

**AGAWAM HIGH SCHOOL**

**Agawam, MA**



**OPM Monthly Project Update Report**

**May 2023**

<b>FS</b>	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
-----------	----	----	----	---------	--------------	----------	------

During the month of May, the project team continued the Educational Programming with Mike Pirollo in greater detail, as they met with teachers, students, parents and community members to better understand the goals and aspirations for the school and the ways of learning. The leadership team, along with the designer, continued to build the space allocation summary to prepare for a draft version to be presented to the SBC in June. On June 12, there will be a community forum held at the current high school auditorium to start informing the community of what has been discovered so far. The project team also worked with the Town of Agawam to prepare the financial statements required for the PDP submission, currently scheduled to be submitted to the MSBA on July 26.



## Agawam High School Building Project Community Kickoff Forum

The Agawam High School Building Committee (SBC) invites you to a community forum to discuss the current status and future of the Agawam High School Building Project. This is an opportunity for community members to become familiar with the project, understand the process, and learn about upcoming activities.

**Dates:**

- Monday, June 12th, 2023
- Monday, August 28th 2023
- Thursday, September 28th 2023
- Tuesday, October 17th 2023

**Location & Time:**

- Agawam High School Library
- 760 Cooper Street, Agawam
- 6:00pm to 8:00pm

The Massachusetts School Building Authority (MSBA) has partnered with the City of Agawam to conduct a Feasibility Study of the Agawam High School. The study will assess the existing school building and determine the educational needs of high school programs.

The community is encouraged to come learn about the Feasibility Study, the project process and timeline, ask questions of the project consultants, and learn about future opportunities to engage and provide feedback on the project.



**Connect With Us**

E-mail questions to [agawamhsproject@gmail.com](mailto:agawamhsproject@gmail.com)

**Get Involved**

Attend upcoming forums, or watch recorded forums and presentations.

**Learn More**

The project website will be updated as information becomes available on timelines, educational visioning and programming, and preliminary option development.

[▶ https://agawamhsproject.com/](https://agawamhsproject.com/)

## I. TASKS COMPLETED THROUGH MAY 2023

The following tasks were completed in the month of May 2023:

- 05/04/23 Agawam HS Educational Visioning Kick Off meeting
- 05/04/23 Agawam HS School Department Leaders meeting
- 05/05/23 Agawam HS project team meeting
- 05/08/23 Agawam High School SBC meeting #5
- 05/11/23 Agawam HS Educational Leadership Meeting
- 05/12/23 Agawam HS project team meeting
- 05/18/23 Agawam HS Educational Visioning Listening Session
- 05/19/23 Agawam HS project team meeting
- 05/25/23 Agawam HS Educational Visioning meeting #1
- 05/26/23 Agawam HS project team meeting
- 05/31/23 Agawam HS project team scheduling meeting

## II. TASKS PLANNED FOR JUNE 2023

The following tasks are planned for the month of June 2023:

- 06/02/23 Agawam HS project team meeting
- 06/05/23 Agawam HS project team finance meeting
- 06/08/23 Agawam HS Educational Visioning meeting #2
- 06/09/23 Agawam HS project team meeting
- 06/12/23 Agawam High School SBC meeting #6
- 06/12/23 Agawam HS Educational Leadership & Visioning meeting #2
- 06/12/23 Agawam HS Community Forum #1
- 06/16/23 Agawam HS project team meeting
- 06/22/23 Agawam HS Educational Leadership meeting
- 06/26/23 Agawam HS project team meeting
- 06/12/23 Agawam High School SBC meeting #7

### **III. PROJECT BUDGET OVERVIEW**

Expenditures against the budget totaled \$119,290 this month, which consisted of OPM fees for LeftField in the amount of \$15,000 and A/E fees for Flansburgh in the amount of \$104,290 for Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated May 31, 2023.

### **IV. PROJECT SCHEDULE OVERVIEW**

The Agawam High School Project has now moved into Module 3 – the Feasibility Study, which will be followed by Module 4 – Schematic Design, and then Module 5 – Funding the Project. From now to a City Approval of Funding in June 2024 it will be imperative to hit every milestone to stay on track.

