

**AGAWAM HIGH SCHOOL**

**Agawam, MA**



**OPM Monthly Project Update Report**

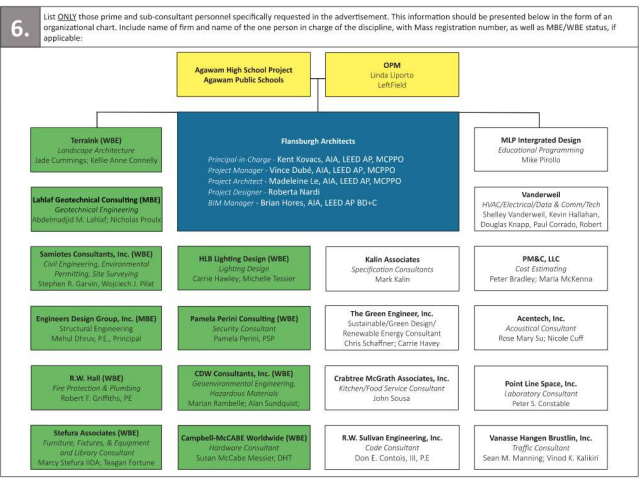
**March 2023**

<b>FS</b>	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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The Designer Procurement process continued through the beginning of March, and on March 14<sup>th</sup> the DSP met in a virtual meeting, and the three designers made their presentations. The agenda for the meeting started at 8:35 AM with JCJ Architecture, PC, 9:20 AM with Caolo & Bieniek Associates, Inc. and 10:05 AM with Flansburgh Architects.

After deliberations and a vote by the DSP, Flansburgh Architects were unanimously voted number one, JCJ second, and C&B third. The Agwam district were impressed by Flansburgh's team and its capacity, the designs and feel of the schools they had completed previously, and the fact that they had a good track record with being budget conscious.

Flansburgh and LeftField continued to work through contract negotiations, and a contract for \$785,000, which included \$100,000 for reimbursables for Environment & Site, was issued and signed off by the Mayor and the SBC at the SBC meeting on March 27, 2023. At that same meeting, the Flansburgh team was also introduced to the SBC committee.



Student artwork celebrates community of Agawam High

Your school's innovative programming incorporates Alternative School, Connections (a special education program), Adult Education, and Innovation Pathways. We are intrigued by this progressive approach and can share our experience from our recent Bartlett High School and Nauset Regional High School projects. Bartlett High also supports Career Pathways for Advanced Manufacturing and Healthcare and Human Assistance allowing students to develop the skills necessary for entering the work force right out of school. At Nauset for example, students can choose a path in advanced programs within the sciences, advanced jewelry and metal works, advanced woodworking, advanced art, and music. The development of how the infrastructure is placed in the educational setting allows students to benefit in both a career centered program and an investigative program that allows for becoming focused on a particular path.

Developing the adjacencies of various programs becomes an important exercise. Having crossover programs within a curriculum may allow for greater diversity in educational paths as well as bringing together the student populations as a whole.

This feasibility study for the project will require an intensely collaborative, community-focused process that integrates Agawam's goals to foster academic excellence and independent student learning, develop social awareness, and cultivate civic responsibility.

"Flansburgh's ability to understanding of the importance of connecting program design to learning spaces is exceptional. This knowledge assisted us with creating a unified and lasting vision of how the new building will support the educational mission of serving students in the 21st century."

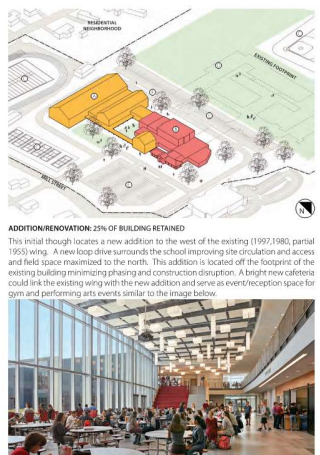
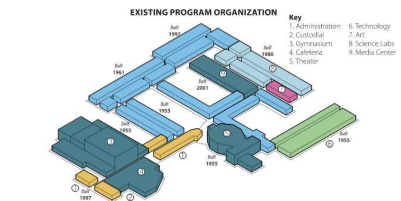
-Arluhann Petruzo-Gagum Ed.D  
Superintendent, Webster Public Schools

VISION FOR AGAWAM HIGH SCHOOL

The Agawam High School has served the Town of Agawam well for nearly 70 years. Today, education fosters teamwork and physical engagement with subject matters to investigate and experiment. Social and technological aptitude is crucial for student success. Agawam High, in its current state, cannot sustain and support these fundamental needs.

