

AGAWAM HIGH SCHOOL

Agawam, MA



OPM Monthly Project Update Report

April 2023

N CLOSEOUT SITE	CONSTRUCTION	BIDDING	CD	DD	SD	FS	
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After the Flansburgh team was introduced to the SBC committee on March 27th, the project team got started on the Feasibility Study for the Agawam high School project. During the April school vacation week, a team of consultants spent time on documenting the existing conditions of the building and collected existing drawings and plans for the school.

The project team also got started on the Educational Programming with Mike Pirollo, the Educational Planner, and also met with the leadership team and got started on filling out the Space Summary form with information on the existing program.

I. TASKS COMPLETED THROUGH APRIL 2023

The following tasks were completed in the month of April 2023:

- 04/06/23 Agawam HS project team meeting
- 04/14/23 Agawam HS project team meeting
- 04/19/23 MSBA Kick Off meeting with Agawam & the project team
- 04/21/23 Agawam HS project team meeting
- 04/27/23 Agawam HS Educational Leadership Meeting
- 04/28/23 Agawam HS project team meeting

II. TASKS PLANNED FOR MAY 2023

The following tasks are planned for the month of May 2023:

- 05/04/23 Agawam HS Educational Visioning Kick Off meeting
- 05/04/23 Agawam HS School Department Leaders meeting
- 05/05/23 Agawam HS project team meeting
- 05/08/23 Agawam High School SBC meeting #5
- 05/11/23 Agawam HS Educational Leadership Meeting
- 05/12/23 Agawam HS project team meeting
- 05/18/23 Agawam HS Educational Visioning meeting #2
- 05/19/23 Agawam HS project team meeting
- 05/22/23 Agawam High School SBC meeting #6
- 05/25/23 Agawam HS Educational Visioning meeting #3
- 05/26/23 Agawam HS project team meeting



III. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$15,000 this month, which consisted of OPM fees for LeftField for the Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated April 30, 2023.

IV. PROJECT SCHEDULE OVERVIEW

The Agawam High School Project has now moved into Module 3 – the Feasibility Study, which will be followed by Module 4 – Schematic Design, and then Module 5 – Funding the Project. From now to a City Approval of Funding in June 2024 it will be imperative to hit every milestone to stay on track.

Now that the Designer is on board, the Project Team will begin assembling a list of potential options for the site. From there, the team will narrow down the options to the viable alternatives and from these alternatives and the preferred option will be selected. This will be submitted to the MSBA as the Preliminary Design Program (PDP) for their review and comment. From there, the team will narrow the options down to one that is preferred as they narrow down more closely. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, is then submitted to the MSBA for review and voted on by the MSBA Board of Directors (BOD), a board that only meets every other month.

Once a preferred solution is approved by the MSBA BOD, the team moves into Schematic Design (SD) to further develop the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding through City Council approval which is targeted for July 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

V. COMMUNITY OUTREACH

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website.

The website is https://agawamhsproject.com/



VI. ATTACHMENTS

MSBA Online OPM Report, Dated April 30, 2023 Total Project Budget Status Report, dated April 30, 2023 Monthly and Cumulative Cash Flow Reports, dated April 30, 2023 Preliminary Project Schedule, dated April 30, 2023

Leftfield, LLC	James Riefstahl	Progress Rep	ort as of Date 4/30/2023
District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor William Sapelli
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$0
Principal	Kent Kovacs	Encumbered (to Date)	\$1,035,000
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$85,611

Project Completion Percentage

7%

General Contractor Contact Name

ОРМ	Leftfield, LLC			Progress Repo	rt as of Date 4/30/2023
Contract Sum	mar <u>y</u>			Payment Summary	
Original Contra	ct Amount		\$350,000	Total Contract Amount	\$350,000
Contract Amen	dments (to Date)		0	Invoices Paid (to Date)	\$70,000
Value of Contra	act Amendments (to Da	ate)	\$0	Invoices Received (Reporting Period)	\$15,000
Total Contract	Amount		\$350,000	Contract Amount Remaining	\$265,000
Contract Amen	dments as Percentage	of Original Contract Amount	0.0%		
OPM Activities	(Reporting Period)	am & the project team nip Meeting			
Project Budget	Status	Reference attached total budget	get report and	cash flow charts, dated April 30, 2023	
MSBA Closeou	it Status				
Potential Issues	S				