Now that the Designer is on board, the Project Team will begin assembling a list of potential options for the site. From there, the team will narrow down the options to the viable alternatives and from these alternatives the preferred option will be selected. This will be submitted to the MSBA as the Preliminary Design Program (PDP) for their review and comment. From there, the team will narrow the options down to one that is preferred as they narrow down more closely. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, is then submitted to the MSBA for review and voted on by the MSBA Board of Directors (BOD), a board that only meets every other month.

Once a preferred solution is approved by the MSBA BOD, the team moves into Schematic Design (SD) to further develop the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding through City Council approval which is targeted for July 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

## **V. DESIGNER AND CONTRACTOR MBE/WBE COMPLIANCE UPDATE**

The Designer's goal for Minority Business Enterprise (MBE) participation is 6.6% and for Women Business Enterprise (WBE) participation is 15.0% to meet the required total of 21.6% for the MBE/WBE participation goals. Based on the Designer subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 7.8% and WBE is 28.0%. The Workforce participation goals are currently set at 6.9% for women and 15.3% for minorities and through the month of May, Workforce Participation was 31.0% for women and 0% for minorities.

## **VI. COMMUNITY OUTREACH**

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website. The website is <https://agawamhsproject.com/>

## **VII. ATTACHMENTS**

MSBA Online OPM Report, Dated May 31, 2023  
Total Project Budget Status Report, dated May 31, 2023  
Monthly and Cumulative Cash Flow Reports, dated May 31, 2023  
Preliminary Project Schedule, dated May 31, 2023

District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor William Sapelli
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$0
Principal	Kent Kovacs	Encumbered (to Date)	\$1,035,000
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$204,901
General Contractor Contact Name		Project Completion Percentage	16%

**OPM** Leftfield, LLC

Progress Report as of Date 5/31/2023

**Contract Summary**

Original Contract Amount	\$350,000
Contract Amendments (to Date)	0
Value of Contract Amendments (to Date)	\$0
Total Contract Amount	\$350,000
Contract Amendments as Percentage of Original Contract Amount	0.0%

**Payment Summary**

Total Contract Amount	\$350,000
Invoices Paid (to Date)	\$85,000
Invoices Received (Reporting Period)	\$15,000
Contract Amount Remaining	\$250,000

OPM Activities (Reporting Period)	05/04/23 Agawam HS Educational Visioning Kick Off meeting
	05/04/23 Agawam HS School Department Leaders meeting
	05/05/23 Agawam HS project team meeting
	05/08/23 Agawam High School SBC meeting #5
	05/11/23 Agawam HS Educational Leadership Meeting
	05/12/23 Agawam HS project team meeting
	05/18/23 Agawam HS Educational Visioning Listening Session
	05/19/23 Agawam HS project team meeting
	05/25/23 Agawam HS Educational Visioning meeting #1
	05/26/23 Agawam HS project team meeting
05/31/23 Agawam HS project team scheduling meeting	

Project Budget Status Reference attached total budget report and cash flow charts, dated May 31, 2023.

MSBA Closeout Status

Potential Issues

**DESIGNER** Flansburgh Associates, Inc.

Progress Report as of Date 5/31/2023

**Contract Summary**

Original Contract Amount	\$685,000
Contract Amendments (to Date)	0
Value of Contract Amendments (to Date)	\$0
Total Contract Amount	\$685,000
Contract Amendments as Percentage of Original Contract Amount	0.0%

**Payment Summary**

Total Contract Amount	\$685,000
Invoices Paid (to Date)	\$0
Invoices Received (Reporting Period)	\$104,290
Contract Amount Remaining	\$580,710

**MBE/WBE**

MBE Percentage	6.6%
MBE Actual	7.8%
WBE Percentage	15.0%
WBE Actual	28.0%

**Workforce Participation**

Total Hours	503
Minority Hours	0
Minority Percentage	0.0%
Minority Workforce Participation	15.3%
Female Hours	158
Female Percentage	31.0%
Female Workforce Participation	6.9%

**RFIs and Submittals**

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	
Notes	
Remaining Open RFIs – Past 60 Days	
Notes	
Remaining Open RFIs – Past 90 Days	
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Feasibility Study	Phase Scheduled Completion Date	10/26/2023
Designer Activities (Reporting Period)	05/04/23 Agawam HS Educational Visioning Kick Off meeting 05/04/23 Agawam HS School Department Leaders meeting 05/05/23 Agawam HS project team meeting 05/08/23 Agawam High School SBC meeting #5 05/11/23 Agawam HS Educational Leadership Meeting 05/12/23 Agawam HS project team meeting 05/18/23 Agawam HS Educational Visioning Listening Session 05/19/23 Agawam HS project team meeting 05/25/23 Agawam HS Educational Visioning meeting #1 05/26/23 Agawam HS project team meeting 05/31/23 Agawam HS project team scheduling meeting		
30 Day Look Ahead			
Commissioning Consultant			
Commissioning Consultant Status	No assignment yet.		