Originally constructed in 1955 as a 161,000 sq ft one-level building, the Agawam High School has had successive additions in 1961, 1980, 1997, and 2001. The corridors abound with student's artwork, projects on display and wonderful trophy cases celebrating athletic achievements throughout the years give life to the school and highlights great things happening. The classroom configurations, however, do not accommodate current pedagogy that requires more flexibility and technology, Robotics, athletics, and the visual and performing arts are only a few programs that require optimal design to best foster creativity. This building project is the opportunity to transform and re-imagine inclusive and equitable learning environments for Agawam's future.

Agawam's educational program fosters college and career readiness with a focus on practical applications. Every student is equipped with the skills to welcome possibilities and challenges.



Example pages from Flansburgh's presentation on March 14, 2023.

## **I. TASKS COMPLETED THROUGH MARCH 2023**

The following tasks were completed in the month of March 2023:

- 03/03/23 Agawam HS project team meeting
- 03/10/23 Agawam HS project team meeting
- 03/14/23 MSBA DSP meeting #2 With Designer Interviews
- 03/17/23 Agawam HS project team meeting
- 03/24/23 Agawam HS project team meeting
- 03/27/23 Agawam High School SBC meeting #4
- 03/31/23 Agawam HS project team meeting

## **II. TASKS PLANNED FOR APRIL 2023**

The following tasks are planned for the month of April 2023:

- 04/05/23 Agawam HS project team kick-off meeting with the Executive Group
- 04/07/23 Agawam HS project team meeting
- 04/07/23 Educational Visioning kick-off meeting
- 04/14/23 Agawam HS project team meeting
- 04/21/23 Agawam HS project team meeting
- 04/24/23 Agawam High School SBC meeting #5
- 04/28/23 Agawam HS project team meeting

## **III. PROJECT BUDGET OVERVIEW**

Expenditures against the budget totaled \$20,000 this month, which consisted of OPM fees for LeftField for the Feasibility Study Services.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated March 31, 2023.

#### **IV. PROJECT SCHEDULE OVERVIEW**

The Agwam High School Project just completed MSBA Module 2 – Forming the Project Team. Now that the Designer is on board, the Project will move into Module 3 – the Feasibility Study, Module 4 – Schematic Design, and then into Module 5 – Funding the Project. From now to a City Approval of Funding in June 2024 it will be imperative to hit every milestone to stay on track.

Now that the Designer is on board, the Project Team will begin assembling a list of potential options for the site. From there, the team will narrow down the options to the viable alternatives and from these alternatives, and the preferred option will be selected. This will be submitted to the MSBA as the Preliminary Design Program (PDP) for their review and comment. From there, the team will narrow the options down to one that is preferred as they narrow down more closely. The Preferred Schematic Report (PSR), a report highlighting the site and solutions and outlining the process, is then submitted to the MSBA for review and voted on by the MSBA Board of Directors (BOD), a board that only meets every other month.

Once a preferred solution is approved by the MSBA BOD, the team moves into Schematic Design (SD) to further develop the solution. The Schematic Design process defines the project scope and budget that will be submitted to the MSBA Board of Directors for approval. Upon approval, a Project Scope and Budget Agreement between MSBA and the Town of Agawam will be executed. The project will need to secure funding through City Council approval which is targeted for July 2024. Once the funding has been approved, the Town of Agawam will enter into a Project Funding Agreement with MSBA.

#### **V. COMMUNITY OUTREACH**

The Agawam High School Building Project Website is used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials are being posted to the website.

The website is <https://agawamhsproject.com/>

#### **VI. ATTACHMENTS**

MSBA Online OPM Report, Dated March 31, 2023

Total Project Budget Status Report, dated March 31, 2023

Monthly and Cumulative Cash Flow Reports, dated March 31, 2023

Preliminary Project Schedule, dated March 31, 2023

District Name	Agawam	MSBA ID	202000050505
School Name	Agawam High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Mayor William Sapelli
Project Director	James Riefstahl	Total Project Budget (ProPay)	\$1,250,000
Designer Firm Name	Flansburgh Associates, Inc.	Encumbered (Reporting Period)	\$685,000
Principal	Kent Kovacs	Encumbered (to Date)	\$1,035,000
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$70,611
General Contractor Contact Name		Project Completion Percentage	6%

**OPM Leftfield, LLC**

**Progress Report as of Date 3/31/2023**

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$350,000	Total Contract Amount	\$350,000
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$50,000
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$20,000
Total Contract Amount	\$350,000	Contract Amount Remaining	\$280,000
Contract Amendments as Percentage of Original Contract Amount	0.0%		
OPM Activities (Reporting Period)	<ul style="list-style-type: none"> <li>•03/03/23 Agawam HS project team meeting</li> <li>•03/10/23 Agawam HS project team meeting</li> <li>•03/14/23 MSBA DSP meeting #2 With Designer Interviews</li> <li>•03/17/23 Agawam HS project team meeting</li> <li>•03/24/23 Agawam HS project team meeting</li> <li>•03/27/23 Agawam High School SBC meeting #4</li> <li>•03/31/23 Agawam HS project team meeting</li> </ul>		
Project Budget Status	Reference attached total budget report and cash flow charts, dated March 31, 2023.		
MSBA Closeout Status			
Potential Issues			