DESIGNER Flansburgh Associates, Inc.		Progress Report a	s of Date 4/30/2023
Contract Summary		Payment Summary	
Original Contract Amount	\$685,000	Total Contract Amount	\$685,000
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$0
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$685,000	Contract Amount Remaining	\$685,000
Contract Amendments as Percentage of Original Contract Amount	0.0%		
MBE/WBE		Workforce Participation	
MBE Percentage	6.6%	Total Hours	
MBE Actual	7.8%	Minority Hours	
WBE Percentage	15.0%	Minority Percentage	
WBE Actual	28.0%	Minority Workforce Participation	
		Female Hours	
		Female Percentage	
		Female Workforce Participation	
RFIs and Submittals			
RFIs Issued (Reporting Period)	0		
Total RFIs Issued (to Date)	0		
Remaining Open RFIs – Past 30 Days			
Notes			
Remaining Open RFIs – Past 60 Days			
Notes			
Remaining Open RFIs – Past 90 Days			
Notes			
Submittals Received (Reporting Period)	0		
Total Submittals Received (to Date)	0		
Submittals Reviewed (Reporting Period)	0		
Total Submittals Reviewed (to Date)	0		
Comments (Remaining Open Submittals)			

Phase Feasibility Study Phase Scheduled Completion Date 10/26/2023

04/06/23 Agawam HS project team meeting 04/14/23 Agawam HS project team meeting 04/19/23 MSBA Kick Off meeting with Agawam & the project team 04/21/23 Agawam HS project team meeting 04/21/23 Agawam HS project team meeting 04/27/23 Agawam HS Educational Leadership Meeting 04/28/23 Agawam HS project team meeting 04/28/23 Agawam HS project

No assignment yet.

Commissioning Consultant Status

Contractor Closeout Status

GENERAL CONTRACTOR	Progress Report as of Date 4/30/2023
Contract Summary	Payment Summary
Original Contract Amount (including CM-At- Risk Amendments)	Total Contract Amount
Change Orders (to Date)	Invoices Paid (to Date)
Value of Change Orders (to Date)	Invoices Received (Reporting Period)
Total Contract Amount	Contract Amount Remaining
Procurement Type	
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	
MBE/WBE	Workforce Participation
MBE Percentage	Total Hours
MBE Actual	Minority Hours
WBE Percentage	Minority Percentage
WBE Actual	Minority Workforce Participation
	Female Hours
	Female Percentage
	Female Workforce Participation
Schedule Assessment	
Notice to Proceed Date	
Physical Progress	
Substantial Completion Date (Reported)	
Substantial Completion Date (Contract)	
Substantial Completion Date (Certificate)	
Construction Progress (Reporting Period)	
30 Day Look Ahead	
Overall Schedule Assessment	
Problems Identified (Schedule or Construction)	
Quality Control	
Safety Compliance	
Number of Claims (to Date)	
Value of Claims (to Date)	
Comments	
Recorded Manpower (Reporting Period)	

<u>Certification</u>								
The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.								
Project Director/Project Manager								
Linda E. Liporto	Print Name							
	Signature							
May 9, 2023	Date							



