Minority Hours
WBE Percentage	Minority Percentage
WBE Actual	Minority Workforce Participation
	Female Hours
	Female Percentage
	Female Workforce Participation
	Female Workforce Participation

Notice to Proceed Date	
Physical Progress	
Substantial Completion Date (Reported)	
Substantial Completion Date (Contract)	
Substantial Completion Date (Certificate)	
Construction Progress (Reporting Period)	
30 Day Look Ahead	
Overall Schedule Assessment	
Problems Identified (Schedule or Construction)	
Quality Control	
Safety Compliance	
Number of Claims (to Date)	
Value of Claims (to Date)	
Comments	
Recorded Manpower (Reporting Period)	
Contractor Closeout Status	
<u>Certification</u>	
The undersigned hereby cortifies that to the he	st of his/her knowledge, the information contained in this monthly
report and attached hereto are true and accurat	
report and attached hereto are true and accurat Project Director/Project Manager	
report and attached hereto are true and accurat	e.
Project Director/Project Manager Linda E. Liporto	
Project Director/Project Manager Linda E. Liporto	e.
report and attached hereto are true and accurat Project Director/Project Manager	e.
Project Director/Project Manager Linda E. Liporto	e. Print Name
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature
Project Director/Project Manager Linda E. Liporto	e. Print Name Signature



Agawam High School - Agawam, MA
June 30, 2023

# **Total Project Budget Status Report**

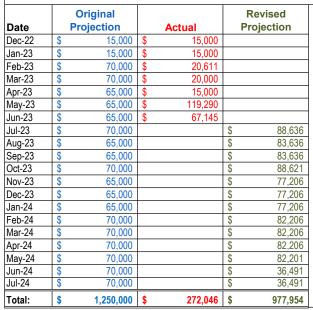
ProPay Code	Description		Total Project Budget		Authorized Changes		Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date		Balance o Spend	Uncommitted	Comments
	FEASIBILITY STUDY AGREEMENT														
0001-0000	OPM Feasibility Study/Schematic Design	\$	365,000	İs	(15,000)	Ś	350,000	\$ 350,000	100%	\$ 115,000.0	33%	\$	235,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$	740,000	_	(55,000)	_	685,000		100%		23%	\$	528,565		
0003-0000	Environmental & Site	\$	130,000	_	(30,000)		100,000		100%	· · · · · · · · · · · · · · · · · · ·	0%	\$	100,000		
0004-0000	Other	\$	15,000	\$	100,000	\$	115,000	\$ 611	1%	\$ 611	1%	\$	-	\$ 114,389	
	SUB-TOTAL	\$	1,250,000	\$		\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	21.8%	\$	863,565	\$ 114,389	
							1					_			
	TOTAL PROJECT BUIDGET	Ġ	1 250 000	Ġ	_	Ġ	1 250 000	\$ 1 135 611	91%	\$ 272.046	22%	Ċ	977 954	\$ 114 389	
	TOTAL PROJECT BUDGET	\$	1,250,000	\$	-	\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
		\$	1,250,000	\$	-	\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES			\$		\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share	\$	748,000	\$	59.84%	\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share  Local Share	\$ \$	748,000 502,000		59.84% 40.16%	\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share	\$	748,000		59.84%	\$	1,250,000	\$ 1,135,611	91%	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share  Local Share	\$ \$	748,000 502,000		59.84% 40.16%		1,250,000	\$ 1,135,611	91% Cost/SF	\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share  Local Share  SUB-TOTAL	\$ \$	748,000 502,000 <b>1,250,000</b>		59.84% 40.16% 100%					\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share  Local Share  SUB-TOTAL  CONSTRUCTION COST ESTIMATES	\$ \$	748,000 502,000 <b>1,250,000</b>		59.84% 40.16% 100%					\$ 272,046	22%	\$	977,954	\$ 114,389	
	FUNDING SOURCES  Maximum State Share  Local Share  SUB-TOTAL  CONSTRUCTION COST ESTIMATES  Designer FS Cost Estimate	\$ \$	748,000 502,000 <b>1,250,000</b>		59.84% 40.16% 100%					\$ 272,046	22%	\$	977,954	\$ 114,389	