**DESIGNER Flansburgh Associates, Inc.**

**Progress Report as of Date 3/31/2023**

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$685,000	Total Contract Amount	\$685,000
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$0
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$685,000	Contract Amount Remaining	\$685,000
Contract Amendments as Percentage of Original Contract Amount	0.0%		
<u>MBE/WBE</u>		<u>Workforce Participation</u>	
MBE Percentage	6.6%	Total Hours	
MBE Actual	7.8%	Minority Hours	
WBE Percentage	15.0%	Minority Percentage	
WBE Actual	28.0%	Minority Workforce Participation	
		Female Hours	
		Female Percentage	
		Female Workforce Participation	

<u>RFIs and Submittals</u>	
RFIs Issued (Reporting Period)	
Total RFIs Issued (to Date)	
Remaining Open RFIs – Past 30 Days	
Notes	
Remaining Open RFIs – Past 60 Days	
Notes	
Remaining Open RFIs – Past 90 Days	
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Designer Selection	Phase Scheduled Completion Date	3/31/2023
Designer Activities (Reporting Period)	<ul style="list-style-type: none"> <li>•03/03/23 Agawam HS project team meeting</li> <li>•03/10/23 Agawam HS project team meeting</li> <li>•03/14/23 MSBA DSP meeting #2 With Designer Interviews</li> <li>•03/17/23 Agawam HS project team meeting</li> <li>•03/24/23 Agawam HS project team meeting</li> <li>•3/27/23 Agawam High School SBC meeting #4</li> <li>•03/31/23 Agawam HS project team meeting</li> </ul>		
30 Day Look Ahead			
Commissioning Consultant			
Commissioning Consultant Status	No assignment yet.		

<b>GENERAL CONTRACTOR</b>		<b>Progress Report as of Date 3/31/2023</b>
<b><u>Contract Summary</u></b>		<b><u>Payment Summary</u></b>
Original Contract Amount (including CM-At-Risk Amendments)		Total Contract Amount
Change Orders (to Date)		Invoices Paid (to Date)
Value of Change Orders (to Date)		Invoices Received (Reporting Period)
Total Contract Amount		Contract Amount Remaining
Procurement Type		
Change Orders as Percentage of Original Contract Amount		
Pending Change Orders		
Change Order Status		
<b><u>MBE/WBE</u></b>		<b><u>Workforce Participation</u></b>
MBE Percentage		Total Hours
MBE Actual		Minority Hours
WBE Percentage		Minority Percentage
WBE Actual		Minority Workforce Participation
		Female Hours
		Female Percentage
		Female Workforce Participation
<b><u>Schedule Assessment</u></b>		
Notice to Proceed Date		
Physical Progress		
Substantial Completion Date (Reported)		
Substantial Completion Date (Contract)		
Substantial Completion Date (Certificate)		
Construction Progress (Reporting Period)		
30 Day Look Ahead		
Overall Schedule Assessment		
Problems Identified (Schedule or Construction)		
Quality Control		
Safety Compliance		
Number of Claims (to Date)		
Value of Claims (to Date)		
Comments		
Recorded Manpower (Reporting Period)		
Contractor Closeout Status		

## Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Linda E. Liporto

Print Name



Signature

April 3, 2023

Date

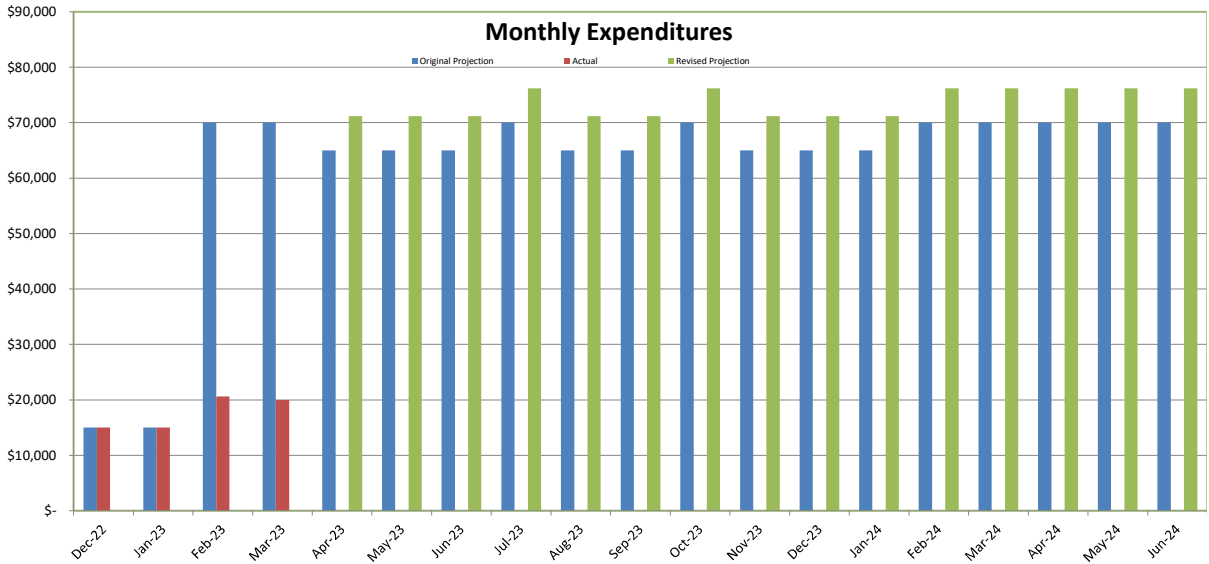
**Total Project Budget Status Report**

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Uncommitted	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>											
0001-0000	OPM Feasibility Study/Schematic Design	\$ 350,000		\$ 350,000	\$ 350,000	100%	\$ 70,000.0	20%	\$ 280,000	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 685,000		\$ 685,000	\$ 685,000	100%	\$ -	0%	\$ 685,000	\$ -	
0003-0000	Environmental & Site	\$ 100,000		\$ 100,000	\$ 100,000	100%	\$ -	0%	\$ 100,000	\$ -	
0004-0000	Other	\$ 115,000		\$ 115,000	\$ 611	1%	\$ 611	1%	\$ -	\$ 114,389	
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 70,611</b>	<b>5.6%</b>	<b>\$ 1,065,000</b>	<b>\$ 114,389</b>	
<b>TOTAL PROJECT BUDGET</b>		<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,135,611</b>	<b>91%</b>	<b>\$ 70,611</b>	<b>6%</b>	<b>\$ 1,179,389</b>	<b>\$ 114,389</b>	
<b>FUNDING SOURCES</b>											
	Maximum State Share	\$ 748,000	59.84%								
	Local Share	\$ 502,000	40.16%								
	<b>SUB-TOTAL</b>	<b>\$ 1,250,000</b>	<b>100%</b>								
<b>CONSTRUCTION COST ESTIMATES</b>											
	Date	Estimator	Amount	SF	Cost/SF						
	Designer FS Cost Estimate										
	Designer SD Cost Estimate										
	OPM SD Cost Estimate										
	PFA Budget										
<i>Feasibility Study Agreement Budget Transfers:</i>											



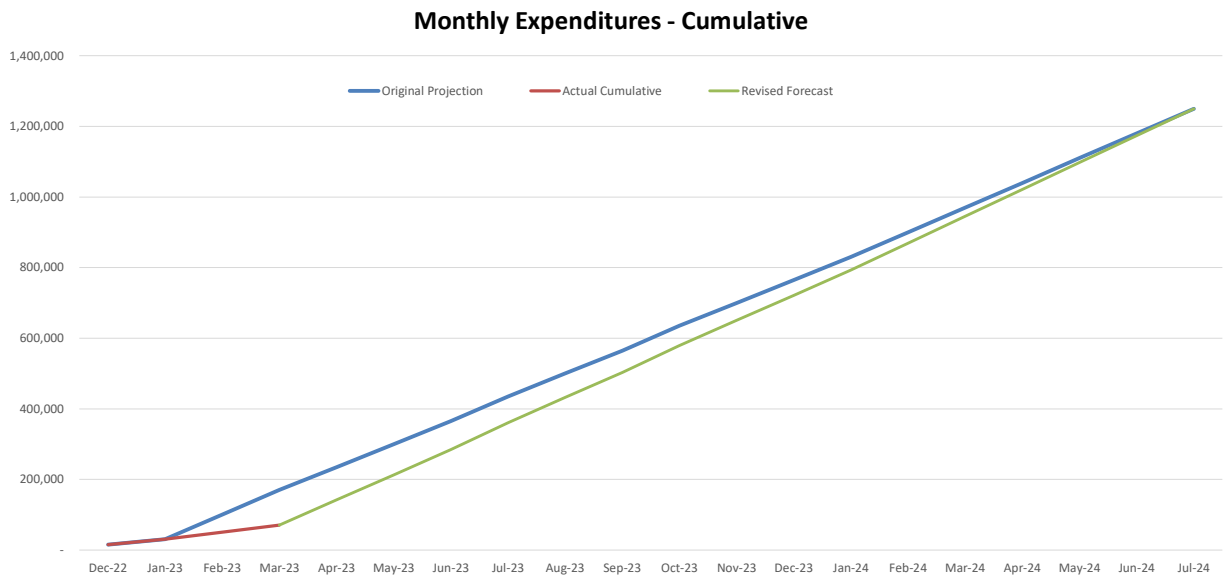
Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Dec-22	\$ 15,000	\$ 15,000	
Jan-23	\$ 15,000	\$ 15,000	
Feb-23	\$ 70,000	\$ 20,611	
Mar-23	\$ 70,000	\$ 20,000	
Apr-23	\$ 65,000		\$ 71,212
May-23	\$ 65,000		\$ 71,212
Jun-23	\$ 65,000		\$ 71,212
Jul-23	\$ 70,000		\$ 76,212
Aug-23	\$ 65,000		\$ 71,212
Sep-23	\$ 65,000		\$ 71,212
Oct-23	\$ 70,000		\$ 76,212
Nov-23	\$ 65,000		\$ 71,212
Dec-23	\$ 65,000		\$ 71,212
Jan-24	\$ 65,000		\$ 71,212
Feb-24	\$ 70,000		\$ 76,212
Mar-24	\$ 70,000		\$ 76,212
Apr-24	\$ 70,000		\$ 76,212
May-24	\$ 70,000		\$ 76,212
Jun-24	\$ 70,000		\$ 76,212
Jul-24	\$ 70,000		\$ 76,212
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 70,611</b>	<b>\$ 1,179,389</b>