**GENERAL CONTRACTOR**

Progress Report as of Date 5/31/2023

**Contract Summary**

Original Contract Amount (including CM-At-Risk Amendments)
Change Orders (to Date)
Value of Change Orders (to Date)
Total Contract Amount
Procurement Type
Change Orders as Percentage of Original Contract Amount
Pending Change Orders
Change Order Status

**Payment Summary**

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

**MBE/WBE**

MBE Percentage
MBE Actual
WBE Percentage
WBE Actual

**Workforce Participation**

Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

**Schedule Assessment**

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported)

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

**Certification**

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Linda E. Liporto Print Name

 Signature

June 6, 2023 Date



**Total Project Budget Status Report**

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Uncommitted	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>											
0001-0000	OPM Feasibility Study/Schematic Design	\$ 365,000	\$ (15,000)	\$ 350,000	\$ 350,000	100%	\$ 100,000.0	29%	\$ 250,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 740,000	\$ (55,000)	\$ 685,000	\$ 685,000	100%	\$ 104,290.0	15%	\$ 580,710	\$ -	
0003-0000	Environmental & Site	\$ 130,000	\$ (30,000)	\$ 100,000	\$ 100,000	100%	\$ -	0%	\$ 100,000	\$ -	
0004-0000	Other	\$ 15,000	\$ 100,000	\$ 115,000	\$ 611	1%	\$ 611	1%	\$ -	\$ 114,389	
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 204,901</b>	<b>16.4%</b>	<b>\$ 930,710</b>	<b>\$ 114,389</b>	
<b>TOTAL PROJECT BUDGET</b>		<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 204,901</b>	<b>16%</b>	<b>\$ 1,045,099</b>	<b>\$ 114,389</b>	
<b>FUNDING SOURCES</b>											
	Maximum State Share	\$ 748,000	59.84%								
	Local Share	\$ 502,000	40.16%								
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>100%</b>								
<b>CONSTRUCTION COST ESTIMATES</b>											
	Date	Estimator	Amount	SF	Cost/SF						
	Designer FS Cost Estimate										
	Designer SD Cost Estimate										
	OPM SD Cost Estimate										
	PFA Budget										

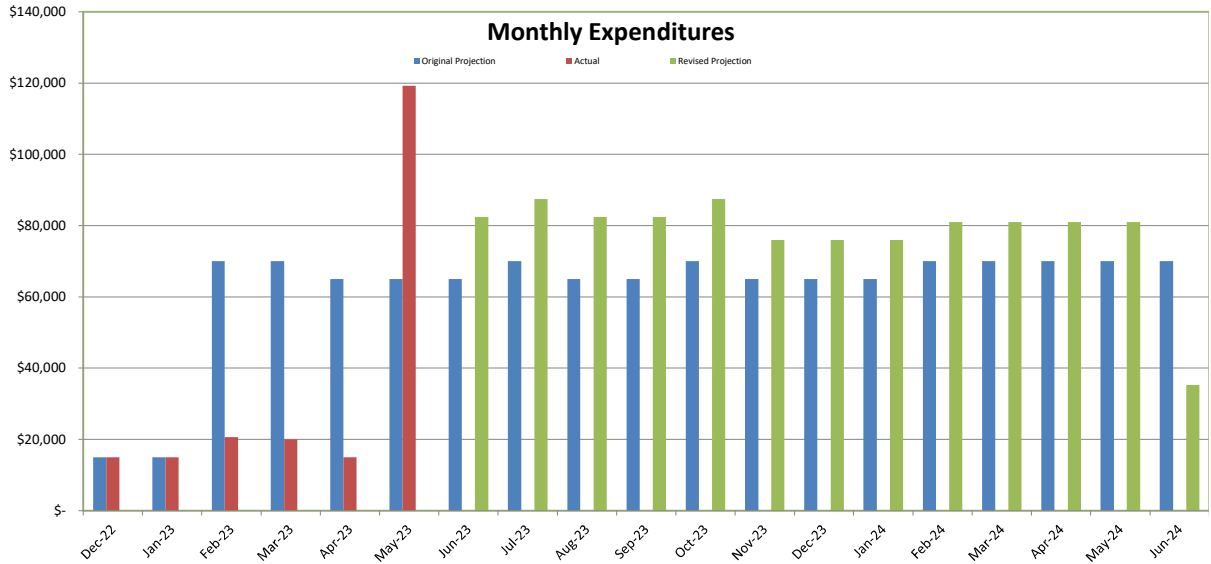
*Feasibility Study Agreement Budget Transfers:*