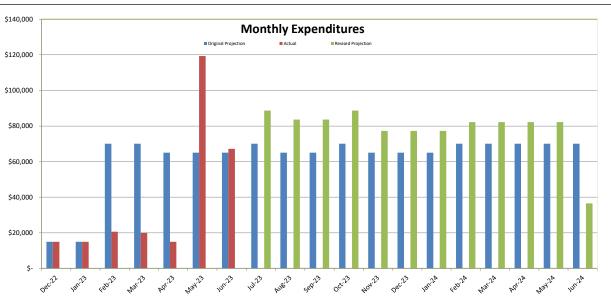
Feasibility Study Agreement Budget Transfers:



Agawam High School - Agawam, MA
June 30, 2023

#### **Monthly Cash Flow**



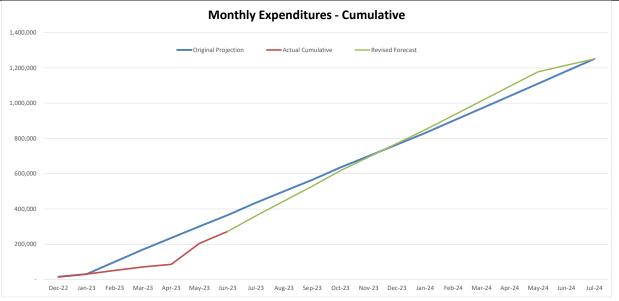


Agawam High School - Agawam, MA

June 30, 2023

#### **Cumulative Cash Flow**

Date	Original Projection	Actual Cumulative	Revised Forecast	
Dec-22	15,000	\$ 15,000		İ
Jan-23	30,000	\$ 30,000		
Feb-23	100,000	\$ 50,611		
Mar-23	170,000	\$ 70,611		
Apr-23	235,000	\$ 85,611		
May-23	300,000	\$ 204,901		
Jun-23	365,000	\$ 272,046	\$ 272,046	
Jul-23	435,000		\$ 360,682	
Aug-23	500,000		\$ 444,319	
Sep-23	565,000		\$ 527,955	
Oct-23	635,000		\$ 616,577	
Nov-23	700,000		\$ 693,783	
Dec-23	765,000		\$ 770,990	
Jan-24	830,000		\$ 848,196	
Feb-24	900,000		\$ 930,403	
Mar-24	970,000		\$ 1,012,609	
Apr-24	1,040,000		\$ 1,094,815	
May-24	1,110,000		\$ 1,177,017	
Jun-24	1,180,000		\$ 1,213,508	
Jul-24	1,250,000		\$ 1,250,000	
Total:	\$ 1,250,000	\$ 272,046	\$ 1,250,000	L





			June 30, 2023	
ID	Task Name	Start	Finish	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
1	Board Authorization	Wed 4/14/21	Wed 4/14/21	♦ Board Authorization
2	MSBA Invitation to Conduct a Feasibility Study	Wed 4/14/21	Wed 4/14/21	◆ MSBA Invitation to Conduct a Feasibility Study
3	OPM Selection	Wed 8/31/22	Wed 12/14/22	▶   OPM Selection
4	OPM RFS	Wed 8/31/22	Thu 9/15/22	I OPM RFS
5	OPM Proposal Review and Interview	Fri 9/16/22	Mon 10/24/22	OPM Proposal Review and Interview
6	Execute OPM Contract	Tue 10/25/22	Wed 12/14/22	Execute OPM Contract
7	Designer Selection	Thu 12/15/22	Fri 3/31/23	<b>▶</b> Designer Selection
8	Develop Designer RFS	Thu 12/15/22	Wed 1/4/23	Develop Designer RFS
9	Advertise/Issue RFS/Receive & Review Designer Proposals	Wed 1/4/23	Fri 2/17/23	Advertise/Issue RFS/Receive & Review Designer Proposals
10	Submit Designer Review Matrix to MSBA and SBC	Mon 2/20/23	Tue 2/21/23	Submit Designer Review Matrix to MSBA and SBC
11	MSBA Designer Selection Panel	Tue 2/28/23	Tue 2/28/23	MSBA Designer Selection Panel
12	MSBA DSP Interviews Top 3 ranked firms	Tue 3/14/23	Tue 3/14/23	MSBA DSP Interviews Top 3 ranked firms
13	Negotiate/Execute Design Services Contract	Wed 3/15/23	Fri 3/31/23	Negotiate/Execute Design Services Contract
14	Designer Contract Received by MSBA	Fri 3/31/23	Fri 3/31/23	Designer Contract Received by MSBA
15	Feasibility Study	Mon 4/3/23	Wed 8/30/23	Feasibility Study
16	Develop Educational Program and Space Program	Mon 4/3/23	Mon 6/26/23	Develop Educational Program and Space Program
17	School Committee Educational Program and Space Program Approval	Tue 6/27/23	Tue 6/27/23	School Committee Educational Program and Space Program Appr
18	MSBA Kickoff Meeting	Wed 4/19/23	Wed 4/19/23	MSBA Kickoff Meeting
19	Chapter 74 and CTE Programs Viability Form	Mon 4/3/23	Fri 5/12/23	Chapter 74 and CTE Programs Viability Form