Cumulative Cash Flow

Date	Original Projection	Actual Cumulative	Revised Forecast
Dec-22	15,000	\$ 15,000	
Jan-23	30,000	\$ 30,000	
Feb-23	100,000	\$ 50,611	
Mar-23	170,000	\$ 70,611	\$ 70,611
Apr-23	235,000		\$ 141,823
May-23	300,000		\$ 213,035
Jun-23	365,000		\$ 284,246
Jul-23	435,000		\$ 360,458
Aug-23	500,000		\$ 431,670
Sep-23	565,000		\$ 502,882
Oct-23	635,000		\$ 579,094
Nov-23	700,000		\$ 650,305
Dec-23	765,000		\$ 721,517
Jan-24	830,000		\$ 792,729
Feb-24	900,000		\$ 868,941
Mar-24	970,000		\$ 945,153
Apr-24	1,040,000		\$ 1,021,364
May-24	1,110,000		\$ 1,097,576
Jun-24	1,180,000		\$ 1,173,788
Jul-24	1,250,000		\$ 1,250,000
<b>Total:</b>	<b>\$ 1,250,000</b>	<b>\$ 70,611</b>	<b>\$ 1,250,000</b>



## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

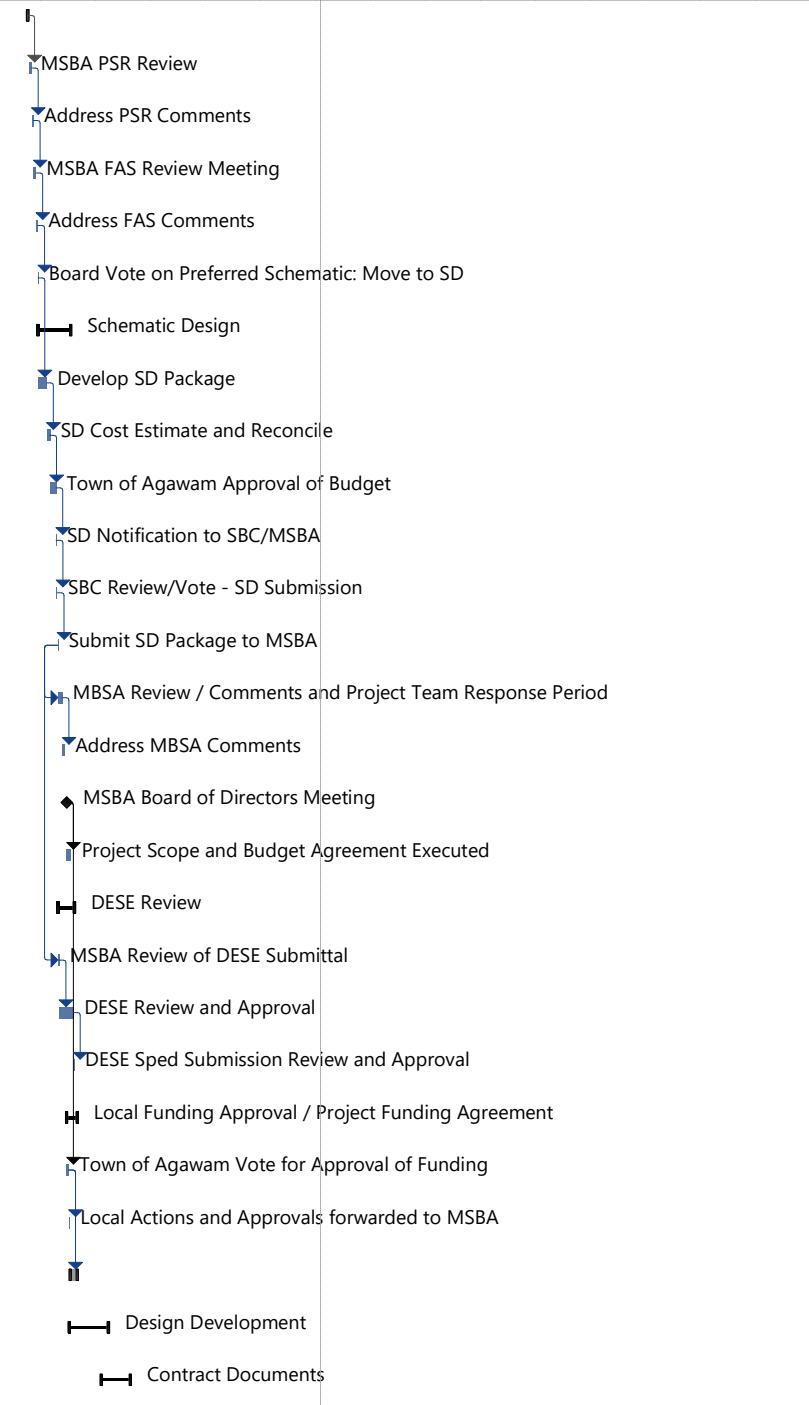
March 31, 2023

ID	Task Name	Start	Finish	2020													2021													2022													2023													2024													2025													2026													2027													2028													2029													2030													2031													2032													2033													2034													2035													2036													2037												
				1	<b>Board Authorization</b>	<b>Wed 4/14/21</b>	<b>Wed 4/14/21</b>	◆ Board Authorization																																																																																																																																																																																																																																					
2	MSBA Invitation to Conduct a Feasibility Study	Wed 4/14/21	Wed 4/14/21	◆ MSBA Invitation to Conduct a Feasibility Study																																																																																																																																																																																																																																									
3	<b>OPM Selection</b>	<b>Wed 8/31/22</b>	<b>Wed 12/14/22</b>	▬ OPM Selection																																																																																																																																																																																																																																									
4	OPM RFS	Wed 8/31/22	Thu 9/15/22	┆ OPM RFS																																																																																																																																																																																																																																									
5	OPM Proposal Review and Interview	Fri 9/16/22	Mon 10/24/22	▬ OPM Proposal Review and Interview																																																																																																																																																																																																																																									
6	Execute OPM Contract	Tue 10/25/22	Wed 12/14/22	▬ Execute OPM Contract																																																																																																																																																																																																																																									
7	<b>Designer Selection</b>	<b>Thu 12/15/22</b>	<b>Fri 3/31/23</b>	◆ Designer Selection																																																																																																																																																																																																																																									
8	Develop Designer RFS	Thu 12/15/22	Wed 1/4/23	▬ Develop Designer RFS																																																																																																																																																																																																																																									
9	Advertise/Issue RFS/Receive & Review Designer Proposals	Wed 1/4/23	Fri 2/17/23	▬ Advertise/Issue RFS/Receive & Review Designer Proposals																																																																																																																																																																																																																																									
10	Submit Designer Review Matrix to MSBA and SBC	Mon 2/20/23	Tue 2/21/23	▬ Submit Designer Review Matrix to MSBA and SBC																																																																																																																																																																																																																																									
11	MSBA Designer Selection Panel	Tue 2/28/23	Tue 2/28/23	▬ MSBA Designer Selection Panel																																																																																																																																																																																																																																									
12	MSBA DSP Interviews Top 3 ranked firms	Tue 3/14/23	Tue 3/14/23	▬ MSBA DSP Interviews Top 3 ranked firms																																																																																																																																																																																																																																									