Agawam High School - Agawam, MA

May 31, 2023

Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Dec-22	\$ 15,000	\$ 15,000	
Jan-23	\$ 15,000	\$ 15,000	
Feb-23	\$ 70,000	\$ 20,611	
Mar-23	\$ 70,000	\$ 20,000	
Apr-23	\$ 65,000	\$ 15,000	
May-23	\$ 65,000	\$ 119,290	
Jun-23	\$ 65,000		\$ 82,458
Jul-23	\$ 70,000		\$ 87,458
Aug-23	\$ 65,000		\$ 82,458
Sep-23	\$ 65,000		\$ 82,458
Oct-23	\$ 70,000		\$ 87,443
Nov-23	\$ 65,000		\$ 76,028
Dec-23	\$ 65,000		\$ 76,028
Jan-24	\$ 65,000		\$ 76,028
Feb-24	\$ 70,000		\$ 81,028
Mar-24	\$ 70,000		\$ 81,028
Apr-24	\$ 70,000		\$ 81,028
May-24	\$ 70,000		\$ 81,023
Jun-24	\$ 70,000		\$ 35,313
Jul-24	\$ 70,000		\$ 35,313
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 204,901</b>	<b>\$ 1,045,099</b>

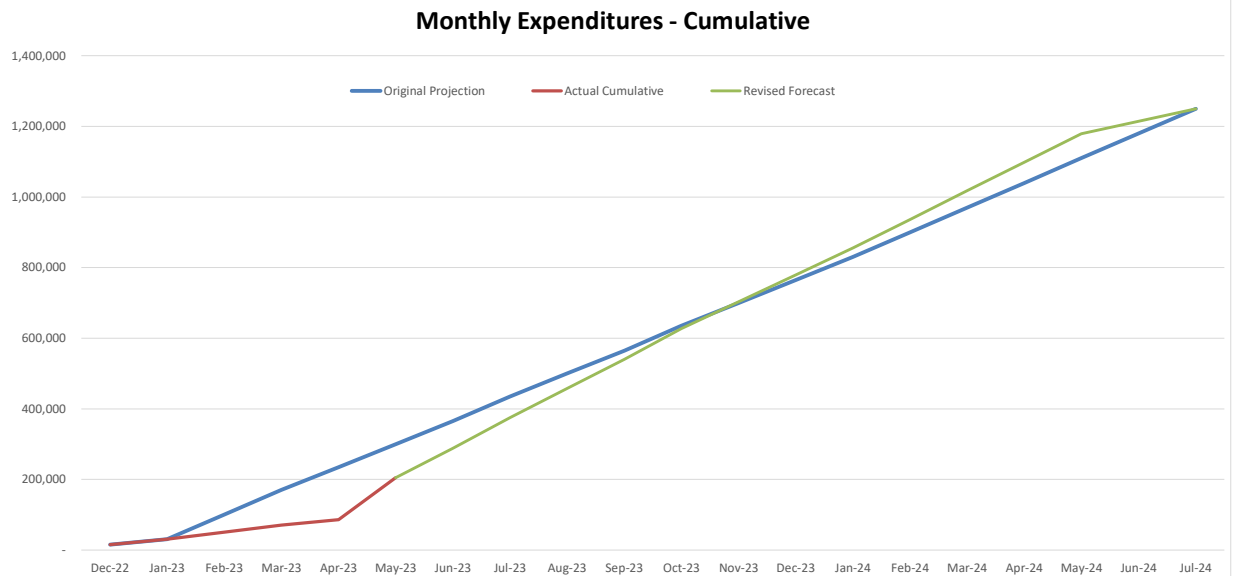


Agawam High School - Agawam, MA

May 31, 2023

Cumulative Cash Flow

Date	Original Projection	Actual Cumulative	Revised Forecast
Dec-22	15,000	\$ 15,000	
Jan-23	30,000	\$ 30,000	
Feb-23	100,000	\$ 50,611	
Mar-23	170,000	\$ 70,611	
Apr-23	235,000	\$ 85,611	
May-23	300,000	\$ 204,901	\$ 204,901
Jun-23	365,000		\$ 287,360
Jul-23	435,000		\$ 374,818
Aug-23	500,000		\$ 457,277
Sep-23	565,000		\$ 539,735
Oct-23	635,000		\$ 627,179
Nov-23	700,000		\$ 703,207
Dec-23	765,000		\$ 779,236
Jan-24	830,000		\$ 855,264
Feb-24	900,000		\$ 936,293
Mar-24	970,000		\$ 1,017,321
Apr-24	1,040,000		\$ 1,098,350
May-24	1,110,000		\$ 1,179,373
Jun-24	1,180,000		\$ 1,214,687
Jul-24	1,250,000		\$ 1,250,000
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 204,901</b>	<b>\$ 1,250,000</b>



## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

May 31, 2023

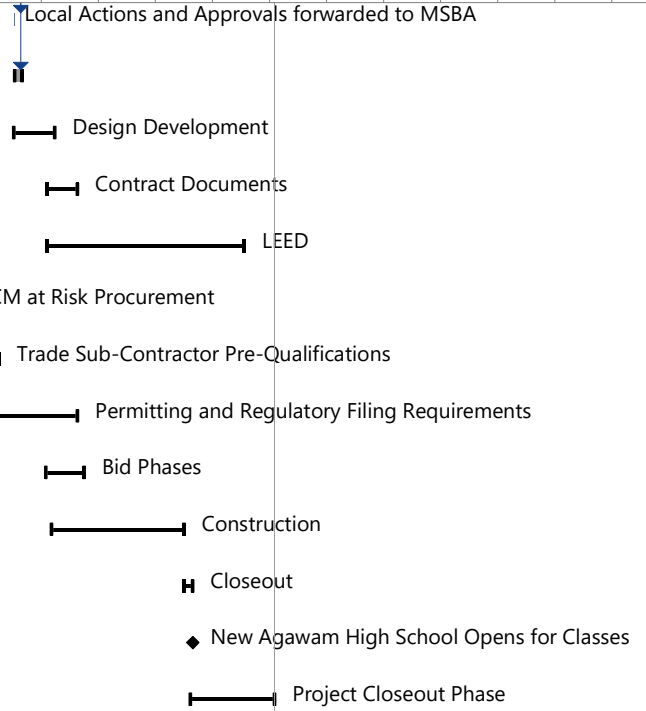
ID	Task Name	Start	Finish	2020												2021												2022												2023												2024												2025												2026												2027												2028												2029												2030												2031												2032												2033												2034												2035											
1	<b>Board Authorization</b>	<b>Wed 4/14/21</b>	<b>Wed 4/14/21</b>	◆ Board Authorization																																																																																																																																																																																															
2	MSBA Invitation to Conduct a Feasibility Study	Wed 4/14/21	Wed 4/14/21	◆ MSBA Invitation to Conduct a Feasibility Study																																																																																																																																																																																															
3	<b>OPM Selection</b>	<b>Wed 8/31/22</b>	<b>Wed 12/14/22</b>	┌ OPM Selection																																																																																																																																																																																															
4	OPM RFS	Wed 8/31/22	Thu 9/15/22	└ OPM RFS																																																																																																																																																																																															
5	OPM Proposal Review and Interview	Fri 9/16/22	Mon 10/24/22	└ OPM Proposal Review and Interview																																																																																																																																																																																															
6	Execute OPM Contract	Tue 10/25/22	Wed 12/14/22	└ Execute OPM Contract																																																																																																																																																																																															
7	<b>Designer Selection</b>	<b>Thu 12/15/22</b>	<b>Fri 3/31/23</b>	┌ Designer Selection																																																																																																																																																																																															
8	Develop Designer RFS	Thu 12/15/22	Wed 1/4/23	└ Develop Designer RFS																																																																																																																																																																																															
9	Advertise/Issue RFS/Receive & Review Designer Proposals	Wed 1/4/23	Fri 2/17/23	└ Advertise/Issue RFS/Receive & Review Designer Proposals																																																																																																																																																																																															