Agawam High School - Agawam, MA April 30, 2023

Total Project Budget Status Report

ProPay Code	Description		Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Uncommitted	Comments
	FEASIBILITY STUDY AGREEMENT											
0001-0000	OPM Feasibility Study/Schematic Design	\$	365,000	\$ (15,000)	\$ 350,000	\$ 350,000	100%	\$ 85,000.0	24%	\$ 265,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$	740,000	\$ (55,000)	\$ 685,000	\$ 685,000	100%	\$ -	0%	\$ 685,000	\$ -	
0003-0000	Environmental & Site	\$	130,000	\$ (30,000)	\$ 100,000	\$ 100,000	100%	\$ -	0%	\$ 100,000	\$ -	
0004-0000	Other	\$	15,000	\$ 100,000	\$ 115,000	\$ 611	1%	\$ 611	1%	\$ -	\$ 114,389	
	SUB-TOTAL	\$	1,250,000	\$ -	\$ 1,250,000	\$ 1,135,611	91%	\$ 85,611	6.8%	\$ 1,050,000	\$ 114,389	
-												
[TOTAL PROJECT BUDGET	\$	1,250,000	\$ -	\$ 1,250,000	\$ 1,135,611	91%	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
[FUNDING SOURCES	\$		\$ -	\$ 1,250,000	\$ 1,135,611	91%	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
- - -	FUNDING SOURCES Maximum State Share	\$	748,000	59.84%	\$ 1,250,000	\$ 1,135,611	91%	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES			59.84% 40.16%	\$ 1,250,000	\$ 1,135,611	91%	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES Maximum State Share	\$	748,000		1,250,000	\$ 1,135,611	91%	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES Maximum State Share Local Share	\$ \$	748,000 502,000	40.16%	1,250,000	\$ 1,135,611	91% Cost/SF	\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES Maximum State Share Local Share SUB-TOTAL	\$ \$	748,000 502,000 1,250,000	40.16% 100%				\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES Maximum State Share Local Share SUB-TOTAL CONSTRUCTION COST ESTIMATES	\$ \$	748,000 502,000 1,250,000	40.16% 100%				\$ 85,611	7%	\$ 1,164,389	\$ 114,389	
	FUNDING SOURCES Maximum State Share Local Share SUB-TOTAL CONSTRUCTION COST ESTIMATES Designer FS Cost Estimate	\$ \$	748,000 502,000 1,250,000	40.16% 100%				\$ 85,611	7%	\$ 1,164,389	\$ 114,389	

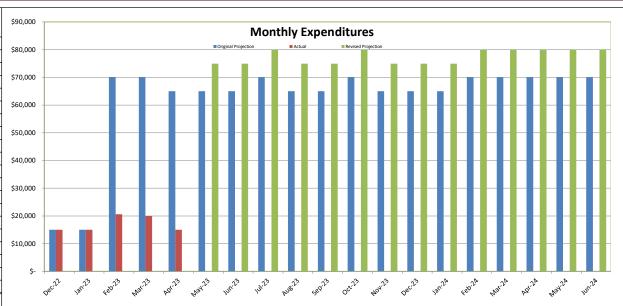
Feasibility Study Agreement Budget Transfers:



Agawam High School - Agawam, MA
April 30, 2023

Monthly Cash Flow

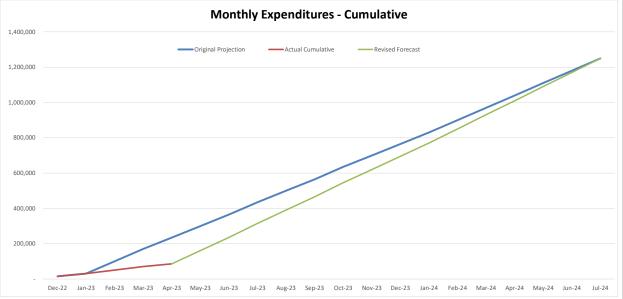
Date	Original Projection			Actual	Revised Projection
Dec-22	\$	15,000	\$	15,000	
Jan-23	\$	15,000	\$	15,000	
Feb-23	\$	70,000	\$	20,611	
Mar-23	\$	70,000	\$	20,000	
Apr-23	\$	65,000	\$	15,000	
May-23	\$	65,000			\$ 74,959
Jun-23	\$	65,000			\$ 74,959
Jul-23	\$	70,000			\$ 79,959
Aug-23	\$	65,000			\$ 74,959
Sep-23	\$	65,000			\$ 74,959
Oct-23	\$	70,000			\$ 79,959
Nov-23	\$	65,000			\$ 74,959
Dec-23	\$	65,000			\$ 74,959
Jan-24	\$	65,000			\$ 74,959
Feb-24	\$	70,000			\$ 79,959
Mar-24	\$	70,000			\$ 79,959
Apr-24	\$	70,000			\$ 79,959
May-24	\$	70,000			\$ 79,959
Jun-24	\$	70,000			\$ 79,959
Jul-24	\$	70,000			\$ 79,959
Total:	\$	1,250,000	\$	85,611	\$ 1,164,389