13	Negotiate/Execute Design Services Contract	Wed 3/15/23	Fri 3/31/23	▬ Negotiate/Execute Design Services Contract																																																																																																																																																																																																																																									
14	Designer Contract Received by MSBA	Fri 3/31/23	Fri 3/31/23	◆ Designer Contract Received by MSBA																																																																																																																																																																																																																																									
15	<b>Feasibility Study</b>	<b>Fri 3/31/23</b>	<b>Wed 8/30/23</b>	▬ Feasibility Study																																																																																																																																																																																																																																									
16	Develop Educational Program and Space Program	Mon 4/3/23	Mon 6/26/23	▬ Develop Educational Program and Space Program																																																																																																																																																																																																																																									
17	School Committee Educational Program and Space Program Approval	Tue 6/27/23	Tue 6/27/23	▬ School Committee Educational Program and Space Program Approval																																																																																																																																																																																																																																									
18	MSBA Kickoff Meeting	Fri 3/31/23	Fri 3/31/23	◆ MSBA Kickoff Meeting																																																																																																																																																																																																																																									
19	Chapter 74 and CTE Programs Viability Form	Mon 4/3/23	Fri 5/12/23	▬ Chapter 74 and CTE Programs Viability Form																																																																																																																																																																																																																																									
20	Develop and Analyze Preliminary Options and Criteria	Mon 4/3/23	Tue 7/25/23	▬ Develop and Analyze Preliminary Options and Criteria																																																																																																																																																																																																																																									
21	SBC Vote to Approve Submittal of PDP	Wed 7/26/23	Wed 7/26/23	▬ SBC Vote to Approve Submittal of PDP																																																																																																																																																																																																																																									
22	Submit PDP to MSBA	Thu 7/27/23	Fri 7/28/23	▬ Submit PDP to MSBA																																																																																																																																																																																																																																									
23	MSBA PDP Review	Sat 7/29/23	Thu 8/10/23	▬ MSBA PDP Review																																																																																																																																																																																																																																									
24	Address PDP Comments	Thu 8/10/23	Wed 8/30/23	▬ Address PDP Comments																																																																																																																																																																																																																																									
25	<b>Preferred Schematic Report</b>	<b>Thu 7/27/23</b>	<b>Wed 12/13/23</b>	▬ Preferred Schematic Report																																																																																																																																																																																																																																									
26	Develop Preferred Schematic Report & Cost Estimate	Thu 7/27/23	Thu 9/28/23	▬ Develop Preferred Schematic Report & Cost Estimate																																																																																																																																																																																																																																									
27	SBC Vote on Preferred Schematic Report	Fri 9/29/23	Thu 10/5/23	▬ SBC Vote on Preferred Schematic Report																																																																																																																																																																																																																																									

## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

March 31, 2023

ID	Task Name	Start	Finish	2020												2021												2022												2023												2024												2025												2026												2027												2028												2029												2030												2031												2032												2033												2034												2035												2036												2037											
28	<b>Submit Preferred Schematic Report to MSBA</b>	<b>Fri 10/6/23</b>	<b>Fri 10/6/23</b>																																																																																																																																																																																																																								
29	MSBA PSR Review	Thu 10/12/23	Tue 10/31/23																																																																																																																																																																																																																								
30	Address PSR Comments	Wed 11/1/23	Mon 11/13/23																																																																																																																																																																																																																								
31	MSBA FAS Review Meeting	Wed 11/15/23	Wed 11/29/23																																																																																																																																																																																																																								
32	Address FAS Comments	Thu 11/30/23	Tue 12/12/23																																																																																																																																																																																																																								
33	Board Vote on Preferred Schematic: Move to SD	Wed 12/13/23	Wed 12/13/23																																																																																																																																																																																																																								
34	<b>Schematic Design</b>	<b>Thu 12/14/23</b>	<b>Fri 7/19/24</b>																																																																																																																																																																																																																								
35	Develop SD Package	Thu 12/14/23	Thu 2/8/24																																																																																																																																																																																																																								
36	SD Cost Estimate and Reconcile	Fri 2/9/24	Thu 2/29/24																																																																																																																																																																																																																								
37	Town of Agawam Approval of Budget	Fri 3/1/24	Thu 4/11/24																																																																																																																																																																																																																								
38	SD Notification to SBC/MSBA	Fri 4/12/24	Fri 4/12/24																																																																																																																																																																																																																								
39	SBC Review/Vote - SD Submission	Mon 4/15/24	Fri 4/19/24																																																																																																																																																																																																																								
40	Submit SD Package to MSBA	Wed 4/24/24	Wed 4/24/24																																																																																																																																																																																																																								
41	MBSA Review / Comments and Project Team Response Period	Wed 4/24/24	Wed 5/22/24																																																																																																																																																																																																																								
42	Address MBSA Comments	Thu 5/23/24	Thu 6/6/24																																																																																																																																																																																																																								
43	MSBA Board of Directors Meeting	Fri 6/21/24	Fri 6/21/24																																																																																																																																																																																																																								
44	Project Scope and Budget Agreement Executed	Fri 6/21/24	Fri 7/19/24																																																																																																																																																																																																																								
45	<b>DESE Review</b>	<b>Wed 4/24/24</b>	<b>Mon 8/12/24</b>																																																																																																																																																																																																																								
46	MSBA Review of DESE Submittal	Wed 4/24/24	Thu 5/2/24																																																																																																																																																																																																																								
47	DESE Review and Approval	Fri 5/3/24	Mon 8/5/24																																																																																																																																																																																																																								
48	DESE Sped Submission Review and Approval	Tue 8/6/24	Mon 8/12/24																																																																																																																																																																																																																								
49	<b>Local Funding Approval / Project Funding Agreement</b>	<b>Fri 6/21/24</b>	<b>Fri 8/30/24</b>																																																																																																																																																																																																																								
50	Town of Agawam Vote for Approval of Funding	Fri 6/21/24	Fri 7/5/24																																																																																																																																																																																																																								
51	Local Actions and Approvals forwarded to MSBA	Mon 7/8/24	Fri 7/12/24																																																																																																																																																																																																																								
52	Project Funding Agreement	Mon 7/15/24	Fri 8/30/24																																																																																																																																																																																																																								
53	<b>Design Development</b>	<b>Mon 7/8/24</b>	<b>Wed 3/26/25</b>																																																																																																																																																																																																																								
62	<b>Contract Documents</b>	<b>Thu 2/6/25</b>	<b>Tue 8/19/25</b>																																																																																																																																																																																																																								