ID	Task Name	Start	Finish	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
20	Develop and Analyze Preliminary Options and Criteria	Mon 4/3/23	Tue 7/25/23	Develop and Analyze Preliminary Options and Criteria
21	SBC Vote to Approve Submittal of PDP	Wed 7/26/23	Wed 7/26/23	SBC Vote to Approve Submittal of PDP
22	Submit PDP to MSBA	Thu 7/27/23	Fri 7/28/23	Submit PDP to MSBA
23	MSBA PDP Review	Sat 7/29/23	Thu 8/10/23	MSBA PDP Review
24	Address PDP Comments	Thu 8/10/23	Wed 8/30/23	Address PDP Comments
25	Preferred Schematic Report	Thu 7/27/23	Wed 1/10/24	Preferred Schematic Report
26	Develop Preferred Schematic Report & Cost Estimate	Thu 7/27/23	Thu 9/28/23	Develop Preferred Schematic Report & Cost Estimate
27	SBC Vote on Preferred Schematic Report	Fri 9/29/23	Thu 10/5/23	SBC Vote on Preferred Schematic Report
28	Submit Preferred Schematic Report to MSBA	Thu 10/26/23	Thu 10/26/23	
29	MSBA PSR Review	Wed 11/1/23	Mon 11/20/23	MSBA PSR Review
30	Address PSR Comments	Tue 11/21/23	Sun 12/3/23	Address PSR Comments
31	MSBA FAS Review Meeting	Wed 12/6/23	Wed 12/20/23	MSBA FAS Review Meeting
32	Address FAS Comments	Thu 12/21/23	Wed 1/3/24	Address FAS Comments
33	Board Vote on Preferred Schematic: Move to SD	Wed 1/10/24	Wed 1/10/24	Board Vote on Preferred Schematic: Move to SD
34	Schematic Design	Thu 1/11/24	Fri 7/19/24	Schematic Design
35	Develop SD Package	Thu 1/11/24	Wed 3/6/24	Develop SD Package
36	SD Cost Estimate and Reconcile	Thu 3/7/24	Wed 3/27/24	SD Cost Estimate and Reconcile
37	Town of Agawam Approval of Budget	Thu 3/28/24	Wed 5/8/24	Town of Agawam Approval of Budget
38	SD Notification to SBC/MSBA	Thu 5/9/24	Thu 5/9/24	SD Notification to SBC/MSBA



ID	Task Name	Start	Finish	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
39	SBC Review/Vote - SD Submission	Fri 5/10/24	Thu 5/16/24	SBC Review/Vote - SD Submission
40	Submit SD Package to MSBA	Wed 5/22/24	Wed 5/22/24	Submit SD Package to MSBA
41	MBSA Review / Comments and Project Team Response Period	Wed 5/22/24	Thu 6/20/24	MBSA Review / Comments and Project Team Response Perio
42	Address MBSA Comments	Fri 6/21/24	Fri 7/5/24	Address MBSA Comments
43	MSBA Board of Directors Meeting	Fri 6/21/24	Fri 6/21/24	MSBA Board of Directors Meeting
44	Project Scope and Budget Agreement Executed	Fri 6/21/24	Fri 7/19/24	Project Scope and Budget Agreement Executed
45	DESE Review	Wed 5/22/24	Tue 9/3/24	DESE Review
46	MSBA Review of DESE Submittal	Wed 5/22/24	Fri 5/31/24	MSBA Review of DESE Submittal
47	DESE Review and Approval	Mon 6/3/24	Mon 8/26/24	DESE Review and Approval
48	DESE Sped Submission Review and Approval	Tue 8/27/24	Tue 9/3/24	*DESE Sped Submission Review and Approval
49	Local Funding Approval / Project Funding Agreement	Fri 6/21/24	Fri 8/30/24	Local Funding Approval / Project Funding Agreement
50	Town of Agawam Vote for Approval of Funding	Fri 6/21/24	Fri 7/5/24	Town of Agawam Vote for Approval of Funding
51	Local Actions and Approvals forwarded to MSBA	Mon 7/8/24	Fri 7/12/24	Local Actions and Approvals forwarded to MSBA
52	Project Funding Agreement	Mon 7/15/24	Fri 8/30/24	The state of the s
53	Design Development	Mon 7/8/24	Wed 3/26/25	<b>⊢</b> Design Development
62	Contract Documents	Thu 2/6/25	Tue 8/19/25	Contract Documents
76	LEED	Thu 2/6/25	Fri 7/21/28	LEED
85	CM at Risk Procurement	Fri 6/30/23	Tue 10/10/23	CM at Risk Procurement
95	Trade Sub-Contractor Pre-Qualifications	Wed 10/11/23	Wed 4/3/24	Trade Sub-Contractor Pre-Qualifications