Agawam High School - Agawam, MA
April 30, 2023

Cumulative Cash Flow

	Original	Actual	Revised	
Date	Projection	Cumulative	Forecast	
Dec-22	15,000	\$ 15,000		
Jan-23	30,000	\$ 30,000		
Feb-23	100,000	\$ 50,611		
Mar-23	170,000	\$ 70,611		
Apr-23	235,000	\$ 85,611	\$ 85,611	
May-23	300,000		\$ 160,571	
Jun-23	365,000		\$ 235,530	
Jul-23	435,000		\$ 315,489	
Aug-23	500,000		\$ 390,448	
Sep-23	565,000		\$ 465,408	
Oct-23	635,000		\$ 545,367	
Nov-23	700,000		\$ 620,326	
Dec-23	765,000		\$ 695,285	
Jan-24	830,000		\$ 770,245	
Feb-24	900,000		\$ 850,204	
Mar-24	970,000		\$ 930,163	
Apr-24	1,040,000		\$ 1,010,122	
May-24	1,110,000		\$ 1,090,082	
Jun-24	1,180,000		\$ 1,170,041	
Jul-24	1,250,000		\$ 1,250,000	
Total:	\$ 1,250,000	\$ 70,611	\$ 1,250,000	L



ID Task Name Start 2020 202 **Board Authorization** Wed 4/14/21 Wed 4/14/21 MSBA Invitation to Conduct a Feasibility Study Wed 4/14/21 Wed 4/14/21 Wed 8/31/22 **OPM Selection** Wed 12/14/22 OPM RFS Wed 8/31/22 Thu 9/15/22 5 **OPM Proposal Review and Interview** Fri 9/16/22 Mon 10/24/22 Tue 10/25/22 Wed 12/14/22 Execute OPM Contract **Designer Selection** Thu 12/15/22 Fri 3/31/23 Develop Designer RFS Thu 12/15/22 Wed 1/4/23 8 Wed 1/4/23 Fri 2/17/23 Advertise/Issue RFS/Receive & Review Designer Proposals 9 10 Submit Designer Review Matrix to MSBA and SBC Mon 2/20/23 Tue 2/21/23 MSBA Designer Selection Panel Tue 2/28/23 Tue 2/28/23 11 MSBA DSP Interviews Top 3 ranked firms Tue 3/14/23 Tue 3/14/23 12 13 Negotiate/Execute Design Services Contract Wed 3/15/23 Fri 3/31/23 Fri 3/31/23 14 Designer Contract Received by MSBA Fri 3/31/23 Mon 4/3/23 Wed 8/30/23 15 Feasibility Study 16 Develop Educational Program and Space Program Mon 4/3/23 Mon 6/26/23 Tue 6/27/23 17 School Committee Educational Program and Space Program Approval Tue 6/27/23 Wed 4/19/23 MSBA Kickoff Meeting Wed 4/19/23 18 19 Chapter 74 and CTE Programs Viability Form Mon 4/3/23 Fri 5/12/23 Develop and Analyze Preliminary Options and Criteria Mon 4/3/23 Tue 7/25/23 20 Wed 7/26/23 Wed 7/26/23 SBC Vote to Approve Submittal of PDP 21 22 Submit PDP to MSBA Thu 7/27/23 Fri 7/28/23 Sat 7/29/23 23 MSBA PDP Review Thu 8/10/23