## AGAWAM HIGH SCHOOL - Preliminary Project Schedule

March 31, 2023

ID	Task Name	Start	Finish	2020   2021   2022   2023   2024   2025   2026   2027   2028   2029   2030   2031   2032   2033   2034   2035   2036   2037																							
				Gantt Chart Area																							
76	LEED	Thu 2/6/25	Fri 7/21/28																								
85	CM at Risk Procurement	Fri 6/30/23	Tue 10/10/23																								
95	Trade Sub-Contractor Pre-Qualifications	Wed 10/11/23	Wed 4/3/24																								
120	Permitting and Regulatory Filing Requirements	Tue 12/1/20	Tue 8/19/25																								
136	Bid Phases	Thu 1/30/25	Wed 10/1/25																								
139	Construction	Thu 3/6/25	Thu 7/1/27																								
143	Closeout	Fri 7/2/27	Fri 8/27/27																								
149	New Agawam High School Opens for Classes	Fri 8/27/27	Fri 8/27/27																								
150	Project Closeout Phase	Fri 8/13/27	Wed 1/31/29																								

# MEMORANDUM

To: Jennifer Bonfiglio, Chief Procurement Officer  
From: Linda Liporto, LeftField, LLC  
Date: March 31, 2023  
Re: Agawam High School - March 20223 Invoice Summary  
Cc: James Riefstahl, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES (Payments)					
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
0001-0000	LeftField, LLC	4	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for February 2023	\$ 20,000.00
				<b>LEFTFIELD TOTAL</b>	<b>\$ 20,000.00</b>
				<b>TOTAL:</b>	<b>\$ 20,000.00</b>

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The March 2023 OPM Monthly Report was electronically submitted to the MSBA and to the Town of Agawam by the required April 12, 2023 deadline. All invoices above are included in the March 2023 Project Budget Report but can be revised if rejected by the Town of Agawam.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.

Jennifer Bonfiglio  
 Chief Procurement Officer  
 Town of Agawam  
 36 Main Street  
 Agawam, MA 01001

Invoice Date: 03/31/23  
 Invoice No.: 4

FOR: Owner's Project Management Services for MSBA Core Project  
 Agawam High School - 760 Cooper Street, Agawam, MA 01001

**Professional Services from March 1, 2023 to March 28, 2023**

<b>OPM Services</b>	
Owner's Project Management Services for the month of March 2023	\$ 20,000
<b>Total Labor:</b>	<b>\$ 20,000</b>

<b>Reimbursable Expenses</b>	
	\$ -
<b>Total Expenses:</b>	<b>\$ -</b>

**Total this Invoice: \$ 20,000**

<b>Contract Status</b>	<b>Budget</b>	<b>Previous</b>	<b>Current</b>	<b>Total To Date</b>	<b>Balance</b>
FS/SD Phase	\$ 350,000	\$ 50,000.00	\$ 20,000	\$ 70,000	\$ 280,000
OPM Services Total:					
Reimbursable Expenses Total:					
<b>Total Contract:</b>	<b>\$ 350,000</b>	<b>\$ 50,000</b>	<b>\$ 20,000</b>	<b>\$ 70,000</b>	<b>\$ 280,000</b>

**Please Remit Payment To:**  
 LeftField, LLC  
 PO Box 307  
 Hingham, MA 02043