			June 50, 2025	
ID	Task Name	Start	Finish	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
120	Permitting and Regulatory Filing Requirements	Tue 12/1/20	Tue 8/19/25	Permitting and Regulatory Filing Requirements
136	Bid Phases	Thu 1/30/25	Wed 10/1/25	<b>⊢</b> Bid Phases
139	Construction	Thu 3/6/25	Thu 7/1/27	Construction
143	Closeout	Fri 7/2/27	Fri 8/27/27	H Closeout
149	New Agawam High School Opens for Classes	Fri 8/27/27	Fri 8/27/27	♦ New Agawam High School Opens for Classe
150	Project Closeout Phase	Fri 8/13/27	Wed 1/31/29	Project Closeout Phase

#### **MEMORANDUM**

To: Jennifer Bonfiglio, Chief Procurement Officer

From: Linda Liporto, LeftField, LLC

Date: July 10, 2023

Re: Agawam High School - June 2023 Invoice Summary

Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Payments)							
ProPay Code	ProPay Code Vendor Invoice #		Budget Category	Description of Services	Invoice \$		
0001-0000	LeftField, LLC	7	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for June 2023	\$	15,000.00	
0002-0000	Flansburgh	33070	A&E Feasibility Study/Schematic Design	FS Phase Project Management Services for June 2023		52,145.00	
				LEFTFIELD TOTAL	\$	67,145.00	
				TOTAL:	\$	67,145.00	

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The June 2023 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required July 12, 2023 deadline. All invoices above are included in the June 2023 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.





Jennifer Bonfiglio Chief Procurement Officer Town of Agawam 36 Main Street Agawam, MA 01001 Invoice Date: 06/30/23 Invoice No.: 7

FOR: Owner's Project Management Services for MSBA Core Project Agawam High School - 760 Cooper Street, Agawam, MA 01001

# Professional Services from June 1, 2023 to June 30, 2023

OPM Services	
Owner's Project Management Services for the month of June 2023	\$ 15,000
Total Labor:	\$ 15,000
Reimbursable Expenses	
	\$ -
Total Expenses:	\$ -

Total this Invoice: \$ 15,000

Contract Status	Budget		Previous		Current		Total To Date		Balance	
FS/SD Phase	\$	350,000	\$	100,000.00	\$	15,000	\$	115,000	\$	235,000
OPM Services Total: Reimbursable Expenses Total:										
Total Contract:	\$	350,000		\$ 100,000	\$	15,000	\$	115,000	\$	235,000

Please Remit Payment To:

LeftField, LLC PO Box 307 Hingham, MA 02043

# FLANSBURGH

### INVOICE

Leftfield Project Management 101 Federal St. Ste 1900 Boston, MA 02110 June 30, 2023

Project No:

202302.00

Invoice No:

0033070

Project -

202302.00

Agawam High School FS-SD

Basic Services for Feasibility Study and Schematic Design of Agawam High school.

Professional Services from June 1, 2023 to June 30, 2023

Fee

Billing Phase	Contract Amount	Percent Complete	Fee Earned	Previous Billed	Current Billing
Feasibility Study Schematic Design Total Fee	365,000.00 320,000.00 685,000.00	42.8589 0.00	156,435.00 0.00 156,435.00	104,290.00 0.00 104,290.00	52,145.00 0.00 52,145.00
	Total Fee			52,	145.00
		Total	this invoice	\$52,	145.00