24

Address PDP Comments

25 Preferred Schematic Report

Thu 8/10/23

Thu 7/27/23

Wed 8/30/23

Wed 1/10/24

AGAWA	м ні <mark>дн ѕс</mark> н	IOOL - Prelin	ninary Project Schedule				
	April 30, 2023						
	Start	Finich					

i roject sen	icadic
021 2022 2023 Board Authori	2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 zation
MSBA Invitation	on to Conduct a Feasibility Study
H OPI	M Selection
I OPM	RFS
ОРМ	Proposal Review and Interview
Exec	cute OPM Contract
⊩ ⊘ D	esigner Selection
Dev	elop Designer RFS
Adv	vertise/Issue RFS/Receive & Review Designer Proposals
Sul	omit Designer Review Matrix to MSBA and SBC
MS	BA Designer Selection Panel
MS	SBA DSP Interviews Top 3 ranked firms
Nε	egotiate/Execute Design Services Contract
• D	esigner Contract Received by MSBA
+	Feasibility Study
*	Develop Educational Program and Space Program
l+S	School Committee Educational Program and Space Program Approval
М	SBA Kickoff Meeting
C	hapter 74 and CTE Programs Viability Form
1	Develop and Analyze Preliminary Options and Criteria
	SBC Vote to Approve Submittal of PDP
	Submit PDP to MSBA
	MSBA PDP Review
	Address PDP Comments
+	→ Preferred Schematic Report



AGAWAM HIGH SCHOOL - Preliminary Project Schedule April 30, 2023

THE RIGHT	CHOICE IN PROJECT MANAGEMENT		April 30, 20	023
ID	Task Name	Start	Finish	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035
26	Develop Preferred Schematic Report & Cost Estimate	Thu 7/27/23	Thu 9/28/23	Develop Preferred Schematic Report & Cost Estimate
27	SBC Vote on Preferred Schematic Report	Fri 9/29/23	Thu 10/5/23	SBC Vote on Preferred Schematic Report
28	Submit Preferred Schematic Report to MSBA	Thu 10/26/23	Thu 10/26/23	h
29	MSBA PSR Review	Wed 11/1/23	Mon 11/20/23	MSBA PSR Review
30	Address PSR Comments	Tue 11/21/23	Sun 12/3/23	Address PSR Comments
31	MSBA FAS Review Meeting	Wed 12/6/23	Wed 12/20/23	MSBA FAS Review Meeting
32	Address FAS Comments	Thu 12/21/23	Wed 1/3/24	Address FAS Comments
33	Board Vote on Preferred Schematic: Move to SD	Wed 1/10/24	Wed 1/10/24	Board Vote on Preferred Schematic: Move to SD
34	Schematic Design	Thu 1/11/24	Fri 7/19/24	Schematic Design
35	Develop SD Package	Thu 1/11/24	Wed 3/6/24	Develop SD Package
36	SD Cost Estimate and Reconcile	Thu 3/7/24	Wed 3/27/24	SD Cost Estimate and Reconcile
37	Town of Agawam Approval of Budget	Thu 3/28/24	Wed 5/8/24	Town of Agawam Approval of Budget
38	SD Notification to SBC/MSBA	Thu 5/9/24	Thu 5/9/24	SD Notification to SBC/MSBA
39	SBC Review/Vote - SD Submission	Fri 5/10/24	Thu 5/16/24	SBC Review/Vote - SD Submission
40	Submit SD Package to MSBA	Wed 5/22/24	Wed 5/22/24	Submit SD Package to MSBA
41	MBSA Review / Comments and Project Team Response Period	Wed 5/22/24	Thu 6/20/24	MBSA Review / Comments and Project Team Response Period
42	Address MBSA Comments	Fri 6/21/24	Fri 7/5/24	Address MBSA Comments
43	MSBA Board of Directors Meeting	Fri 6/21/24	Fri 6/21/24	MSBA Board of Directors Meeting
44	Project Scope and Budget Agreement Executed	Fri 6/21/24	Fri 7/19/24	Project Scope and Budget Agreement Executed
45	DESE Review	Wed 5/22/24	Tue 9/3/24	DESE Review
46	MSBA Review of DESE Submittal	Wed 5/22/24	Fri 5/31/24	MSBA Review of DESE Submittal
47	DESE Review and Approval	Mon 6/3/24	Mon 8/26/24	DESE Review and Approval
48	DESE Sped Submission Review and Approval	Tue 8/27/24	Tue 9/3/24	DESE Sped Submission Review and Approval
49	Local Funding Approval / Project Funding Agreement	Fri 6/21/24	Fri 8/30/24	Local Funding Approval / Project Funding Agreement
50	Town of Agawam Vote for Approval of Funding	Fri 6/21/24	Fri 7/5/24	Town of Agawam Vote for Approval of Funding