10	Submit Designer Review Matrix to MSBA and SBC	Mon 2/20/23	Tue 2/21/23	└ Submit Designer Review Matrix to MSBA and SBC																																																																																																																																																																																															
11	MSBA Designer Selection Panel	Tue 2/28/23	Tue 2/28/23	└ MSBA Designer Selection Panel																																																																																																																																																																																															
12	MSBA DSP Interviews Top 3 ranked firms	Tue 3/14/23	Tue 3/14/23	└ MSBA DSP Interviews Top 3 ranked firms																																																																																																																																																																																															
13	Negotiate/Execute Design Services Contract	Wed 3/15/23	Fri 3/31/23	└ Negotiate/Execute Design Services Contract																																																																																																																																																																																															
14	Designer Contract Received by MSBA	Fri 3/31/23	Fri 3/31/23	◆ Designer Contract Received by MSBA																																																																																																																																																																																															
15	<b>Feasibility Study</b>	<b>Mon 4/3/23</b>	<b>Wed 8/30/23</b>	┌ Feasibility Study																																																																																																																																																																																															
16	Develop Educational Program and Space Program	Mon 4/3/23	Mon 6/26/23	└ Develop Educational Program and Space Program																																																																																																																																																																																															
17	School Committee Educational Program and Space Program Approval	Tue 6/27/23	Tue 6/27/23	└ School Committee Educational Program and Space Program Approval																																																																																																																																																																																															
18	MSBA Kickoff Meeting	Wed 4/19/23	Wed 4/19/23	└ MSBA Kickoff Meeting																																																																																																																																																																																															
19	Chapter 74 and CTE Programs Viability Form	Mon 4/3/23	Fri 5/12/23	└ Chapter 74 and CTE Programs Viability Form																																																																																																																																																																																															
20	Develop and Analyze Preliminary Options and Criteria	Mon 4/3/23	Tue 7/25/23	└ Develop and Analyze Preliminary Options and Criteria																																																																																																																																																																																															
21	SBC Vote to Approve Submittal of PDP	Wed 7/26/23	Wed 7/26/23	└ SBC Vote to Approve Submittal of PDP																																																																																																																																																																																															
22	Submit PDP to MSBA	Thu 7/27/23	Fri 7/28/23	└ Submit PDP to MSBA																																																																																																																																																																																															
23	MSBA PDP Review	Sat 7/29/23	Thu 8/10/23	└ MSBA PDP Review																																																																																																																																																																																															
24	Address PDP Comments	Thu 8/10/23	Wed 8/30/23	└ Address PDP Comments																																																																																																																																																																																															
25	<b>Preferred Schematic Report</b>	<b>Thu 7/27/23</b>	<b>Wed 1/10/24</b>	┌ Preferred Schematic Report																																																																																																																																																																																															



## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

May 31, 2023

ID	Task Name	Start	Finish	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
51	Local Actions and Approvals forwarded to MSBA	Mon 7/8/24	Fri 7/12/24																
52	Project Funding Agreement	Mon 7/15/24	Fri 8/30/24																
53	<b>Design Development</b>	<b>Mon 7/8/24</b>	<b>Wed 3/26/25</b>																
62	<b>Contract Documents</b>	<b>Thu 2/6/25</b>	<b>Tue 8/19/25</b>																
76	<b>LEED</b>	<b>Thu 2/6/25</b>	<b>Fri 7/21/28</b>																
85	<b>CM at Risk Procurement</b>	<b>Fri 6/30/23</b>	<b>Tue 10/10/23</b>																
95	<b>Trade Sub-Contractor Pre-Qualifications</b>	<b>Wed 10/11/23</b>	<b>Wed 4/3/24</b>																
120	<b>Permitting and Regulatory Filing Requirements</b>	<b>Tue 12/1/20</b>	<b>Tue 8/19/25</b>																
136	<b>Bid Phases</b>	<b>Thu 1/30/25</b>	<b>Wed 10/1/25</b>																
139	<b>Construction</b>	<b>Thu 3/6/25</b>	<b>Thu 7/1/27</b>																
143	<b>Closeout</b>	<b>Fri 7/2/27</b>	<b>Fri 8/27/27</b>																
149	<b>New Agawam High School Opens for Classes</b>	<b>Fri 8/27/27</b>	<b>Fri 8/27/27</b>																
150	<b>Project Closeout Phase</b>	<b>Fri 8/13/27</b>	<b>Wed 1/31/29</b>																



