
AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) PROJECT MEETING

Tuesday December 13, 2022

Community Room at The Public Library

3:00PM

Meeting Link Information (if Virtual)

Agenda

1. Introductions
2. Communication Protocol
 - Team Members Contact Information/Project Directory
 - List of Those to be Copied on Correspondence
3. Agawam High School Project
 - Discuss Projects' Background Information
 - Collect Available Project Data from District (Reports, Floor Plans, etc.)
4. MSBA Process
 - Designer Request for Services (RFS) Review
 - Assignment of Designer Selection Panel (DSP) Representatives – (Vote of SBC)
 - Information on MSBA Designer Selection Process Link
 - ProPay and OPM Report Access Forms
5. Project Schedule
 - DSP Schedule
 - Discuss Potential Project Schedule and Determine Timeline for Feasibility Study/Schematic Design
 - Look-Ahead Schedule/Work Plan
6. Public Comment