)	Task Name	Start	Finish	
51	Local Actions and Approvals forwarded to MSBA	Mon 7/8/24	Fri 7/12/24	2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 203 Local Actions and Approvals forwarded to MSBA
52	Project Funding Agreement	Mon 7/15/24	Fri 8/30/24	1
53	Design Development	Mon 7/8/24	Wed 3/26/25	Design Development
62	Contract Documents	Thu 2/6/25	Tue 8/19/25	Contract Documents
76	LEED	Thu 2/6/25	Fri 7/21/28	LEED
85	CM at Risk Procurement	Fri 6/30/23	Tue 10/10/23	→ CM at Risk Procurement
95	Trade Sub-Contractor Pre-Qualifications	Wed 10/11/23	Wed 4/3/24	Trade Sub-Contractor Pre-Qualifications
20	Permitting and Regulatory Filing Requirements	Tue 12/1/20	Tue 8/19/25	Permitting and Regulatory Filing Requirements
36	Bid Phases	Thu 1/30/25	Wed 10/1/25	Bid Phases
39	Construction	Thu 3/6/25	Thu 7/1/27	Construction
43	Closeout	Fri 7/2/27	Fri 8/27/27	H Closeout
49	New Agawam High School Opens for Classes	Fri 8/27/27	Fri 8/27/27	◆ New Agawam High School Opens for Classes
50	Project Closeout Phase	Fri 8/13/27	Wed 1/31/29	Project Closeout Phase

MEMORANDUM

To: Jennifer Bonfiglio, Chief Procurement Officer

From: Linda Liporto, LeftField, LLC

Date: May 9, 2023

Re: Agawam High School - April 2023 Invoice Summary

Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Payments)						
ProPay Code Vendor Invoice #		Budget Category	Description of Services	Invoice \$		
0001-0000	001-0000 LeftField, LLC 5		OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for April 2023	\$	15,000.00
				LEFTFIELD TOTAL	\$	15,000.00
	·	·		TOTAL:	\$	15,000.00

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The April 2023 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required May 12, 2023 deadline. All invoices above are included in the April 2023 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.





Jennifer Bonfiglio Chief Procurement Officer Town of Agawam 36 Main Street Agawam, MA 01001 Invoice Date: 04/30/23 Invoice No.: 5

FOR: Owner's Project Management Services for MSBA Core Project Agawam High School - 760 Cooper Street, Agawam, MA 01001

Professional Services from April 1, 2023 to April 30, 2023

OPM Services		
Owner's Project Management Services for the month of April 2023	\$	15,000
Total Labor:	<u> </u>	15,000
Reimbursable Expenses		
		\$ -
Total Expenses:	\$	-

Total this Invoice: \$ 15,000

Contract Status	Budget		Previous		Current		Total To Date		Balance	
FS/SD Phase	\$	350,000	\$	70,000.00	\$	15,000	\$	85,000	\$	265,000
OPM Services Total: Reimbursable Expenses Total:										
Total Contract:	\$	350,000		\$ 70,000	\$	15,000	\$	85,000	\$	265,000

Please Remit Payment To:

LeftField, LLC PO Box 307 Hingham, MA 02043