# MEMORANDUM

To: Jennifer Bonfiglio, Chief Procurement Officer  
From: Linda Liporto, LeftField, LLC  
Date: June 6, 2023  
Re: Agawam High School - May 2023 Invoice Summary  
Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Payments)					
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
0001-0000	LeftField, LLC	6	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for May 2023	\$ 15,000.00
0002-0000	Flansburgh	33054	A&E Feasibility Study/Schematic Design	FS Phase Project Management Services for April 2023	\$ 52,145.00
0002-0000	Flansburgh	33055	A&E Feasibility Study/Schematic Design	FS Phase Project Management Services for May 2023	\$ 52,145.00
				<b>LEFTFIELD TOTAL</b>	<b>\$ 119,290.00</b>
				<b>TOTAL:</b>	<b>\$ 119,290.00</b>

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The May 2023 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required June 12, 2023 deadline. All invoices above are included in the May 2023 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.

Jennifer Bonfiglio  
Chief Procurement Officer  
Town of Agawam  
36 Main Street  
Agawam, MA 01001

Invoice Date: 05/31/23  
Invoice No.: 6

FOR: Owner's Project Management Services for MSBA Core Project  
Agawam High School - 760 Cooper Street, Agawam, MA 01001

**Professional Services from May 1, 2023 to May 31, 2023**

<b>OPM Services</b>	
Owner's Project Management Services for the month of May 2023	\$ 15,000
<b>Total Labor:</b>	<b>\$ 15,000</b>

<b>Reimbursable Expenses</b>	
	\$ -
<b>Total Expenses:</b>	<b>\$ -</b>

**Total this Invoice: \$ 15,000**

<b>Contract Status</b>	<b>Budget</b>	<b>Previous</b>	<b>Current</b>	<b>Total To Date</b>	<b>Balance</b>
FS/SD Phase	\$ 350,000	\$ 85,000.00	\$ 15,000	\$ 100,000	\$ 250,000
OPM Services Total:					
Reimbursable Expenses Total:					
<b>Total Contract:</b>	<b>\$ 350,000</b>	<b>\$ 85,000</b>	<b>\$ 15,000</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>

**Please Remit Payment To:**  
LeftField, LLC  
PO Box 307  
Hingham, MA 02043

# FLANSBURGH

## INVOICE

Leftfield Project Management  
101 Federal St. Ste 1900  
Boston, MA 02110

June 5, 2023  
Project No: 202302.00  
Invoice No: 0033054

Project 202302.00 Agawam High School FS-SD  
Basic Services for Feasibility Study and Schematic Design of Agawam High school.

**Professional Services from April 1, 2023 to April 30, 2023**

### Fee

Billing Phase	Contract Amount	Percent Complete	Fee Earned	Previous Billed	Current Billing
Feasibility Study	365,000.00	14.2863	52,145.00	0.00	52,145.00
Schematic Design	320,000.00	0.00	0.00	0.00	0.00
Total Fee	685,000.00		52,145.00	0.00	52,145.00
	<b>Total Fee</b>			<b>52,145.00</b>	
			<b>Total this Invoice</b>	<b>\$52,145.00</b>	





INVOICE

Leftfield Project Management  
101 Federal St. Ste 1900  
Boston, MA 02110

June 5, 2023  
Project No: 202302.00  
Invoice No: 0033055

Project 202302.00 Agawam High School FS-SD  
Basic Services for Feasibility Study and Schematic Design of Agawam High school.

**Professional Services from May 1, 2023 to May 31, 2023**

**Fee**

Billing Phase	Contract Amount	Percent Complete	Fee Earned	Previous Billed	Current Billing
Feasibility Study	365,000.00	28.5726	104,290.00	52,145.00	52,145.00
Schematic Design	320,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>685,000.00</b>		<b>104,290.00</b>	<b>52,145.00</b>	<b>52,145.00</b>
	<b>Total Fee</b>			<b>52,145.00</b>	
			<b>Total this Invoice</b>	<b>\$52,145.00</b>	

Thank You

Flansburgh Architects 77 N. Washington Street, Boston, MA 02114 T. 617-367-3970 F. 617-720-7873 flansburgh.com